

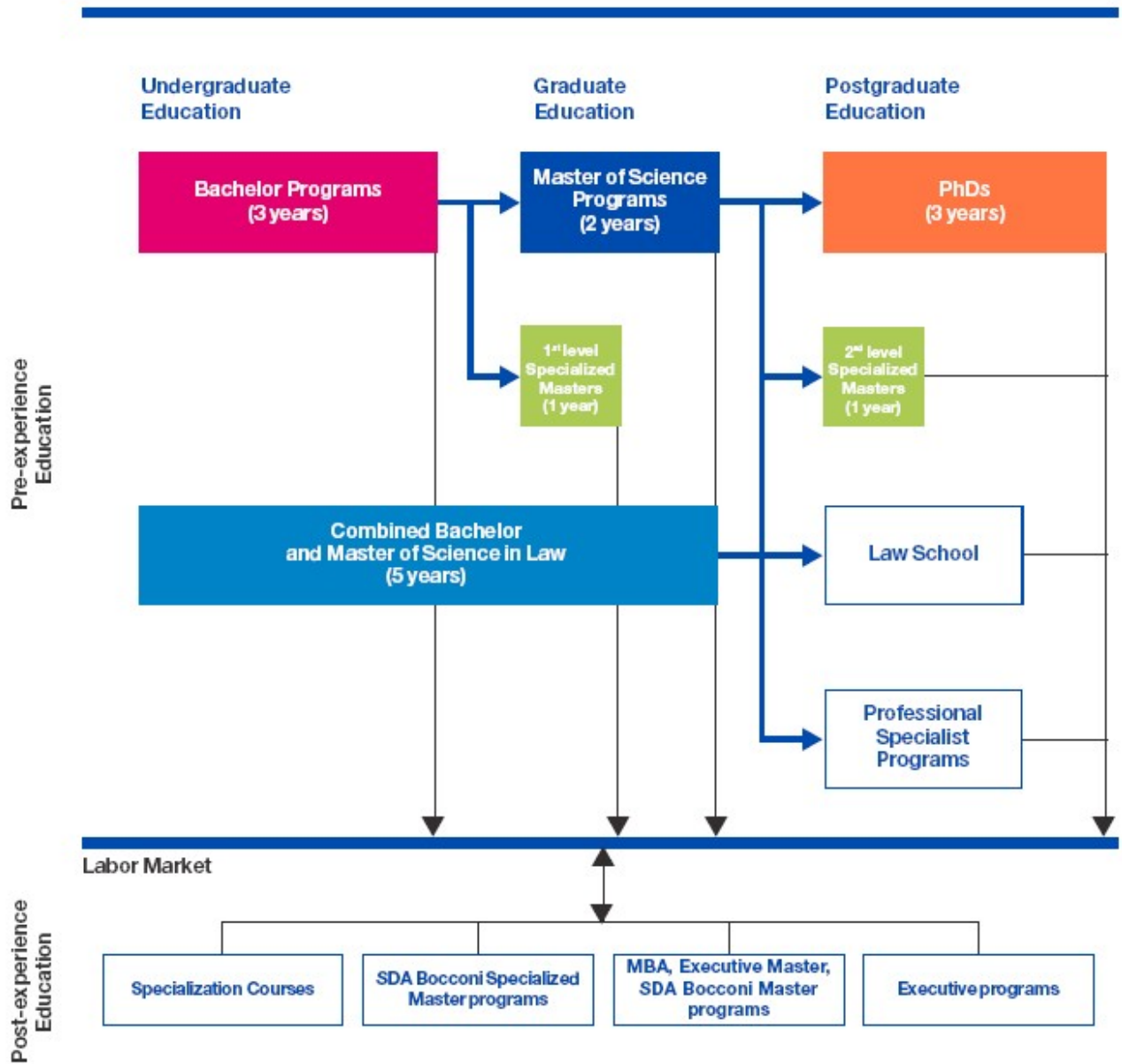
# Guides to the University

2007-2008 a.y.

Combined Bachelor and Master of Science in Law

## 0.

### MAP OF THE STUDY PATHS



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# 1. STUDENT RESOURCES

## 1.1. International Site

The Bocconi international site contains information to help students become familiar with the University and learn how to utilize the numerous online services available.

In addition to the services that can be accessed via Virtual Punto Blu and the yoU@B student diary described in this chapter, the site includes:

- the Teaching section that provides updated information on academic calendars, degree programs, courses, Course Directors and office hours;
- the "Didattica Online" section, from which students can access multimedia learning support materials which are available for some courses;
- the Institutes' online bulletin boards that contain the latest information and updates posted by the Institutes;
- the online bulletin board for Teaching Services and Organization;
- the "How to" section that contains brief guides designed for getting to know the University;
- the "Services" section, to check the services and resources available to students throughout their university careers and to find contacts for any help needed.

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## 1.2. The student kit

The student kit is made up of:

- the unofficial academic transcript;
- Bocconi photo ID card;
- password

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### 1.2.1. Student unofficial academic transcript

The unofficial academic transcript is a document that, once enrolment has been completed, contains the student's personal details and all the courses foreseen by the program structure. Subsequently the transcript is updated with the dates and marks of exams passed.

The updated transcript - with dates and marks of exams passed - can be printed at anytime from Punto Blu terminals by selecting the UA option as explained in the "Punto Blu, Virtual Punto Blu and Internet points" section in this chapter.

The unofficial academic transcript can be used as a memo but not as a certification. On this transcript teachers may write the marks and dates of exams passed.

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## 1.2.2.

### Personalized Bocconi ID card

The personalized Bocconi photo ID card is an essential non-transferable personal document used:

- as proof of identity in the University;
- to sit exams;
- to use IT rooms;
- to use Punto Blu terminals located in the University; see specific sections of this chapter;
- to use the cafeteria;
- to use the Library and to borrow books.

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### 1.2.2.1.

#### Theft and loss of ID card

If the photo ID card is lost or stolen you should immediately go to:

- the Teaching Services and Organization Desk, (University building, via Sarfatti 25) in order to stop the card from being used by third parties;
- the Library, in order to stop all book loans. Otherwise the original cardholder is obliged to replace any books borrowed.

Students can apply for a replacement card at the Teaching Services and Organization Desk and fill out the application form which can be used as a replacement request as well as a self-declaration of the theft/loss, in cases where the loss or theft report has not been handed in to the local Police or *Carabinieri* station.

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### 1.2.2.2. Replacement of the ID card

If the magnetic strip of the Bocconi ID card no longer works, students can bring it back to the Teaching Services and Organization Desk in order to have it automatically re-magnetized free of charge. Cards that no longer work for reasons other than worn magnetic strips can be replaced on presentation of the old card at the Teaching Services and Organization Desk; in this case a replacement fee is charged (for fees, consult the "Other costs" pdf file in the Download Area).

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### 1.2.3. Password

Once enrolled, students can use the same password as the one used to enroll online to access the services provided according to the timelines and procedures which are explained in specific paragraphs.

Students may personalize the password in order to have two different ones:

- **the Virtual Punto Blu** password (see paragraph 1.3) which is valid for:
  - activating the SMS service (see paragraph 1.6);
- **the online services password**, to:
  - access the yoU@B student diary (see paragraph 1.4);
  - access the Bocconi e-mail account (see paragraph 1.5);
  - access the WI-FI network (see paragraph 1.7.1);
  - access online learning activities (<http://www.unibocconi.it/weblearning>);
  - access the University network ( IT rooms and IT labs).

The online services password may be changed via:

- the yoU@B student diary;
- the Webmail program (<http://www.unibocconi.it/webmail>);
- login functions to access the University website from an IT room for students.

The Virtual Punto Blu password may be changed via:

- Punto Blu using the ID card; in this case the old password is not needed since the ID card identifies the student;
- Virtual Punto Blu (<http://www.unibocconi.it/puntoblu>); in this case the old password is required.

Therefore students who

- don't change the initial password or
- choose two identical passwords

use one password for all services.

**For security reasons students are advised to have two passwords and to change them on a regular basis.**

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### 1.2.3.1. Loss of password

The **online services password** may be retrieved using the password recovery function in the yoU@B student diary.

In cases of lost or forgotten **Virtual Punto Blu password**, students:

- may choose a new one via Punto Blu using their ID card;
- may go to the Teaching Services and Organization Desk (ground floor of University building in via Sarfatti 25).

Password requests can also be made via email to: [comunicazioni.didattica@unibocconi.it](mailto:comunicazioni.didattica@unibocconi.it). The password will only be sent to the student's Bocconi email address.

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## 1.3. Punto Blu, Virtual Punto Blu and Internet points

Punto Blu is a self-service terminal that allows students to carry out some administrative activities regarding their student academic careers.

Virtual Punto Blu can be accessed via the Internet.

Students can access Punto Blu and Virtual Punto Blu once they have completed enrolment.

Data is updated in real time in the Student Administration Centre records. Therefore, students can check immediately if the operation has been performed successfully.

The service can save students time since they can carry out administrative procedures outside office hours.

Students can choose the display language (Italian or English) to view the Punto Blu/Virtual Punto Blu functions.

To access Punto Blu functions simply insert the Bocconi ID card into the appropriate slot and follow the step-by-step instructions.

To access the Virtual Punto Blu functions students must:

- connect to the University homepage at: <http://www.unibocconi.it/puntoblu>;
- enter the student ID (login) and the Virtual Punto Blu password.

Internet points that provide restricted access to the Bocconi Internet site are located in both the new University building (piazza Sraffa 13) and the entrance hall where the Teaching Services and Organization Desk is located.

It is possible to print certifications (see chapter 11) and receipts for administrative procedures carried out at Punto Blu terminals, whereas web pages from the Internet site can be printed and kept as memos.

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### 1.3.1.

#### Functions available from Punto Blu and Virtual Punto Blu terminals

##### Menu

MS Bocconi Student Menu (\*)  
PS Study Plan Menu (\*\*)  
MC Certification Menu (\*\*\*)  
CP Password Change  
LI Punto Blu Language Selection  
IP Test Enrolment  
VI Test Enrolment List  
MI Address Change  
IS Enrolment in Academic Year

##### (\*) Student menu

IS Enrolment in Academic Year  
IP Test Enrolment  
VP Display Test Enrolment List  
VT Display Thesis Title/Final Paper  
PL Graduation Reservation  
RO IEGI Office Hours for Students  
SC Exchange Program  
CA Campus Abroad Program  
SF Financial Situation  
BO Scholarships & Grants  
RR Receipt Issue

##### (\*\*) Study plan menu

Available functions:

SO Elective Courses Choice

GM Academic Curriculum and First-Year - II Semester Courses Choice (MSc students only)  
MO Elective Courses Change  
MO Elective Courses Change and/or Academic Curriculum and First-Year II Semester Courses Change (MSc students only)  
CP Change Path  
VP Display Study Plan  
CL Change Foreign Language  
VL Display Foreign Language Paths  
AO Other Educational Activities (Elective subjects) (Four-Year Degree students only)  
MA Other Educational Activities Change (Four-Year Degree students only)

(**\*\*\***) **Automatic certification menu (NOT available from Virtual Punto Blu)**

At the time the Guide was published, the following certification could be printed:

*In Italian*

IS Iscrizione semplice  
IC Iscrizione con carriera  
TP Tasse pagate  
BA Benefici e agevolazioni  
CU Curriculum accademico  
OL Orario lezioni  
CP Calendario esami personalizzato

*In English*

EN Enrolment  
OA Official Academic Transcript  
FT Fees and Tuition Paid  
FA Financial Aid  
UA Unofficial Academic Transcript  
CT Class Timetable  
PT Personalized Exam Timetable

For further information about the rules and regulations regarding certificates, see chapter 11 of this guide.

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## 1.4.

### **YoU@B student diary**

The yoU@B student diary is a service offered to all Bocconi students. Students can start using it from the first day after enrolment is completed. The yoU@B allows students to organize their own diary, receive information from various University Services, keep personal address books, keep notes, check dates, times and rooms for both exams and graduation sessions, check class timetables and so on. The yoU@B student diary is available in both Italian and English. Students can change languages at anytime.

Among the information and services available to students via yoU@B there are:

- personalized **class timetables**: students can compile personalized class timetables that may be integrated by selecting courses which are not included in their study plans from the general class timetables;
- **exam timetables**: students can compile personalized exam timetables that may be integrated by selecting exams which are not included in their study plans from the general exam timetables;
- **breakdown of students in the classrooms**: for exams and partial exams;
- **daily room allocations**:(for exams, partial exams and various activities);
- **exams results** (on the condition that they have been sent to the Teaching Services and Organization Desk in electronic format);
- **various activities sign-up**;
- **notices**: such as messages from the Teaching Services and Organization Desk and other University Services;
- **online diary**: to check one's lessons, exams and administrative deadlines, make appointments and insert events and personal notes;
- **personal links**;
- **contacts**: (personal address book);

and, for graduating students:

- **the placement form**;
- **the University experience questionnaire**;
- **information about graduation**.

In addition, during the year and/or for special categories of students, specific functions and procedures can be available such as:

- registration for modules for courses in which they are required;
- enrolment and/or registration for ECDL;
- signing up for supplementary activities.

### **How to access yoU@B**

The yoU@B student diary can be accessed from the homepage of the Bocconi website at <http://www.unibocconi.it/eng> or at <http://agenda.unibocconi.it>; users must log in.

For further information: <http://agenda.unibocconi.it>

**It is important to note that the yoU@B is the University's main communication tool used for informing students about teaching activities. Therefore, students are kindly asked to frequently check the messages received.**

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## **1.5. Email**



All currently enrolled students are given a Bocconi email account. Students can use this account free of charge. This service is provided by the University in collaboration with Webmail <http://webmail.studbocconi.it>.

First-year students are automatically assigned an email address upon enrolment.

The Bocconi email address is composed of: personal ID + @studbocconi.it.

Students may also use an alias address to help them in using their Bocconi email accounts. Students must choose from among the automatically-proposed aliases the first time the yoU@B student diary is accessed. Nonetheless, both email addresses will remain active.

In order to ensure that the system functions correctly after choosing the alias, students should adjust the inbox options by following the "alias settings" instructions. This information is available on the Bocconi site at <http://webmail.studbocconi.it>

**Students are kindly requested to periodically check their personal Bocconi email addresses in order to read the messages sent by the University.**

For further information:  
ASIT (Information Technology and Data Transmission Systems Area)  
email: [helpmail@studbocconi.it](mailto:helpmail@studbocconi.it)

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## 1.6. SMS

The one-to-one interactive communication service, Bocconi-TIM SIM, allows students to access yoU@B and Virtual Punto Blu services from their mobile phones by simply sending and receiving SMS text messages. This service is activated free of charge for all Bocconi students, regardless of the telephone company used.

Students who activate the SMS service can receive messages from the University free of charge.

A user's guide is available on the internet site at: <http://www.unibocconi.it/mobile>

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## 1.7. Personal computer

### 1.7.1.

#### Internet points at the University

In order to offer wide access to the Bocconi Internet services, there are currently 450 web points located in the University buildings at via Sarfatti 25 and piazza Sraffa 13, which can be used by students to access their laptops with standard configurations.

Students with Wireless laptop connection can access the University Wi-Fi network where available (Velodromo, Sarfatti 25).

In order to access these services students must follow the registration procedure.

For further information:

<http://www.unibocconi.it/regpc>

<http://wireless.unibocconi.it/>

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### 1.7.2.

#### IT rooms for students

4 rooms with a total of 243 personal computers connected to the University network are available to students (data refers to May 2007).

The computers can be used by students who are ready to write their final papers or degree theses, as well as for those who want to use data analysis programs, carry out research, email users and, in general, for other learning activities (computerized exercises).

In addition, 1 room (57 PCs) is available for students who are taking LearningSpace multimedia courses.

All computer work stations are equipped with word processing, electronic spreadsheets and data presentation packages. In addition, there are also programs for carrying out the statistical analysis of quantitative data.

The location of the rooms can be found in the area: <http://www.unibocconi.it/sedi> in aule.

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## 2.

### PROGRAM STRUCTURE AND EDUCATIONAL ACTIVITIES

Università Bocconi's School of Law offers, as part of the Economics Faculty, a five-year Combined Bachelor and Master of Science in Giurisprudenza [Law] (CLMG) program.

The CLMG program is taught in two class groups made up of an average of 150 students each.

The study plan is expressed with credit points.

A credit point is the unit of measurement which determines the workload students are required to fulfil. It is assumed that students are adequately prepared from the start to carry out the educational activities required by the degree program. The workload includes both classroom activities (lessons, exercises, seminars) as well as group work and individual study.

Credit points are given for all educational activities which are part of the program requirements.

In accordance with the ECTS (European Credit Transfer and Accumulation System), on average one credit point is equivalent to 25 hours of work, about 8 of which are spent in the classroom.

The average workload for a full-time student is set at 60 credit points per year, as per agreement.

In order to receive the Combined Bachelor and Master of Science degree, students must gain at least 300 credit points.

The credit points assigned to each educational activity are gained when students pass an exam or its equivalent .

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## 2.1.

### Combined Bachelor and Master of Science in Giurisprudenza [Law] (CLMG)

**Program Director:**

Prof. Emanuele Lucchini Guastalla

**Field of study:**

Law LMG/01 (DM 25/11/2005)

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#### 2.1.1.

##### Educational objectives

While respecting the educational objectives of the field of study the program belongs to, the Combined Bachelor and Master of Science in Giurisprudenza [Law] (CLMG) has the following goals:

- during the first part of the program, to provide knowledge of the legal "method" and the basic cultural and technical concepts needed to work in the legal profession as a legal expert for, or in, a company;
- during the second part of the program, to provide an in-depth knowledge by completing the cultural background of the jurist with an in-depth monographic study of specific institutions or disciplinary areas which were briefly covered during undergraduate studies. This is done by extending the area of inquiry to certain sectors that were omitted previously because they were

- sectorial, or because of the high technical complexity of the issues at hand;
- to develop the legal knowledge required to work in European and international contexts. This is achieved by attending the compulsory courses of comparative private and international law, elective courses, (some of which are held in English) and through international mobility opportunities in which students study abroad in partner universities;
- to integrate students' legal education with the basic economic, corporate and quantitative knowledge needed to facilitate a smooth entry into the work world as modern legal experts in any economic context;
- to provide the cognitive tools and methods which enable legal experts to articulate, both verbally and in writing, complex legal arguments and, thanks to their background, lead them to the correct solution of problems for which specialist competency is required. Special attention is given to topics typically dealt with by legal experts working in firms or in public and international institutions;
- to develop skills and know-how, as well as knowledge through educational activities which encourage students' active participation in the classroom and in interactions with the teacher, as well as through acquiring in-the-field skills during internships and clinics (case study analysis with the aid of legal experts);
- to develop the skills and expertise needed to effectively use IT tools and the English language in order to work efficiently in the legal profession.

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### 2.1.2. Career opportunities

Career opportunities open to CLMG graduates include:

- the legal profession;
- the magistracy;
- notaio;
- corporate lawyers in firms, banks and insurance companies;
- legal experts for independent bodies;
- managerial positions in public administrations;
- officials in EU institutions and/or international organizations;
- diplomatic careers.

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### 2.1.3. Program requirements breakdown

The program requirements comprise a total of **300** credit points divided as follows:

<i>Educational activities</i>	<i>Credit points</i>
33 compulsory courses	250
Activities chosen by the student, of which:	30
- 4 elective courses	24
- Internship or similar activities/Clinics/elective no. 5/second foreign language	6
English language	5
Computer Skills	3
Thesis	12

The 30 credit points related to the activities chosen by the students are divided into 4-5 courses and are geared to a personalized academic major (free track) or one of the following recommended majors:

- Company Law, Financial Markets and Competition;
- Litigation and Negotiation;
- International/Public Institutions.

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#### 2.1.4. Program structure

##### First year of studies

<b>I semester</b>			
<i>Educational activities</i>	<i>English translation</i>	<i>Language of instruction</i>	<i>Credit points</i>
6016 Istituzioni di diritto romano	Institutions of Roman Law	ITA	8
6017 Istituzioni di diritto privato	Principles of Private Law	ITA	10
6015 Metodi quantitativi	Quantative Methods	ITA	8
6021 Inglese (solo didattica)	English (lessons only)		
<b>II semester</b>			
<i>Educational activities</i>	<i>English translation</i>	<i>Language of instruction</i>	<i>Credit points</i>
6018 Diritto costituzionale italiano ed europeo	Italian and European Constitutional Law	ITA	10
6019 Filosofia del diritto	Philosophy of Law	ITA	9
6014 Principi di economia (micro e macroeconomia)	Principles of Economics	ITA	6
		ITA	6

6020 Diritto romano Fondamenti di diritto europeo	Roman Law Principles of European Law		
6021 Inglese (didattica ed esame)	English (lessons and exam)		1
<b>Total credit points for first year of studies</b>			<b>58</b>

### Second year of studies

<b>I semester</b>			
<i>Educational Activities</i>	<i>English translation</i>	<i>Language of instruction</i>	<i>Credit points</i>
6075 Diritto processuale civile	Civil Procedure	ITA	8
6073 Storia della codificazione	History of Codifications	ITA	8
6001 Economia aziendale	Management	ITA	6
6061 Scienza delle finanze	Public Economics	ITA	6
6034 Informatica per Giurisprudenza	Computer Skills for Legal Studies	ITA	3
Inglese (solo didattica)	English (lessons only)		
<b>II semester</b>			
<i>Educational activities</i>	<i>English translation</i>	<i>Language of instruction</i>	<i>Credit points</i>
6003 Bilancio	Accounting and Financial Statement Analysis	ITA	6
6068 Diritto commerciale	Company and Business Law	ITA	8
6074 Storia giuridica delle istituzioni economiche	Legal History of Economic Institutions	ITA	6
6076 Diritto tributario	Tax Law	ITA	6
6022 Inglese (didattica ed esame)	English (lessons and exam)		2
<b>Total credit points for second year of studies</b>			<b>59</b>

### Third year of studies

<b>I semester</b>		
<i>Educational activities</i>	<i>English translation</i>	<i>Credit points</i>
Diritto penale	Criminal Law	8
Diritto comparato privato <i>oppure</i> Diritto comparato pubblico	Comparative Private Law <i>or</i> Comparative Public Law	9
International law		9
Istituzioni di diritto del lavoro	Labour Law	4
<b>II semester</b>		
<i>Educational activities</i>	<i>English translation</i>	<i>Credit points</i>
Diritto civile	Civil Law	8
Diritto amministrativo	Administrative Law	10
Diritto processuale penale 1	Criminal Procedure 1	8
Diritto ed economia dei mercati finanziari	Law and Economics of Financial Markets	6
Inglese giuridico (solo didattica)	Legal English (lessons only)	
<b>Total credit points for third year of studies</b>		<b>62</b>

## Fourth year of studies

<b>I semester</b>		
<i>Educational activities</i>	<i>English translation</i>	<i>Credit points</i>
Diritto costituzionale c.p.	Constitutional Law (advanced course)	8
Filosofia del diritto (teoria dell'argomentazione e analisi economica del diritto)	Philosophy of Law (Conflict theory and economic analysis of law)	8
Diritto commerciale c.p.	Company and Business Law (advanced course)	8
Diritto processuale penale 2	Criminal Procedure 2	6
Inglese giuridico (didattica ed esame)	Legal English (lessons and exam)	2
<b>II semester</b>		
<i>Educational activities</i>	<i>English translation</i>	<i>Credit points</i>
Diritto del lavoro c.p.	Labour Law (advanced course)	8
Diritto U.E.	European Union Law	9
Diritto penale c.p.	Criminal Law (advanced course)	8
Diritto processuale civile c.p.	Civil Procedure (advanced course)	6
<b>Total credit points for fourth year of studies</b>		<b>63</b>

## Fifth year of studies

<b>I semester</b>		
<i>Educational activities</i>	<i>English translation</i>	<i>Credit points</i>
Diritto civile c.p.	Civil Law (advanced course)	8
Diritto amministrativo c.p.	Administrative Law (advanced course)	8
Opzionale 1-2-3-4 (*)	Elective 1-2-3-4 (*)	24
Stage o attività assimilabili/Clinics/opzionale n. 5/seconda lingua straniera	Internship or similar activities/Clinic/elective no. 5/second foreign language	6
Tesi	Thesis	12
<b>Total credit points for fifth year of studies</b>		<b>58</b>

(\*) Please note that the positioning of the elective courses in the first or second semester is only an indication; this will depend on choices made by the student.

This educational path was designed for students who have a basic knowledge of English and Computer Science. For detailed information see chapters 2.4 and 2.5.

It should be noted that while respecting the educational objectives of the degree program and of the ministerial tables related to the field of study of the Corso di laurea magistrale in Giurisprudenza - Combined Bachelor and Master of Science in Law (CLMG), the program structure may be subject to slight variations which are decided on by the Faculty Council.

## 2.2. Compulsory courses

The program structure is made up of **compulsory** courses which correspond to exams which all students must pass. In order to reach the degree program's educational goals and receive the combined Bachelor and Master of Science degree, students must pass the exams related to these courses.

According to current regulations, such educational activities are classified as: "basic", "characteristic" of the degree's field of study and "independently decided upon by the University" (D.M. 25 November 2005).

The compulsory courses, whose credit points and subject areas satisfy ministerial requirements, are divided into two categories:

- basic compulsory courses, which are the same for all Combined Bachelor and Master of Science students;
- advanced compulsory courses (a.c. - advanced courses), positioned in the fourth and fifth years of studies, which expand on topics dealt with in the basic courses taken in the first three years of the program. Each advanced course has a specialized profile related to each major.

## 2.3. Elective courses

Students must select **elective** courses in order to complete the program requirements regarding activities chosen by the student. An elective course is worth 6 credit points.

In accordance with the program requirements, at the beginning of their fourth year of studies students must choose a personalized academic major (free track) or one of the following guided majors:

- **Company law, Financial markets and Competition:** an in-depth study of the issues inherent in private enterprise law, with a focus on the rules governing companies, extraordinary financial operations, operations of financial markets, financial intermediation, as well as regulation of competition and industrial law;
- **Litigation and Negotiation:** an in-depth study of subjects and core issues which specifically involve a judicial or out-of-court process; teaching is thus directed towards procedural



- experiences and simulations and/or arbitral experiences;
- **International/Public Institutions:** an in-depth study of the legal disciplines related to the functioning of public and international institutions.

For each of the guided majors, students may choose their elective courses from a selection of courses.

Students who choose the free track can select their elective courses from the elective courses which all CLMG students may choose from. The free track is subject to approval by the Combined Bachelor and Master of Science Program Director.

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## 2.4. Foreign languages

### 2.4.1. The Common European Framework

To classify language competence levels, Università Bocconi conforms to the Common European Framework established by the Council of Europe.

Basic User	A1	Elementary
	A2	Pre-intermediate
Independent User	B1	Intermediate
	B2	Post-intermediate
Proficient User	C1	Advanced
	C2	Proficient

Language skills for each level are available in the section Bachelor Programs at [chap. 3](#).

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### 2.4.2. Program structure position

The Combined Bachelor and Master of Science in Giurisprudenza [Law] includes in its program structure 2 European Union foreign languages: a compulsory first foreign language and an elective second foreign language (which is part of the elective courses chosen by the student).

The objective of first foreign language courses is to provide students with the language skills for the general use of the language and for the specific area of law. The objective of the second foreign language courses is to provide students with the language skills needed for an appropriate general language use.

### **First foreign language (compulsory)**

The first foreign language includes:

	Language use	Lessons	Exams	Credit points
1st year	general	I and II semester	II semester	1
2nd year	general	I and II semester	II semester	2
3rd year	legal	II semester	not present	
4th year	legal	I semester	I semester	2

The first-year exam (first language) is a prerequisite to the second-year exam, and the second-year-exam is preparatory to the fourth-year exam.

Credit points are awarded once students pass the exam.

The credit points given for passing the first-year exam form part of the first-year credit points needed to access second year (see chapter 6 "Administrative Procedures and Deadlines").

The language learning path for the first foreign language begins in the I semester of the first year of studies.

### **Second foreign language (elective)**

The second foreign language includes:

	Language use	Lessons	Exams	Credit points
5th year	general	I and II semester	II semester	6

In addition a partial exam (optional) is scheduled in the I semester of the fifth year of studies.

Credit points are awarded when students pass the exam.

Credit points are not awarded for the partial exam, but any extra points achieved will be added to the final exam mark (see the general programs of the language courses, available online at <http://www.unibocconi.it/profiles>).

The language learning path for the second foreign language begins in the I semester of the fifth year.

For both the first and second foreign language courses, the grade which assesses foreign language skills is included in the calculation of the Grade Point Average (GPA).

As an alternative to sitting the Bocconi exam, students may register the results of any foreign language international certifications, among those recognized by Bocconi, in their academic career (see paragraph 2.4.7 "Method of Assessing Foreign Language Knowledge").

### 2.4.3. Method of choosing languages

The choice of foreign languages follows the same criteria for both first and second languages, depending on:

- the languages chosen must be different from the student's native language;
- English is the compulsory first language for all non native English speakers.

The method of choosing languages is as follows:

First language	Second language
English	French-Portuguese-Spanish-German

Students who are native English speakers, must choose the first language from the other curricular languages.

Students who aren't native Italian speakers, can choose Italian as their second language.

If a student has more than one mother tongue (e.g. coming from or residing in a multilingual country or living with parents from 2 different nationalities) the student must choose one language as his mother tongue for the whole duration of his studies.

The course codes are as follows:

- for English as the first language

First-year exam	Second-year exam	Fourth-year exam
<b>6021</b>	<b>6022</b>	<b>6041</b>

- for the second language (5th year exam)

French	<b>6035</b>
Portuguese	<b>6037</b>
Spanish	<b>6038</b>
German	<b>6039</b>

First-year students have English assigned automatically as their first compulsory language.

The choice of the second foreign language is done when enrolling for the fifth year.

**2.4.4.**  
**Exit levels**

Minimum exits levels are:

	Language	Exit level
First language (general language and specialized language)	English	B2
Second language (general language)	French-Portuguese-Spanish	B1
	German	A2

Higher exit levels are possible, if established by international foreign language certifications.

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**2.4.5.**  
**The language learning path**

The method for learning foreign languages offered by the Language Centre is as follows:

- A. lessons
- B. gided independent study

**A. Lessons**

The Language Centre organizes lessons and provides curricular courses for both first and second foreign languages.

Generally courses run only if enough students sign up.

**First foreign language - general language (first and second year of program)**

Lessons for the first foreign language last 2 years.

For English (exit level B2), path 1 or path 2 is assigned according to the students's initial preparation.

The different language paths generally require a certain amount of classroom hours per week, specified as follows (see parenthesis for the total amount of hours per year):

Year of studies	Path 1	Path 2
First year	6 hours (144 hours)	4 hours (96 hours)
Second year	4 hours (96 hours)	4 hours (96 hours)

**First foreign language - specialized language (third and fourth year of studies)**

Lessons for the first foreign language include a single path lasting 2 semesters (II semester of the third year and I semester of the fourth year) for a total of 72 classroom hours.

**Second foreign language**

Lessons for the second foreign language in the fifth year last one year and include a single path assigned automatically to each student when he/she selects the foreign language. Each path includes

a total of 144 classroom hours.

Attendance to first and second language courses is strongly recommended; attending courses is the most effective way of learning the language and preparing for the final exam. Active participation in a course and self-study activities can add 2 extra points to the final exam grade (more detailed information is available on the Internet site at <http://www.unibocconi.it/languagecentre>).

First year students who have finalized their enrolment can check their class timetable at Punto Blu terminals or Virtual Punto Blu. Second year students can check after enrolment.

The summarized course programs (**course profiles**) of the language courses are available at <http://www.unibocconi.it/profiles>.

The detailed programs (**course syllabuses and exam requirements**) are available at <http://www.unibocconi.it/languagecentre> in Attività Didattica>Corso di laurea magistrale in Giurisprudenza.

### B. Guided independent study

Learning a foreign language requires not only attending lessons regularly but also consistent efforts in independent study, carried out during the student's entire university experience.

The Language Center offers students information and consulting services for language study. Its language laboratory provides a variety of preparatory materials (multi-media library) and other material is available for different languages at <http://www.unibocconi.it/centrolinguistico> in Servizi alla didattica > Laboratorio linguistico e in Servizi alla didattica > Materiali di autoapprendimento online.

Guided independent study consists of a variety of activities which the student carries out, based on specific indications given by the teacher. Activities may involve teaching materials, (e.g. exercises in books) support from the language laboratory (e.g. multimedia courses) and other material available online.

The course syllabuses available at <http://www.unibocconi.it/languagecentre>, provide information concerning lessons as well as guided independent study. For each subject dealt with during lessons, there are corresponding activities which can be carried out.

The following table shows the total amount of hours which should be dedicated to independent study per week according to the language learning path assigned to the student (Path 1, Path 2, Single Path).

	Program year	Path 1	Path 2
First foreign language-general language	1st year	5 hours	3 hours
	2nd year	5 hours	5 hours
First foreign language- specialized language	3rd and 4th year	2 hours (single path)	
Second foreign language	5th year	5 hours (single path)	

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#### 2.4.6.

#### Evaluation of the initial knowledge of English and Italian

In order to have the correct learning path assigned (Path 1 or Path 2), all non English native speakers enrolled in class groups taught in Italian, must assess their initial knowledge of English as follows:

- when finalizing enrolment students must show that they have at least one of the language requirements stated when they applied for admission online and indicated by the University (see the website [www.unibocconi.it/ammissioni](http://www.unibocconi.it/ammissioni) in Ammissioni ai corsi di laurea > Modalità di Ammissione > Informazioni generali), or
- when making the selection "Italian candidates", students take the aptitude test entirely in English, or
- when making the selection "Italian candidates", together with the aptitude test (in Italian) students take an initial language evaluation test.

To attend English courses Università Bocconi requires a minimum basic preparation, of at least A2 of the Common European framework for languages (see "European Framework" in the section Bachelor Programs at [chap. 3](#)).

For more detailed information on language knowledge and competence required, and self-study paths to obtain the desired levels check the website at <http://www.unibocconi.it/centrolinguistico> in Attività Didattica > Corsi di laurea triennali (1° e 2° anno, a.a. 2007-2008).

Students who are not native Italian speakers or non-EU citizens with no Italian residency must take the Italian language test (in accordance with Ministerial regulations).

The schedule will be communicated to the interested parties by the Admissions Office.

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#### 2.4.7.

#### Method of assessing foreign language knowledge

Assessment is carried out by:

- taking an exam in Bocconi, or
- international certification recognized by the University.

#### **Bocconi exam**

The assessment is carried out by taking an exam which tests comprehension skills and knowledge of written and spoken language depending on the level of competence to be achieved.

The first-year exam for the first foreign language is a prerequisite of the second-year exam and the second-year exam is a prerequisite of the fourth-year exam. The second foreign language includes a partial exam (optional) to be taken in the I semester and a final exam to be taken in the II semester of the first year of studies.

Exams follow the same standards as those set for international certifications.

Assessment of foreign language knowledge depends on the final exam result as well as other means of evaluation to check progress made during the course of studies:

- for the first foreign language
  - positive results each year for active classroom participation and guided independent study;
- for the second foreign language
  - active classroom participation;
  - passing partial exam.

The grade achieved is included in the calculation of the Grade Point Average (GPA).

The level of competence achieved is recorded on the official exam report and on the official academic transcript.

Exit levels which are higher than those foreseen for curricular exams of first and second languages are only possible through the registration in the student's academic career of any international certifications recognized by the University.

### **International certifications**

As an alternative to the Bocconi exam students may choose to take one of the international certifications exams indicated by the University, requesting to convert the achieved result into a number grade out of a possible thirty and to report it in the student's academic career by the Language Centre Office.

The level of the certifications presented must be for each language equal to or higher than the exit levels (in accordance with the criteria indicated in paragraph 2.4.4 "Exit levels").

International certification is registered in the student's academic career and it is valid for 3 years.

It should be noted that certifications which are presented as an alternative to the first foreign language exam (general language), which are equal to or higher than the required level, substitute both the first-year and second-year exams.

For both the first and second foreign languages, international certifications may be deposited starting with the first year of studies. In any case, the related credit points and marks are attributed to the year of studies of the course. If, for example, students present a B2 level certification during their first year as an alternative to first foreign language exam (English general use), 1 credit point is awarded during the first year along with the grade achieved and the remaining 2 credit points will be awarded in the second year, along with the grade achieved.

With respect to the first foreign language exam (general use) it should be noted that in order to be registered in the student's academic career, an international foreign language certification should respond to the following:

- if the certification is presented during the first year of studies: 1 credit point will be registered in the student's academic career for the first year of studies and 2 credit points will be registered for the second year of studies; in this case only the first year credit is calculated to pass from the first to the second year of studies and only if the certification is presented by 15 July 2008;
- if the certification is presented during the second years of studies or later, the student will be lacking the credit points necessary for the exams of each year until these are registered.

With respect to the first foreign language exam (general use) there are two possibilities regarding the registration of an international certification in their academic career:

- student has not taken the Bocconi exam: the grade will be given as the result of both the first and second exam;
- student has already taken the first Bocconi exam and has it registered in his/her academic career: the grade will be given as the result of the second exam.

International foreign language certifications can be received by sitting an exam with an official examination centre, both in Italy and abroad.

Students are responsible for any costs related to exams certification.

International certifications which are recognized for the various exams can be found at <http://www.unibocconi.it/languagecentre> in Combined Bachelor and Master of Science in Law > International certifications[ST1] .

For students who are interested in the Bocconi exam or certification exams, the Language Centre provides information and guidance on exam assessment methods. Specific materials for exam preparation and past exam papers are also available at the language laboratory.

[ST1]Non esiste nella pagina web!!

Last change 19/07/2007 14:51

## 2.5. Computer Skills

### 2.5.1. Program structure position and credit points

The program requirements of all undergraduate degree programs offered at Università Bocconi include a computer skills course, aiming to provide students with the opportunity to develop knowledge and skills in IT.

The computer skills course, **code 6034 Informatica per Giurisprudenza [Computer skills for legal studies]**, is positioned in the first semester of the second year; the course is assigned 3 credit points.

Last change 19/07/2007 14:54



## 2.5.2. Assessment of knowledge

There are 2 types of assessment according to whether students attend the course or not.

- **Attending students**  
Students may take either partial exams or general exams.
- **Non-attending students**  
General final exam. There are no partial exams.

In both cases, the exams are written.

Please note that in order to be admitted to the exam students must have a complete ECDL certification (seven modules), ECDL advanced (all four modules), MOS Master, IC3 2005 Plus or other equivalent certifications recognized by SEDIN. The certification must be completed and forwarded to SEDIN through automatic procedure in the yoU@B student diary within the deadlines published on the website [www.unibocconi.it/sedin](http://www.unibocconi.it/sedin).

It is strongly recommended that students gain the ECDL license before attending the computer skills course.

Last change 19/07/2007 17:15

## 2.5.3. ECDL Bocconi test center service

Students who do not yet possess the complete ECDL certification may take the test at Università Bocconi. Exams are held each week according to a calendar which is updated regularly. Students may view the exam calendar and enrol through their yoU@B student diary, using the special ECDL box.

If students do not possess the Skills card, the official document needed to sit the exam, they may purchase it at SEDIN at a cost of 45,00€. Each exam module costs 12,00€.

For further information refer to the website at <http://www.unibocconi.it/sedin>.

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## 2.6.

## Internships in Italy and abroad

The Combined Bachelor and Master of Science in Giurisprudenza [Law] (CLMG) allows students to include an educational internship experience or similar activity in their study plans. An internship is worth 6 credit points, and as an alternative students can include a clinic, an elective course or a second foreign language course (see chapter 2.1).

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### 2.6.1. Internship characteristics

Internships must satisfy the following characteristics involving duration, objectives and contents, location and positioning.

#### **Duration**

Minimum 12 weeks, if in Italy;

Minimum 10 weeks, if abroad.

#### **Objectives and contents**

The main objective of internships is to educate. They allow students to gain real work world and professional experience while developing professional skills. They help students get their bearings in these environments and facilitate their professional choices. Students gain direct knowledge of the continuously evolving world of work.

Internships are more than a mere practical application of academic studies; they give individuals a real opportunity to grow both personally and professionally.

The contents of internships must be aligned with the educational objectives of the Program.

#### **Location**

Internships may be taken - In Italy and abroad - in firms, public and private institutions, professional studios, international organisms, diplomatic agencies, cultural institutions and other organizations.

#### **Positioning**

Students may participate in internships during their **fifth year of studies**.

Students may participate in an internship only after completing fourth-year lessons.

Internships are registered in students' academic careers as a fifth-year educational activity.

It is also possible to start an internship experience in advance during the summer between one's third and fourth year, but only upon authorization of the Program Director.

In this case, internships are registered in students' academic careers as a fourth-year educational activity.

Last change 09/07/2007 17:28

## 2.6.2.

### Organizational aspects

#### Finding internships

Università Bocconi recognizes internships organized by any of the following parties:

- the Career Service (see paragraph 2.6.3);
- International Relations Service (SRI) - International Internship Office (see paragraph 2.6.4);
- Program Director.

Students can also find internships via their own channels. In this case, the University will carefully monitor the internship opportunity. In addition, students must contact the Career Service - Internship Office or the International Internship Office (SRI) well in advance and in any case before starting the internship.

The Career Service and the International Internship Office (SRI) work together with the Program Director to make the internship characteristics uniform (host company and activities to be carried out) and ensure that they meet the educational objectives of the Program.

Whatever channel is used to find an internship, the host company or organization and Bocconi sign an agreement and a training project on the objectives and contents of the training period. As the promoter of the initiative the University will prepare all the necessary legal documentation, check the quality of the training projects, and provide insurance coverage.

#### Approval and validation of internships

All internship experiences must be previously approved so as to guarantee the quality and consistency with educational objectives. Internships are validated when completed, so that students may receive academic recognition for the experience.

#### Registration

The internship must be recorded in the student's academic career by the deadline for the graduation reservation. Generally, the internship must have been finished by that date. Any uncompleted internships which have satisfied the minimum duration of time indicated above will still be recognized and can be registered in the student's academic career. In this case, the documents must be completed within the time needed to record the internship in the student's academic career by the deadline for the graduation reservation.

#### Contributions for internships in Italy and abroad

For students taking part in internships offered by public authorities in Italy, or through international organizations, institutions, authorities and companies abroad promoted by the Career Service and the International Internship Office (SRI) for which no compensation is provided, contributions are available from Università Bocconi: for allocation criteria and application forms see the website at <http://www.unibocconi.it/financialaid> > Download Area

#### Other activities recognized in lieu of internships

Internships are the principal and priority educational activities aimed at aiding students in the choice of a profession, however there are also other activities which are defined as "similar activities" to internships including:

- other specialized work experiences which have contracts that are different from those of internships. For example, temporary and permanent work positions, apprenticeships, traineeships, and limited-time work ("lavoro a progetto") positions. The rules regarding duration, positioning and individuals who may provide contracts which have already been established for internships, are adaptable to these experiences. The experience must be authorized in advance to make the quality and consistency uniform with the educational path. Once the experience is finished it is validated to obtain academic recognition;
- in-the-field projects administered by Program Direction. These projects are promoted by a Professor and approved by the Program Director following specific agreements with a company, an institution or professional office. Currently for the Master of Science in Giurisprudenza [Law] (CLG-LS) an example of a field project is provided by the Moot.

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### 2.6.3. Internships in Italy and abroad organized by the Career Service

The Career Service Internship Office is the University's point of contact for all internship activities, with the exception of the programs organized by the International Relations Service - International Internship Office.

The Career Service promotes internship opportunities both **in Italy** and **abroad** with public and private organizations:

- industrial and commercial companies, service providers, banks, financial institutions;
- consulting and auditing firms, professional (e.g. accountants) and legal studios;
- government sector, public agencies and non-profit organizations;
- cultural and artistic institutions;
- authorities and companies operating in the tourism, communication and media industries.

The Service organizes all administrative procedures required by current regulations.

Furthermore the Career Service gives useful information to identify other opportunities based on specific needs and interests. It also helps students make their applications more effective through individual consultations and seminars.

In addition to what has already been said in terms of its characteristics, an internship - known also as traineeship - is an experience which offers in-the-field training, whose regulations are valid in Italy, and are set by law (24 June 1997 no. 196 art. 18 and the decree of 25 March 1998, no. 142). An internship is not a labour contract.

By law internships are not paid. At their discretion, companies can grant a monetary contribution that would go towards a student's studies.

#### **Participation in internships**

Internship opportunities in Italy and abroad are available through:

- *Internship and Placement Announcements* published online and reserved for Bocconi students;

- Curricular Internship Special: semi-annual publication containing internship opportunities at companies belonging to the Partners for Development and Associated Companies Programs at the University;
- Bocconi & Jobs: the semi-annual career fair allows Bocconi students to meet company representatives from all sectors;
- Company presentations in the University: companies present themselves and describe their programs for hiring potential candidates; the calendar for presentations is fixed every six months;
- Placement Library: the Career Service's library dedicated to the world of work. Students can organize the search and retrieval of information which is useful for finding internships and jobs.

These tools help to balance the supply and demand for internships. Securing an internship offer is not necessarily linked to academic qualifications. Companies decide upon the desired curriculum and personal characteristics based on the contents of the educational project. During the internship, each student is supervised by both a company tutor and a tutor from the University.

Moreover, the Career Service collaborates with the Program Director in support of internships procured by Program Direction.

### **Documents**

The Internship Office of the Career Service is the contact point within the University that is responsible for formalizing the training experience (unless they are arranged by the International Internships Office (SRI), see next paragraph), regulating internships, (agreements, training projects, and orientation) and providing the necessary documentation to ensure the training experience is recorded in the student's academic career.

Before starting an internship, students must collect the Educational and Orientation Project form at the Career Service - Internship Office and give it to the host organization.

### **Information and support**

For further information and to sign up for seminars and individual consultation sessions contact the Career Service:

Career Service Infopoint and Internship Office  
via Sarfatti 25  
tel. 02 5836.2658/5004  
email: [infostage@unibocconi.it](mailto:infostage@unibocconi.it)

Career Service  
viale Isonzo 25  
tel. 02 5836.5999  
email: [infocareer@unibocconi.it](mailto:infocareer@unibocconi.it)  
<http://www.cs.unibocconi.it>

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## **2.6.4.**

### **International Internship with the International Relations Service**

The International Relations Service (SRI) - International Internship Office of Università Bocconi offers 3 different international internship programs at institutions/organizations that are part of its network:

- **International Organizations Program:** Secretariat, agencies and field offices of the United Nations, the European Commission and other international institutions and non-government organizations throughout the world;
- **Field Projects Program:** Italian Chamber of Commerce abroad, companies active in international markets (excluding the European Union), and Foreign Consulates in Milan;
- **Embassies Program:** Ministry of Foreign Affairs in Rome and each Office abroad: Embassies, Consulates, Italian Cultural Institutes, Italian Permanent Representatives belonging to international institutions.

Students can also find internships using their own channels. In this case, students must contact the SRI - International Internship Office according to the internship chosen, in order to have the contents assessed and to formalize the agreement. Students are advised to do this well in advance and in any case before starting the internship.

### **Participation in the programs**

Students may take part in International Internship programs as long as they satisfy the necessary language requirements and certain academic requirements for some programs (GPA, marks and credits earned).

Opportunities offered by the International Internship Office (SRI) are promoted four times a year through its online "International Internships" bulletin. Each week, offers for "Last Minute" internships may be publicized on the website.

### **Internet site**

For updates and further information about the programs described herein, requirements and application procedures, consult the website of the International Internship Office (SRI) at <http://www.ir.unibocconi.it/internship>. The website includes:

- the "International Internships" bulletin and "Last Minute"internship offers;
- reports from former internship participants.

### **For further information**

International Relations Service (SRI)

International Internship Office

via Sarfatti 25 - 20136 Milan

second floor, room 226

<http://www.ir.unibocconi.it/internship>

tel. 02 5836.2253

fax 02 5836.2207

email: [international.internship@unibocconi.it](mailto:international.internship@unibocconi.it)

Last change 16/07/2007 14:57

## **2.7. Clinics**

## **Credit points and program structure positioning**

Clinics are worth 6 credit points, and can be undertaken as an alternative to internships, elective courses or second foreign language courses.

Clinics are positioned in the fifth year of the program structure.

### **Contents**

Clinics are promoted by Bocconi instructors, upon approval of the Combined Bachelor and Master of Science Program Director, and include specific agreements with a firm, institution or professional study.

Clinics are important educational experiences in which students can gain firsthand legal experience by applying purely theoretical concepts to real situations. The expert guiding the student will choose real-life cases which are particularly relevant to the scientific and educational goals of the project.

Clinics are educational activities which encourage "learning by doing", and include the following activities:

- classroom work - an expert (judge, lawyer, notary public, company lawyer, etc) explains the "clinical" case and retraces the main factors which characterize the controversy together with the students, who are divided into small groups;
- group or individual in-depth analysis - under the guidance of the expert and the Bocconi instructor, students write essays and briefs which verify and analyze the basic legal concepts they have acquired;
- written report in which the student explains and illustrates the cases, with reference to doctrines and jurisprudence.

### **Credit points**

Validation of the experience is given only upon the instructor's positive evaluation. Instructors base their evaluations on the expert's final evaluation and on the student's individual report. Marks expressed out of 30 are not given.

### **Procedure details**

- The Bocconi instructor proposing the Clinic provides the Career Service with a list of students who wish to participate in the Clinic.
- The instructor provides the Career Service with validation of the student's Clinic experience; the Career Service sends this documentation to the Student Administration Centre for registration in the student's study plan .

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## **2.8. Studying Abroad**

Internationalization at Università Bocconi has been a strategic priority pursued since 1974, the year in which the first international agreements were put into place. Over the years these programs have developed an extensive network of affiliations and exchanges with prestigious academic and cultural institutions all over the world, including the recent formation of a special network of partner institutions

in the field of law. Constant collaboration between Bocconi and foreign universities on research and joint teaching projects provide Bocconi students and teaching staff with invaluable international experience. Thanks to its network of international affiliations, Università Bocconi is able to offer law students opportunities on a global scale.

Details and positioning related to participation in international programs which are reserved for students enrolled in the Combined Bachelor and Master of Science in Giurisprudenza [Law] program can be found in the International Relations Service publications and on its website at <http://www.ir.unibocconi.it/eng>.

Opportunities available to students in their last year of studies include the International Exchange Program (which includes the Erasmus Program) and the Themis Program. This program allows students to obtain an international certification provided by the Themis Network, which is comprised of Università Bocconi, Esade (Barcelona, Spain), Freie Universität (Berlin, Germany) and Université de Paris XII (Val de Marne - Paris, France). The curriculum of the program includes study at one of the partner institutions, a joint seminar held at one of the network Universities, and an internship abroad.

Last change 02/08/2007 15:47

### **3. EDUCATIONAL ACTIVITIES**

#### **3.1. Lessons**

##### **3.1.1. Class activities**

One credit point corresponds to 8 hours of lessons; a maximum of 2 additional hours of complementary learning activities can be added; these complementary learning activities include practical exercises and other class activities that aim to improve the student's understanding of the topics covered in class without adding new topics to the course content.

Last change 02/08/2007 12:35

##### **3.1.2. Attendance**



Attendance at lessons is not compulsory, however it is strongly recommended since it meets the proposed educational model designed to favor gradual learning, the active participation of students in class and the creation of a dialog between students and teachers.  
For some courses the assessment methods may be different for attending and non attending students.

Last change 02/08/2007 12:36

### **3.2. Class groups**

The educational activities are organized into class groups which are made up of around 150 students each for compulsory courses in the 2007-2008 a.y.: 2 class groups for first-year and second-year students have been scheduled (class groups 19 and 20), which are taught in Italian.

In addition, there will also be around 18 class groups made up of around 125 students for the bachelor programs in the economics area (CLEAM, CLES, CLEF, BIEM and CLEACC).

Class groups are allocated before the start of lessons and each class group is assigned a specific classroom. All students belonging to the same class group follow the lessons in their assigned classroom and have the same teachers.

To facilitate educational activities planning (class group numbers and classroom capacity) students cannot change their assigned class group.

Class groups remain the same for the entire academic year.

For some educational activities (lessons taught in English or applying specific teaching methodology and for courses organized in modules), class groups are divided into smaller groups (between 51 and 99). Students are recommended to follow the indications given by teachers during lessons and to consult the Institute bulletin boards that display the smaller group sign-up methods and the educational activities of these groups. If registration is required, students may consult the [yoU@B](#) student diary for a list of activities.

Last change 23/07/2007 15:48

#### **3.2.1. Specific teaching methodology**

Some courses, in addition to the assigned class groups, may include one or more class groups that apply specific teaching methodology. Among the most common of these are the "LearningSpace" method or lessons taught in English, usually by visiting professors.

The list of such classes together with any sign-up methods (extra activity codes, sign-up deadlines and number of places available) will be posted well in advance on the "General Notices" bulletin board which is located on the ground floor of the University building at via Sarfatti 25, and will also be published on the Internet at <http://www.unibocconi.it/classtimetable> . In addition, the student may consult the yoU@B student diary for a list of activities to which he may sign up.

Students admitted to these class groups receive confirmation through a personal message in their yoU@B student diary. Students who attend "LearningSpace" class groups will be authorized to follow the online course. Further information on authorization for class groups can be obtained either from the secretary's office of each Institute or can be read on the internet site at <http://www.unibocconi.it/weblearning>.

Last change 02/08/2007 12:39

### **3.2.2. Math Crash Courses**

Math Crash courses are courses which last about two weeks and which are held at the beginning of first year courses.

Crash courses are designed to reinforce a few mathematical concepts at a pre-university level. This helps students to start university with greater confidence and comprehension. The main topics covered include: equations, inequality, coordinate geometry, trigonometry, power functions, exponentials and logarithms.

Attendance is highly recommended; there is no exam at the completion of these courses. The class timetable and the class group are published on the Internet at the address <http://www.unibocconi.it/classtimetable> .

The course profiles are published on-line at

[www.unibocconi.it/courses](http://www.unibocconi.it/courses) > Math Crash Courses.

Last change 03/08/2007 19:40

### **3.3. Class timetable**

The class timetable has been planned so that educational activities are mainly concentrated in either the morning or the afternoon, in order to make it easier for students to dedicate the other part of the

day to individual study.

In the first semester of the first year for example, CLMG students have lessons on 2 mornings (Tuesdays and Wednesdays) and 3 afternoons (Mondays, Thursdays and Fridays) a week; in the second semester CLMG students have lessons on 3 mornings (Mondays, Thursdays and Fridays) and 2 afternoons (Tuesdays and Wednesdays) a week.

The first and second year class timetable includes a fixed number of hours - different from the first and second semester - schedule completely dedicated to foreign languages. This ensures that compulsory lessons and language lessons do not clash with each other.

In addition, there may also be some complementary learning activities scheduled to review some of the concepts dealt with during the normal teaching sessions. These activities are generally held at a different time from the lessons (in the evening from 6:00pm to 7:30pm).

No educational activities are scheduled between 1:00pm and 2:30pm on Fridays, both in first and second semester, this period being reserved for student group activities.

The general class timetable is published on the University's Internet site <http://www.unibocconi.it/classtimetable>.

The class timetable and any changes (the codes are arranged in progressive order) are posted on the bulletin boards, which are located on the ground floor of the University buildings at piazza Sraffa 13 and via Sarfatti 25. In via Sarfatti 25, students can also find the bulletin boards for foreign languages.

After students have enrolled in the academic year, they can view and print the personalized class timetable from both Punto Blu terminals and yoU@B.

At Punto Blu terminals students can see the personalized class timetable for current semester only. On yoU@B students can also view the daily class timetable.

The following outlines the commencement of lessons for the 2007-2008 a.y.:

First semester

First year students

- Tuesday 11 September 2007 is dedicated to the "Welcome first-year students", the presentation of the course by the Dean of the School of Law and by Director of the combined Bachelor and Master of Science in Giurisprudenza [Law] Program; teaching activities will start on 12 September 2007;

Second year students

- Thursday 13 September 2007;

Second semester

First and second year students

- Monday 18 February 2008.

Please note that language lessons begin on 17 September 2007 in first semester and on 18 February 2008 in second semester, just like all other courses.

In addition, the yoU@B student diary allows students to integrate their personalized class timetable with other educational activities that interest them and to view and print all other information recorded in their yoU@B diary for the desired period (daily, weekly, monthly, and so on).

Last change 02/08/2007 12:41

### **3.4. Suspension of lessons**

On graduation days (Undergraduate, MSc and four-year degrees), listed below, lessons for all courses and all programs (Undergraduate, Bachelor Programs, MSc and Combined Bachelor and MSc in Giurisprudenza [Law]) are suspended:

- Friday 5 October 2007;
- Saturday 6 October 2007;
- Friday 14 December 2007;
- Saturday 15 December 2007;
- Thursday 27 March 2008;
- Friday 28 March 2008;
- Friday 30 May 2008.

During the partial exam periods, listed below, lessons in all courses are suspended:

- first semester: from Thursday 25 October 2007 to Saturday 10 November 2007;
- second semester: from Monday 14 April 2008 to Thursday 24 April 2008.

In addition, lessons are also suspended on the following days:

- Thursday 1 November and Friday 2 November 2007;
- Friday 7 December 2007;
- From Friday 21 March to Wednesday 26 March 2008;
- Friday 25 April 2008;

- Thursday 1 May and Friday 2 May 2008;
- Monday 2 June 2008.

Last change 01/08/2007 15:51

### 3.5. Office hours

During office hours students have the opportunity to consult teachers. This gives students the chance to seek further explanations or clarifications of the topics that were not fully understood during lessons. The office hours timetable is displayed on the Institute bulletin boards and can also be found on the Internet site at <http://www.unibocconi.it/ricevimentodocenti> (Italian version) or in the [yoU@B](#) student diary, which provides a direct link to the page.

Last change 23/07/2007 15:52

### 3.6. Tutors

There are 2 types of tutor assistance offered to students:

- course level assistance is proposed by the Course Director and approved by the Program Director; this type of tutoring includes correction of exercises assigned as homework on case studies, realization of projects and management of the online community; in addition, it could also involve lectures that require the use of software;
- "interdisciplinary" level assistance: this aims to provide students with guidance and support to ensure that they can be actively involved in the studying process during the whole course.

For information about courses and tutor activities (names of tutors, office hours and rooms) see the "Tutors" bulletin board located on the ground floor of the University building at via Sarfatti 25.

The list of courses offering the tutor service can also be consulted on the website at <http://www.unibocconi.it/lawtutors>.

Last change 02/08/2007 12:44

### 3.7. Evaluation

Bocconi uses a detailed evaluation system to check the teaching quality provided during lessons which involves the student's direct active input. The main activities include:

- **checks carried out through "class group representatives"** who are appointed to represent the entire class group by liaising with teachers, acting as their spokesperson in presenting their observations and suggestions and outlining any difficulties that may arise during lessons. The role of class group representatives is to create an environment which favors more interaction between teachers and students. As a matter of fact, the Course Director is invited to periodically meet with these students, and at the end of the semester, discuss with them the general outcome of the course and if needed, the results of the evaluation;
- **evaluation of the university experience questionnaire**, carried out during the degree program and organized as follows:
  - **mid-semester evaluation** (so called "mid-term evaluation"), carried out voluntarily by students at teacher's requests to gather information on teaching quality and course progress and shedding light any problems in a timely fashion which allows corrective action to be implemented before the end of the course;
  - **end-semester evaluation** is carried out close to end of the period of lessons; involves all teachers and courses in academic programs including foreign languages and computer skills;
  - **evaluation of assessment methods** is carried out every two years to gather information on the efficiency and fairness of the procedures used to test students' preparation; this is carried out by completing an online questionnaire, available during the academic year on the [yoU@B](#) diary;
  - **evaluation of the overall university experience questionnaire**, involves students who are about to complete their studies. It is aimed at gathering information on students' impressions with respect to the quality and effectiveness of the course of study, on their study experience and on the main support services (e.g. Career Service , ISU Student Assistance and Financial Aid, SRI- International Relations Service). Also in this case the questionnaire is completed online via the [yoU@B](#) diary and it is available for graduating students around one month before the deadline for making the graduation reservation.

Last change 02/08/2007 15:56

## 4. EXAMS

Assessment methods such as exams and other types of tests are designed to evaluate whether students have reached the required level of preparation in order to be awarded the credit points for the various educational activities. Exams and assessment items are marked out of thirty or given a pass or fail grade and they are always individual.

Last change 01/01/0001 00:00

### 4.1.

## Exam program

Exams, like lessons, are based on the topics described in the course program that is available in 2 versions: the course profile and the course syllabus.

The **course profile** includes the main topics dealt with in the course and is divided into 4 distinct sections: Course Objectives, Course Content Summary, Textbooks and Detailed Description of Assessment Methods. Students can access the course profiles on the Bocconi Internet site at <http://www.unibocconi.it/profiles> where students can read, print or save the profiles on file by following the indications given on the site. To help students in choosing **elective** courses on the basis of the course contents, the course profiles are published on the site well before the start of lessons. Substantial variations to the course profiles are not envisaged during the year, except for some changes to the textbooks that may be made as a consequence of new publications or updated material that were not available when the profile was finalized.

The purpose of the **course syllabus** together with the information published online is to explain in more detail the topics covered. For every learning session of the course, if possible the reference materials necessary for an in-depth appreciation and consolidation of the concepts dealt with or referred to in lessons and assessment methods are specified and tutors are available (see paragraph 3.6).

The course syllabus is prepared by the Course Directors in conjunction with the views of the Program Director. The syllabus is generally distributed during lessons and is also available from the secretary's office of the Institute responsible for the course.

Last change 02/08/2007 12:34

### 4.2. Assessment methods

The assessment methods are indicated in a summarized form in the course profiles and are explained in further detail in the course syllabuses. In addition, they are also explained by the teachers during lectures and indicated in the notices issued by the secretary's office of the Institute responsible for the course.

The assessment methods may be different for attending and non-attending students. Furthermore, some exams can only be taken by attending students.

Students are considered "attending" if they fulfil the course attendance requirements established by the teacher.

Exams may be entirely written or entirely oral or a combination of a written exam with either an obligatory or optional oral part.

Generally the course assessment methods include partial exams (one or more) and/or a single general exam.

Partial exams are not compulsory, although they are strongly recommended.

The results of partial exams are taken into account to pass the complete exam and to be awarded the relative credit points; passing two partial exams can, if the assessment methods allow, be equivalent to passing the general exam.

Oral exams are open to the public, while for written exams (either general or partial exams) students are guaranteed the right to inspect their exam paper, which they are advised to do before the mark is registered.

For courses with multi-class groups in the same graduate program, the exams are organized in the same way.

It is important to always check how exam marks are registered either with the teacher or with the secretary's office of the Institute (whether or not it is necessary to register for other exams to complete the requirement, etc) and to check the expiration date of the mark of those written exams that are followed by an oral exam.

Last change 23/07/2007 16:28

### **4.3. Past exam papers**

The Course Director will decide on the availability of past exam papers, together with the correct answers. If a Course Director decides to distribute past exam papers, a copy is placed in either the University bookshop or in the secretary's office of the Institute. Students can photocopy this material on presentation of their Bocconi ID card (which must be left as a deposit while they make copies). Past exam papers which are released are available for 12 months, unless otherwise stipulated by the teacher.

Last change 02/08/2007 14:41

### **4.4. Period of general/partial exams and timetable**

#### **4.4.1. General and partial exams**

The exam timetable is organized in periods that do not coincide with the periods when lessons are held. Each exam period consists of one or more sessions.



The exam timetable (October 2007 - September 2008) allocates 4 exam sessions for all courses and when necessary also includes partial exams. For foreign language courses 6 exam sessions are scheduled.

Students can take exams in all sessions as long as they satisfy the attendance requirements (the semester of lessons in the study plan must be finished).

Lessons are suspended at mid-semester in both the first and second semester for 1st partial exams. 2nd partial exams are held at the end of the semester of lessons (1st semester course exams are held after the Christmas holidays).

The dates of partial exams may or may not coincide with the dates fixed for general exams.

The exam periods and exam sessions (reference period: October 2007 - September 2008) for the 5-year Combined Bachelor and Master of Science in Giurisprudenza [Law] (CLMG) are scheduled as follows:

Period		Courses	Courses
From	To	I semester	II semester
<b>Period I</b> 25/10/07	10/11/07	1st Partial exams	
<b>Period II</b> 07/01/08	26/01/08	2nd Partial exams	
07/01/08	16/02/08	2 sessions	
28/01/08	16/02/08		1 session 2006-2007 academic year
<b>Period III</b> 14/04/08	24/04/08	1 session	1st Partial exams
<b>Period IV</b> 11/06/08	30/06/08		2nd Partial exams
11/06/08	18/07/08		2 sessions
<b>Period V</b> 01/09/08	13/09/08	1 session	1 session

**Note**

- The **fourth exam** session for **II semester** courses will be held in **February 2009**;
- "session" refers to both the exams of the current academic year and the previous years;
- exam sessions for the foreign language courses are scheduled for: June, July, September, October/November 2008; January and April 2009.

There is NO overlapping between compulsory course exam sessions of the same year, same degree program; therefore no two exams on the same day are usually scheduled.

The overlapping rule refers only to courses of the year in which the student is enrolled and do not refer to previous years' exams which have not been passed yet.

#### 4.4.2. Exam timetable

The exam timetable for the October 2007 - September 2008 period is published in the second half of September on the University Internet site at <http://www.unibocconi.it/examtimetable>.

During the year the timetable of an exam session may be changed (only to a later date or time), in which case students do not need to re-register for the exam since their registration is automatically transferred to the new timetable.

Exam dates are updated daily on the Internet site, so that if the timetable is changed, the new date or time is displayed and students may check the original timetable of the exam session by clicking on the appropriate exam icons.

Changes to the exam timetable are displayed on the "Exam timetable changes" bulletin board located on the ground floor of the University building in via Sarfatti 25.

Personalized exam timetables can be printed at [Punto Blu terminals](#) and from the [yoU@B](#) student diary, which can be accessed from the Bocconi homepage. Via [yoU@B](#) students can integrate their personalized exam timetable with the deadlines of other educational activities or personal interest activities, and organize and print all the information recorded in their diary for the desired period (daily, weekly, monthly etc).

The different types of exams are identified in the exam timetable by the following letters:

- **PI** Partial exam
- **S** Written exam
- **O** Oral exam

Last change 02/08/2007 14:32

#### 4.4.3. Classroom allocation

The list of classrooms assigned for exams is generally published in the afternoon of the working day prior to the exam date, on the Internet site at <http://www.unibocconi.it/classrooms>.

They are also posted daily:

- on the ground floor of the University building in via Sarfatti 25 on the "Today's exams and activities" bulletin board;
- on the ground floor of the University building in piazza Sraffa 13, on the monitors and on the bulletin boards.

Students can also check exam dates and classroom allocations by mobile phone using the SMS Bocconi service.

Last change 02/08/2007 14:01

#### 4.4.4. Student allocation

If a **breakdown of students in the classrooms** is necessary for exams and partial exams this is displayed online on the student's yoU@B diary; the subdivision is displayed on the bulletin boards "Exams - breakdown of students", located on the ground floor of the University buildings in via Sarfatti 25 and piazza Sraffa 13.

Last change 02/07/2007 17:40

#### 4.5. Exam and partial exam registration procedure

Registration for written, oral and partial exams can be carried out at Punto Blu terminals or via Virtual Punto Blu **by up to the fourth from the last working day before the exam itself**. Students can also register for exams by mobile phone using the SMS Bocconi service.

The following days and periods are classified as non-working days and therefore are not included:

- Saturdays and Sundays;
- Holidays and periods when the University is closed, as indicated below:
  - for 2007: 1 and 2 November, 7 December and 24 to 31 December;
  - for 2008 (up to the September period): 1 January, 24 March, 2 June.

To register for exams and partial exams students must have paid the university fees and taxes and have no academic penalties.

To register, select IP exam registration: a list of the un-passed courses included in the study plan appears (excluding Computer Skills, see chapter 2.5). Students should select the type of exam they want to register for (**O** = oral; **S** = written; **I** = partial exam). It is possible to register or cancel for the current date (first date available for that type of exam) or for the next date (second date available for that same type of exam), however, it is not possible to register for both at the same time.

If general exams (O or S) are on the same day as partial exams (one date only), students must choose between the exam types as it is not possible to register for both at the same time.

If the exam timetable shows both a date for the written exam and a date for the oral exam, students must register for both of them (even if they are on the same day). **If students do not register for**

**both of them, they cannot sit the exam.**

In some cases when registering for an exam students will be asked to make a specific choice from among a group of alternatives ("registration to the groups", for example "attending students", or "partial exam instead of general exam", etc). After selecting the type and date of exam for which they want to register/cancel, a window will automatically appear giving students the possibility of selecting the group they want to register for.

The registration/cancellation operation is carried out only if all confirmation prompts asked for by the system are given. **If confirmation is not given, registration for the specific activity will NOT take place.**

It is possible to display and print the operations carried out for all active exams (that is for the next exam scheduled at the transaction date) at Punto Blu terminals. In addition, students can display all the operations carried out over the last 90 days, including information regarding exams that have already been held.

If the system does not allow you to register for or cancel from an exam, it may be as a result of one of the following:

- the registration deadline has passed;
- the course is not included in the study plan;
- the exam has already been passed;
- the student is suspended for non-payment of university fees and taxes;
- the student does not have the right to sit the exam because the exam is scheduled before lessons finish (end of semester); this does not apply to partial exams.

When the registration to the session has closed, the above criteria will be checked again. If the criteria has not been met the student cannot sit the exam. Students who are suspended after registering for one or more exams and/or partial exams are sent a message on their yoU@B student diary and via SMS informing them that they cannot sit the exam. Students who clear up their position before registration closes have the right to sit the exam. Once students clear up their position they will receive a message via the above channels.

Last change 02/08/2007 14:39

#### **4.6. Examining Boards**

Examining boards are appointed by the Rector or one of his delegates and consist of at least 2 members, including a President, and are presided over by the Course Director. When necessary, examining boards may be divided into sub-boards.

Examining professors include: the Course Director and the official course teaching team, as indicated in the annual teaching activities program, together with those experts in the subject who have the necessary qualifications and have been proposed by the Course Director.

Students will generally sit exams with the teacher(s) of their assigned class group if they take the exam in the first exam period after the end of the course. In successive exam sessions, exams may also be organized in various class groups, in which case student may sit exams with either a teacher or teachers of one of the class groups, or with an expert in the subject. The class group may not be the same that was assigned to the students.

Last change 02/07/2007 17:45

## **4.7. Exam procedure**

### **4.7.1. Procedure**

Students must come to exams equipped with:

- unofficial academic transcript;
- Bocconi ID card;
- valid proof of identity document (e.g. identity card).

Students must sign in to certify their presence at the exam (this does not refer to mark acceptance). For written exams, students certify their presence by signing the exam paper. For oral exams, students certify their presence by signing the appropriate documents used to register the exam mark.

During exams students may decide to withdraw, in which case their papers are not considered valid and the exam result is not registered. For written exams students are deemed to have withdrawn if they hand in their exam papers with "withdrawn" written on them; for oral exams, students may only withdraw before the teacher declares the mark. Withdrawing from an exam is equivalent to not taking the exam. Handing in written exam papers (whether they are partial or general exams) means accepting the mark the teacher gives the paper, no matter what it is.

Last change 02/08/2007 15:06

### **4.7.2. Exam conduct**

*Exams are official assessments which must be taken in full compliance with the rules.*

During an examination students:

- cannot offer or receive any assistance from students or any other party, nor can they use notes unless authorized by the teacher;
- cannot attempt to obtain confidential information about the specific questions of the exam;
- cannot assume the identity of another nor allow others to assume their identity during an exam; nor can students present as their own a piece of work which has been copied, entirely or partially.

*Violation of the above rules or the instructions given by the teacher during exams, is cause for cancellation of the exam, and the start of disciplinary procedures. The disciplinary sanctions applied in this University include:*

- official warning;
- temporary ban from one or more courses;
- exclusion from one or more exams for one or two sessions;
- temporary suspension from the University and loss of exam sessions (not more than three years).

All disciplinary sanctions are registered in the student's scholastic records, written in the transfer form, and in all university documents used in determining the student's graduation mark.

A disciplinary sanction more serious than a warning precludes any benefits (scholarships, housing etc.).

These rules do not substitute the university in the monitoring of the exams. The university will maintain strict exam procedures. At least one teacher will be physically present at each exam. The university moreover will do its best to ensure that the exams are taken in adequate rooms, with enough space and silence to allow students to concentrate. Teachers are required to set clear questions and to mark exams following clear rules, allowing students to show their ability and degree of understanding of the subject area.

Last change 30/07/2007 12:28

#### **4.8. Marks**

A mark of between 0 and 17 out of thirty is considered **unsatisfactory**.  
A mark of between 18 and 30 out of thirty is considered **satisfactory**.

Examining boards may award "lode" (cum laude) to students who obtain thirty out of thirty (30/30).

Exams that are awarded a satisfactory mark are considered to have been passed and cannot be retaken (whether they are partial exams or general exams).

Exams that are awarded an unsatisfactory mark are considered to have been failed and must therefore be taken again.

Last change 26/07/2007 16:33

#### 4.9.

#### Publication of exam results

The results of written exams are available from the secretary's office of the Institute responsible for the courses.

The results are also generally published on the Bocconi Internet site, where they can be accessed via the yoU@B student diary. **Marks are communicated for informational purposes only**, therefore once the result of an exam has been registered, students are advised to check that it has been correctly recorded in their academic career by using the "Certification" menu at Punto Blu terminals.

In addition, results are also sent via the SMS Bocconi service.

Last change 01/01/0001 00:00

#### 4.10.

#### Recording, registering and certifying

The final results of exams are recorded with a mark out of thirty and are registered in the student's academic career by the Student Administration Centre.

Each student's "Official academic" transcript contains all the exams included in the study plan, together with the date when the exam was passed, the marks and the credit points awarded for the exams that have been recorded.

The unofficial academic transcript contains all the exams, including those that have been passed, that is the exams for which students have been awarded a sufficient mark.

Only passed exams are certificated.

Last change 01/01/0001 00:00

#### **4.11. Credit for foreign language certifications**

For the first and second foreign language courses, a list of international language certifications (the mark will be converted into a mark out of thirty) are recognized as an alternative to Bocconi exams. For more detailed information about this see chapter 2.4.7.

Last change 02/08/2007 12:57

#### **4.12. How to calculate the Grade Point Average (GPA)**

The Grade Point Average (GPA) is calculated by the mathematical average weighted on the credit point values of all courses with marks expressed out of thirty recorded in the student's academic career.

A mark of 30 "cum laude" is awarded the value 31.

A maximum of 2 additional exams can be included in the calculation of the GPA. If a student has passed more than 2 additional exams, the 2 best results are considered.

The exams ratified for students transferring from other Italian universities are assigned the mark awarded by the university where the exam was originally taken.

The exams ratified for students transferring from universities abroad are assigned the mark awarded by the university where the exam was originally taken. If the original marks are expressed in different numerical scales or in letters, they are converted to marks out of thirty on the basis of the specific conversion table.

The exams taken at other universities that have an agreement with Università Bocconi are assigned the mark awarded by the university where the exam was originally taken. If the original marks are expressed in different numerical scales or in letters, they are converted to marks out of thirty on the basis of the specific conversion table.

Last change 01/01/0001 00:00



#### 4.13.

#### Exam sequence and progress requirements

In order to guarantee that students acquire advanced knowledge it is essential that they have a solid preparation, therefore for some courses prerequisites are required. Exam sequence indicates the sequence that must be followed in preparing exams and obliges students to pass some exams before sitting for others.

Students can sit for prerequisite exams in the same period of exams. **At the end of every exam period** checks will be carried out to ensure that the regulations have been adhered to. Any exams taken in breach of the sequence will be annulled.

The table of prerequisites is presented below:

Courses	Program year	CP		Courses	Program year	CP
Istituzioni di diritto privato [Principles of private law]	1	10	<b>Prereq. of</b>	Diritto processuale civile [Civil procedure]	2	8
				Diritto commerciale [Company and business law]	2	8
				Istituzioni di diritto del lavoro [Labour law]	3	4
				Diritto civile [Civil law]	3	8
Diritto costituzionale italiano ed europeo [Italian and European constitutional law]	1	10	<b>Prereq. of</b>	Diritto amministrativo [Administrative law]	3	10
				Diritto costituzionale c.p. [Constitutional law (advanced course)]	4	8
Filosofia del diritto [Philosophy of law]	1	9	<b>Prereq. of</b>	Filosofia del diritto (teoria dell'argomentazione e analisi economica del diritto) [Philosophy of law (Conflict theory and economic analysis of law)]	4	8
Diritto processuale civile [Civil procedure]	2	8	<b>Prereq. of</b>	Diritto processuale civile c.p. [Civil procedure (advanced course)]	4	8
Diritto commerciale [Company and business law]	2	8	<b>Prereq. of</b>	Diritto commerciale c.p. [Company and business law (advanced course)]	4	6
Diritto penale [Criminal law]	3	8	<b>Prereq.</b>	Diritto penale c.p. [Criminal law (advanced	4	8

			of	course]]		
Istituzioni di diritto del lavoro [Labour law]	3	4	Prereq. of	Diritto del lavoro c.p. [Labour law (advanced course)]	4	8
Diritto processuale penale 1 [Criminal procedure 1]	3	8	Prereq. of	Diritto processuale penale 2 [Criminal procedure 2]	4	6
Diritto civile [Civil law]	3	8	Prereq. of	Diritto civile c.p. [Civil law (advanced course)]	5	8
Diritto amministrativo [Administrative law]	3	10	Prereq. of	Diritto amministrativo c.p. [Administrative law (advanced course)]	5	8

In addition, for the first foreign language the first-year exam is a prerequisite of the second-year exam and the second-year exam is a prerequisite of the fourth-year exam.

It should also be noted that the complete ECDL certification is the prerequisite of Informatica per Giurisprudenza [Computer skills for legal studies](code 6034), positioned in the first semester of the second year (see chapter 2.5).

For those courses that do not have any prerequisites students are advised to follow the sequence of the teaching activities for the exams (first or second semester, years of studies of the courses). Furthermore, in order to continue studies in the second year, **students must have acquired a minimum of 24 credits** in the first year of studies by the July exam period (see chapter 6).

Last change 29/08/2007 17:02

## 5. SUPPLEMENTARY ACTIVITIES: COURSES AND SEMINARS

Università Bocconi offers its students supplementary activities designed to enhance their cultural understanding and complement the degree program requirements.

The supplementary activities are divided in two large groups. For the first group of activities students must sign up using the yoU@B student diary (see 5.1). The second group must sign up to the service offering the activity, without use of the student diary (see 5.2).

Last change 02/08/2007 14:23

## 5.1.

### Supplementary activities registration via yoU@B student diary

Supplementary activities include:

- research seminars organized by the Library <http://www.unibocconi.it/library>
- personal development and self-management skills courses organized by CESDIA - Centre for Teaching and Learning <http://www.unibocconi.it/cedsia> (Italian version)
- interdisciplinary courses which form part of the Sapere a Tutto Campo program <http://www.unibocconi.it/corsinterdisciplinari> (Italian version)
- language and culture courses organized by the Language Centre <http://www.unibocconi.it/languagecentre>

The full range of supplementary activities for 2007-2008 is published in September (before the start dates of any activity initiatives); more detailed information including programs and calendars will be released on the websites of the services which offer these activities.

For students enrolled in the Combined Bachelor and Master of Science in Giurisprudenza [Law] programs participation in supplementary activities is optional.

The general rules for supplementary activities are set out below:

- **sign-up application procedure:** through the yoU@B student diary during 2 periods:
  - from 19 to 30 September 2007 for I semester activities;
  - from 10 to 25 January 2008 for II semester activities.

When signing up students can make up to 3 choices (max) in decreasing order of preference. Students can also indicate if they intend to take just 1 of the 3 indicated or if they intend to take 2 (if it is possible to assign everyone a course and places are still available);

- **assigning courses:** sign-up applications are accepted on the basis of the year of studies at which the activities are pitched: for second year students on the basis of academic merit, and for first year students in the order of sign-ups received. In the II semester priority is given to students who missed out on their preferences or who did not apply in I semester. Once the ranking has been drawn up, students are assigned their first, second or third choices, in that order, depending on whether there are places available. After all students in the ranking have been assigned an activity, where possible, the same criteria are applied to assigning a second to those who have requested one, and if there are any places left. Students who are admitted/not admitted to attend these activities will receive a personal online message sent to their yoU@B student diary;
- **attendance: obligatory for at least 75% of the teaching sessions**, as established by the instructors. Students who attend less than 50% without good reason (e.g. medical certificate), will be excluded from future editions of these activities for the whole academic year as well as the following academic year; this exclusion also applies to online courses which have mechanisms for registering attendance, if offered;
- **evaluation:** is carried out by instructors according to the assessment methods discussed in class (e.g. written report) but is subordinate to the compulsory 75% attendance;

- **period of study:** courses are held during teaching periods and on specific dates which will be finalized before the sign-up period begins;
- **duration:** a minimum of 5 teaching sessions of 2 hours each.

**Positive participation** in the activities, attested to by teachers, allows students to obtain a certificate of participation.

Positive participation means that students have attended at least 75% of lessons and passed the final assessment.

Last change 03/08/2007 15:23

## 5.2.

### Supplementary activities without registration via yoU@B student diary

A list of activities including the service providing the activity and the Bocconi website for further information follows:

- international competitions and simulations, organized by International Relations Services <http://www.ir.unibocconi.it/competitions>
- in-company training (a selection of candidates and certificate of attendance) organized by Career Service - <http://www.cs.unibocconi.eu>

In addition:

- career guidance seminars, company presentations, individual counselling in job search techniques; organized by Career Service - <http://www.cs.unibocconi.eu>
- POL (Programma Orientamento Laureati - Personal Orientation Lab) for undergraduate and graduate students who are about to enter the world of work, aptitude orientation interviews for undergraduate students who wish to continue their studies, organized by Servizio orientamento attitudinale [Aptitude orientation service](#)
- concerts, meetings, exhibitions, debates, sports and culture events aimed at raising students cultural awareness; organized by ISU Bocconi <http://www.unibocconi.eu/events>
- athletics, canoe, 5- and 11-player mens and womens soccer, golf, swimming and water polo, mens and womens basketball, mens and womens volleyball, skiing and snowboarding, tennis, skeet-shooting and sailing are the sports practiced at Bocconi, both in recreational and competitive level, in national and international university tournaments. Bocconi Sport Team (Amateur Sport Association) <http://www.unibocconi.eu/pellicani>

Last change 27/08/2007 15:24

## 6.

### ADMINISTRATIVE PROCEDURES AND DEADLINES

- Continuing studies
- Changing foreign languages
- Additional courses
- Changing program
- Transferring to another university
- Suspension, temporary interruption and resumption of university studies
- Disqualification
- Withdrawing from university studies

Last change 03/08/2007 20:25

## 6.1. Continuing studies

### 6.1.1. Rules

Students enrolled in the first year of studies are admitted to the second year only if they have gained at least 24 credit points by the July 2008 exam period.

Please take note that such credit points refer only to the first year study plan.

At the end of the July exam period, credit points needed to move on to the second year are verified. Students who have not gained the minimum credit points required are unable to take part in the September exam period and must continue their studies by enrolling as repeating students ("ripetente") in the first year of studies.

Enrolling as ripetente gives students the right to attend the lessons but does not give them access to exams before the end of the lessons for the semester in which the course is held.

Students regularly enrolled in the academic year as regular ("in corso") or repeating ("ripetente"):

- are allocated a class group for the lessons;
- are allowed to sit partial and general exams;
- are granted access to the various services offered by the University (Library, IT rooms, etc.);
- can obtain enrolment certifications for the academic year in which they are enrolled.

There are no restrictions for enrolment after the second year of studies.

Last change 01/08/2007 14:33

### 6.1.2.

#### **Administrative procedures and deadlines for enrolment in the first year as repeating students (gcLripetentgc0) and second year of studies**

Enrolment must be carried out during the 1 August - 10 September 2007 period via Punto Blu or Virtual Punto Blu.

The enrolment procedures are as follows:

- select the "Enrolment in Academic Year" option from the main menu at any Punto Blu terminal or Virtual Punto Blu;
- enter the requested enrolment data.

After selecting "Enrolment in the Academic Year", the system automatically allows:

- students to enrol in the "regular" second year of studies if they have gained 24 credit points by the July exam period;
- students to enrol as first year repeating students ("ripetente") if they HAVE NOT gained 24 credit points by the July exam period. If the student has obtained the recognition of an international certification, the credit points for the second year foreign language exams will not be calculated ( see chapter 2.4.7).

Once enrolment has been completed, students can print the following from Punto Blu:

- "Enrolment" and "official academic transcript" certifications;
- personalized class timetable;
- personalized exam timetable.

Enrolment in the academic year is completed once the first instalment of the university fees and tuition has been paid and recorded in the student's academic career. If the first instalment is not paid by 14 September 2007 students will not be able to carry out any administrative or learning activities or make use of any other services offered to students.

Students who do not enrol by 10 September 2007, for whatever reason, can enrol during the 17 September - 31 December 2007(\*) period upon payment of a late-enrolment fee (for detailed information check the website at <http://www.unibocconi.it/fees>)

After 31 December 2007 enrolment is only possible as repeating students, ("fuori corso intermedio") only if the Rector approves a written request for an extension of the payment deadline which must be submitted, together with payment of the penalty fees due, to the Teaching Services and Organization Desk.

(\*) Since 31 December 2007 is a holiday, the deadline is extended to the next working day (2 January 2008).

Last change 02/08/2007 15:08

## **6.2. Changing foreign languages**

First-year students who are English native speakers (whose first curricular foreign language is not English, see Chapter 2.4) must go to the Language Centre Office after enrolment has been completed, between 12-28 September 2007, in order to have the first language assigned.

Any changes of languages can be made between 7-31 January 2008 via [Punto Blu](#) or Virtual Punto Blu.

Last change 02/08/2007 15:01

## **6.3. Additional courses**

Additional courses are those whose credit points provide more than the 300 credit points needed to graduate. They may only be selected from elective courses and can be included in the study plan only after exams for courses related to the first 3 years of studies have been passed.

Last change 02/08/2007 12:32

## **6.4. Changing program**

### **6.4.1. Rules**

Students cannot change their program during the program's first year. Students may change program only upon completion of the first year of studies.

Changes of program after the first, second or third year are allowed only for programs which are not part of the same field of study (that is, those programs which do not have the same first 3 semesters):

- from Economia Aziendale e Management [Business Administration and Management] (CLEAM), Economia e Scienze Sociali [Economics and Social Sciences] (CLES), Economia e Finanza [Economics and Finance] (CLEF), Bachelor of International Economics and Management (BIEM) to Combined Bachelor and Master of Science in Giurisprudenza [Law] (CLMG) and vice-versa;
- from Economia e Management per Arte, Cultura e Comunicazione [Economics and Management in Arts, Culture and Communication] (CLEACC) to Combined Bachelor and Master of Science in Giurisprudenza [Law] (CLMG) and vice-versa.

If students request to change their program after completion of the first year of studies, they are admitted to the first year of the new program.

If students request to change their program after the years following the first, the year of admission to the new program is determined by the Program Director, who will take the student's academic curriculum into account.

To request a change of program, students must have previously enrolled in the original program for the upcoming academic year (in the first year of the program as a repeating student ("ripetente") or in years following the first).

When changing from one program to another, the following applies:

- exams taken for courses in the original degree program that have the same title, code and credit point values as those in the new degree program are considered to be equal (same exams in common);
- exams are to be integrated if they are exams for courses belonging to the same subject group in both the original and new degree program. Courses may have significantly different course profiles which are worth the same credit point value, or the original program's courses may be worth less credit points than those of the new program. In this case the exam mark is based on a weighted average of the marks obtained in both degree programs;
- any exams included in the original degree program that are not included in the program structure of the new degree program are considered to be in excess. It should be noted that compulsory courses passed as part of the original degree program which are not included in the study plan of the new degree program can be recognized as additional exams and as elective courses, upon approval of the Program Director of the new degree program.

In addition, students are considered to have attended the lessons for courses taken in the years before the change included in the program structure of the new degree program. This means that students can register for the exams for these courses included in the program structure of the new degree program in the years before the change, starting from the first available exam session.

Last change 30/07/2007 14:44

#### 6.4.2.



## Administrative rules and deadline

Students can submit the application to change program (the application form must be collected, filled out and handed in at the Teaching Services and Organization Desk) during the 1 August - 3 September 2007 period. The same deadline applies for cancelling or modifying any applications previously submitted.

In order to submit the application to change program students must be enrolled in their original degree programs for the 2007-2008 a. y.

On 11 September 2007, via their yoU@B student diaries, students will receive the results of the application for degree program change together with the new degree program details and the class group assigned. The list of the results is also displayed on the University bulletin boards (University building, via Sarfatti 25).

Last change 02/08/2007 15:20

### 6.5. Transferring to another university

Bocconi students may transfer to another university by submitting an application to transfer form. The form is to be collected, filled out and submitted to the Teaching and Services Organization Desk. Details must include the new university they intend to transfer to, the Faculty, and the Program they wish to attend.

Students are advised to check the deadline for receiving transfer documents with the university they intend to transfer to, in order to ensure that they have enough time to complete the transfer procedure.

Students who present a transfer request during the 1 August - 28 September 2007 period do not have to enrol in the 2007-2008 a. y.; students who present a transfer request after 1 October 2007 and no later than 31 December 2007(\*) must enrol for the 2007-2008 a. y.

Enrolled students who have submitted a transfer application should contact the TCA (University Fees Office) for information regarding university fees and tuition.

The transfer application form must be accompanied by:

- the unofficial academic transcript and Bocconi ID card;
- receipt for payment of fees for the issue of the transfer document;
- declaration from the Bocconi Library that the student does not have any overdue books;
- authorization from ISU Bocconi;
- authorization from the TCA (University Fees Office).

Students who transfer to another university cannot return to Università Bocconi within one year from the date of the transfer document. In this case, students are admitted to the year of studies that they have the right to, on the basis of exams passed and approved, regardless of the year students were previously enrolled in.

Students who intend to continue their studies at the Italian Military Academy and universities abroad must hand in a special application form available from the Teaching Services and Organization Desk.

(\*) Since 31 December 2007 is a holiday, the deadline is extended to the next working day (2 January 2008).

Last change 19/07/2007 17:57

## 6.6. Suspension, temporary interruption and resumption of university studies

- Suspension
- Temporary interruption

Last change 03/08/2007 20:26

### 6.6.1. Suspension

Students are suspended if they have not gained any credit points for a period of time equal to the standard program duration.

Suspension depends on the number of academic years in which the student:

- enrolls without earning any credit points;
- doesn't enrol.

The years mentioned above are calculated in determining disqualification (see paragraph 6.7). Students who intend to resume their studies after being suspended, must submit a written formal reinstatement request. The validity of any previously gained credit points and the year of studies in which students must enrol will be evaluated. The suspension will result in students being unable to carry out any administrative or educational activities or make use of any university services. Students who resume studies must consult the TCA (University Fees Office) regarding university fees and tuition.

If after their reinstatement students do not earn any credit points for a further year of studies, they will be suspended once again for the following years until disqualification.

Last change 02/08/2007 15:02

## 6.6.2. Temporary interruption

Students who during the academic year are involved with military service or civil service duties, female students in the year of birth of each child and students who are forced to interrupt studies because of serious illness and certified prolonged medical conditions can apply to temporarily interrupt their studies in accordance with DPCM 09/04/2001.

Temporary interruption of studies means that students will not be able to complete any administrative operations, participate in educational activities or make use of any university services. The years for which the student did not enrol do not count towards disqualification. For each year of temporary interruption students are required to pay a fixed sum set by the TCA (University Fees Office).

Last change 02/08/2007 15:04

## 6.7. Disqualification

Students are disqualified:

- after a maximum number of 4 years enrolled as repeating students ("fuori corso" and/or "ripetente"),

or

- after earning no credit points for 10 years (equal to double the program standard duration).

When calculating the maximum number of years enrolled as "fuori corso" and/or "ripetente", the period in which there was a temporary interruption of studies in accordance with DPCM 09/04/2001 (military service, civil service, year of childbirth, serious illness and certified prolonged medical conditions) is not included.

Students who have been disqualified from their degree programs can obtain certifications attesting to their university career and the number of credit points gained. If students should eventually resume their studies, the credit points previously gained will be evaluated to determine if they are still valid. Disqualification does not apply to students who have passed all exams and are only missing the final degree exam.

Last change 16/07/2007 15:11

## 6.8. Withdrawing from university studies

Students who do not intend to exercise the rights they acquired by enrolling, can withdraw from their studies at any time. Their intention to withdraw must be communicated in a written, clear and concise

form, and it is irrevocable.

Students who withdraw from their studies may obtain certifications attesting to their university career and credit points gained.

The withdrawal form is to be collected, filled out and submitted to the Teaching Services and Organization Desk.

The application should include a declaration stating that there are no pending obligations with ISU Bocconi (Student Assistance and Financial Aid), the Bocconi Library, and other University Offices. The Bocconi ID card must be attached to the application.

Students who submit the withdrawal form should contact the TCA (University Fees Office) regarding university fees and tuition due.

Last change 19/07/2007 15:46

## **7. THESIS**

### **7.1. Contents**

In order to obtain the Combined Bachelor and Master of Science degree a final exam is required. The exam requires students to present and defend their written theses before the Examining Board.

The thesis shapes the student's educational experience in a significant way. It is the result of research carried out under the supervision of the thesis advisor on a topic linked to the main subject area of the graduating student's curriculum. The topic of the thesis does not necessarily need to be associated with a course in the student's study plan. It can be based on work experience (internship) or a period of study in Italy or abroad.

The thesis must demonstrate the student's command of the basic methodologies of the subject areas he/she has studied. Students must also prepare an in-depth analysis of a specific topic addressing the theoretical, practical and empirical aspects in a critical and original way.

The thesis is worth 12 credit points. The "Guide to writing a degree thesis" designed to aid students in writing their theses, details about the assignment and submission of the thesis, making the graduation reservation, acceptance to the graduation session, and receiving certifications and degree diplomas will be available in the upcoming years as students conclude their final years of studies.

Last change 10/07/2007 17:02

## **7.2. Assignment**

The thesis is formally assigned by the thesis advisor, who supervises the work.

Once the thesis has been assigned, the thesis advisor will nominate a discussant to act as the interlocutor during the presentation (defence) of the thesis. There is only one discussant. The advisor may nominate a second advisor if the thesis covers more than one field of study; the second advisor is chosen from an institute which is different from the advisor's, and collaborates in supervising the work.

The Institute of reference for the thesis is the same as that of the advisor.

Last change 01/01/0001 00:00

## **7.3. Writing the Thesis**

The thesis requires approximately 4 months of full-time preparation.

Students can opt to write the thesis in either Italian or English.

Theses associated with the Institute of Comparative Law and the Institute of Economic History generally consist of 150/200 pages (around 50,000/70,000 words). Theses associated with the other Institutes generally consist of 50 pages (about 18,000 words).

The thesis also has an abstract which concisely summarizes the main topic of the thesis.

Last change 01/01/0001 00:00

## **7.4. Examining Boards**

The thesis is evaluated by the Examining Board of which the advisor is a member. The Board consists of at least 5 members.

The Boards are appointed by the Rector or by one of his delegates, and are presided by a tenured Professor (1st or 2nd level) who can also take on the role of thesis advisor, and a second advisor and/or discussant of one or more theses which are subject to assessment. The Boards are made up of professors, researchers and professionals who are experts on the thesis topic and on the other educational activities included in the student's academic career.

The Boards consist of at least 5 members including:

- the thesis advisor;
- a second thesis advisor, only if appointed;
- the discussant;
- at least 3 other professors (2 if a second advisor is present).

Last change 13/07/2007 12:19

## 7.5. Graduation and awarding of the graduation grade

In order to submit and present their theses before the Board, graduating students must have earned all the credit points foreseen by the program structure, with the exception of those which are awarded for the thesis.

The thesis can be defended in either Italian or English. The graduation (thesis presentation) includes:

- the student's oral presentation (approximately 20 minutes);
- the defence, which includes answering questions and discussing issues raised by the members of the Examining Board. Those theses considered to be excellent will involve the participation of the discussant.

On completion of the presentation the candidate exits and the Board determines the student's graduation grade. Then, in the student's presence, the Board will proclaim that the student has graduated and announce the graduation grade.

The overall classification is expressed out of 110.

Students pass the final exam if they obtain a grade of at least 66.

The graduation grade takes into account all the educational activities included in the graduating student's academic career. The grade point average (GPA) is calculated by the weighted mathematical average on the credit point values of all marks expressed out of 30 and converted into a mark out of 110. Up to 6 points (out of 110) may be added to this score based on evaluation of the thesis and the student's overall curriculum.

With reference to the "**GPA**" it should be noted that:

- in calculating the graduation grade a mark of 30 "cum laude" is expressed as 31;
- a maximum of 2 additional exams are taken into consideration (in cases where students have passed more than 2 additional exams, the 2 best results will be used);
- for exams passed at other Italian or foreign universities with a mark that is not expressed out of 30, the marks are converted to a mark out of 30 on the basis of a specific conversion table.

The **thesis is evaluated** on contents, presentation and defence.

The contents of the thesis are evaluated on clarity and accuracy of the written work as well as the student's ability to summarize. The points awarded are based on the complexity of the topics covered,

the thoroughness and depth of analysis, literature cited, methodology applied and quality and accuracy of empirical analysis. Originality and degree of innovation are also important factors. In addition, the adequacy of the conclusions reached is also assessed.

The presentation is evaluated on the ability to express oneself clearly, plan and organize a well-structured presentation, apply critical reasoning and analytical skills, and respond appropriately to the questions and issues raised by the Board.

A high GPA does not guarantee that the student will receive a high score for the thesis. On the other hand, a comprehensive and original thesis can be awarded a high score regardless of the student's GPA.

The Board calculates the rounding of the graduation grade; if the decimal point is equal to or higher than 5 then the score is rounded up, whereas if the decimal point is lower than 5 it is rounded down.

The Board can unanimously award "lode"(cum laude) to students who satisfy the following conditions:

- the Examining Board evaluates the thesis as "excellent";
- students have a curriculum that is considered excellent (excellence is assessed by, for example, study or internship experiences in Italy or abroad which are particularly important, and consistently exceptional performance on exams and lack of any disciplinary action);
- graduation grade of at least 110.

Last change 30/07/2007 17:27

## 8. CERTIFICATIONS AND DIPLOMA SUPPLEMENT

### 8.1. Certifications

Students can request the following certifications/documents:

- **enrolment in academic year**, that is also valid for applying for child benefits;
- **official academic transcript**; comprising the educational activities taken including mark if appropriate;
- **unofficial academic transcript**;
- **financial aid**, containing a declaration of exemption from University tuition and fees;
- **University tuition and fees** paid in the previous year.

**Students can print** all certifications/documents at Punto Blu terminals using their ID card (see chapter 1) providing they have paid their University tuition and fees and are correctly enrolled in the current academic year.

Students who do not enroll in the current academic year (2007-2008) will receive, from 11 September 2007 to 2 January 2008, a certification attesting the student's enrolment in the previous academic year, i.e. "he/she was enrolled in the 2006-2007 a.y. in...".

The same certification if requested after 2 January 2008 will contain, in addition to the sentence above, also a phrase attesting that the student did not renew his enrolment, i.e. "after that year the student did not renew his enrolment at this University".

Students who cannot go in person to the Teaching Services and Organization Desk can empower, by **written authorization**, another person to request or pick up certifications:

The written authorization must contain:

- name and surname (family name) of the student;
- personal details;
- personal details of the authorized person;
- type of certification requested, number of copies and the language in which you want the certification (Italian or English);
- signature of the student;
- a photocopy of the student's identity card, or other document.

The authorized person must go to the Teaching Services and Organization Desk with the documents mentioned above and also with their own identity card or similar proof of identity document (e.g. passport).

Students can also request **for any of the certifications via fax** to the number 02 5836.2041. Students must fax the signed request specifying their name and surname (family name), student ID and a contact number, type of certification required, number of copies attaching a complete copy of their identity card or other identity document.

The certifications requested will be sent by post to the address specified on the request.

Last change 23/07/2007 16:35

## 8.2. Diploma supplement

The diploma supplement is an official document that is issued on completion of a university or higher education institute qualification and conforms to the European template developed by the European Commission, the Council of Europe and UNESCO - CEPES.

In accordance with the norms the diploma supplement issued in a bilingual version (Italian and English).

The diploma supplement aims to make the student's level of qualification more "transparent" by providing additional information regarding the course of the studies carried out. Thus making it easier



for potential employers to understand and evaluate new academic titles furthermore simplifying the process of recognizing Italian higher education qualifications abroad and the free international circulation of graduates.

The document contains only official data about the student's academic career. It does not contain any value-judgments, equivalence statements or suggestions about recognition but describes the nature, level, context, contents and status of the studies carried out and completed by the student.

It is divided into 8 sections that contain the following information:

- personal details of the student;
- qualification awarded (e.g. Combined Bachelor and Master of Science in Giurisprudenza [Law], field of study yyy; name of institution that issued the qualification, address of university, etc);
- level of qualification (e.g. long cycle university studies, program duration and admission requirements);
- curriculum and exam marks and graduation grade with details of marking scale used;
- function of qualification (access to further study, professional status conferred by qualification);
- additional information (relevant elements in the student's curriculum, such as internships, study periods abroad, etc);
- national higher education system in Italy.

Last change 23/07/2007 16:36

## 9. LIST OF COURSES

### 9.1. List of courses in alphabetical order

Course are listed in alphabetical order with indication of the graduate program, credit points, semester when offered, Institute, Course Director and other teaching staff. Below is a list of Institutes with their abbreviation:

Centro di servizi didattici per l'informatica	IT Education Services Centre	SEDIN
Centro linguistico	Language Centre	C. LINGUISTICO
Istituto di Diritto comparato "A. Sraffa"	Institute of Comparative Law "A. Sraffa"	IDC
Istituto di Economia politica	Institute of Economics "E. Bocconi"	IEP

"E. Bocconi"		
Istituto di Metodi quantitativi	Institute of Quantitative Methods	IMQ

The course profiles can be consulted at [http://didattica.unibocconi.it/ts/home\\_insegnamenti.php](http://didattica.unibocconi.it/ts/home_insegnamenti.php).

### 6003

#### **BILANCIO / ACCOUNTING AND FINANCIAL STATEMENT ANALYSIS**

BILINGUE

(cfu: CLEAM 10 - CLES 10 - CLEF 10 - BIEM 10 - CLEACC 10 - CLMG 6)

(II sem. - I sem.) (I.A.F.C.)

Alfredo Vigano'

Elisabetta Barone - Riccardo Bauer - Alessandro Belluzzo - Alberto Bertoni - Alessandro Cavallaro - Paolo Andrea Pio Colombo - Francesco Cometa - Ida D'alessio - Roberto De Cicco - Paolo De Luca - Bernardo Draghetti - Bionesi Ferrari - Romina

### 6068

#### **DIRITTO COMMERCIALE**

COMPANY AND BUSINESS LAW

ITALIANO

(cfu: CLES 6 - CLMG 8)

(II sem.) (I.D.C.)

Piergaetano Marchetti

Luigi Arturo Bianchi - Federico Ghezzi - Giovanni Strampelli - Marco Ventoruzzo

### 6018

#### **DIRITTO COSTITUZIONALE ITALIANO ED EUROPEO**

ITALIAN AND EUROPEAN CONSTITUTIONAL LAW

ITALIANO

(cfu: CLMG 10)

(II sem.) (I.D.C.)

Giuseppe Franco Ferrari

Lorenzo Cuocolo - Arianna Vendaschi

### 6075

#### **DIRITTO PROCESSUALE CIVILE**

CIVIL PROCEDURE LAW

ITALIANO

(cfu: CLMG 8)

(I sem.) (I.D.C.)

Cesare Cavallini

Michelle Vanzetti

### 6020

#### **DIRITTO ROMANO - FONDAMENTI DI DIRITTO EUROPEO**

ROMAN LAW - PRINCIPLES OF EUROPEAN LAW

ITALIANO

(cfu: CLMG 6)

(II sem.) (I.D.C.)

Federico Pergami

### 6076

**DIRITTO TRIBUTARIO**

TAX LAW

ITALIANO

(cfu: CLMG 6)

(II sem.) (I.D.C.)

Carlo Garbarino

Stefania Boffano - Angelo Contrino

**6001****ECONOMIA AZIENDALE**

MANAGEMENT

ITALIANO

(cfu: CLEACC 9 - CLMG 6)

(I sem.) (I.S.E.A.)

Paola Dubini - Giuseppe Airoidi

Giovanni Comboni - Irene Dagnino - Mario Minoja - Davide Ravasi

**6019****FILOSOFIA DEL DIRITTO**

PHILOSOPHY OF LAW

ITALIANO

(cfu: CLMG 9)

(II sem.) (I.D.C.)

Damiano Canale

Giovanni Tuzet

**6035****FRANCESE (II lingua)**

FRENCH (second language)

ITALIANO

(cfu: CLEAM 2 - CLES 2 - CLEF 2 - BIEM 2 - CLEACC 2 - CLMG 6)

(I/II sem.) (CI)

Bianca Maria San Pietro

**6023****FRANCESE 1 (I lingua)**

FRENCH 1 (first language)

ITALIANO

(cfu: CLEAM 3 - CLES 3 - CLEF 3 - BIEM 3 - CLEACC 3 - CLMG 1)

(I/II sem.) (CI)

Bianca Maria San Pietro

**6024****FRANCESE 2 (I lingua)**

FRENCH 2 (first language)

ITALIANO

(cfu: CLEAM 3 - CLES 3 - CLEF 3 - BIEM 3 - CLEACC 3 - CLMG 2)

(I/II sem.) (CI)

Bianca Maria San Pietro

**6034****INFORMATICA PER GIURISPRUDENZA**

COMPUTER SKILLS FOR LAW

ITALIANO  
(cfu: CLMG 3)  
(I sem.) (SEDIN)  
Andrea Covini  
Sebastiano Garufi

**6021**

**INGLESE 1 (I lingua) / ENGLISH 1 (first language)**

BILINGUE

(cfu: CLEAM 3 - CLES 3 - CLEF 3 - BIEM 3 - CLEACC 3 - CLMG 1)

(I/II sem.) (CI)

Helen Tooke

Andrew Cannon - Francesco Caruso - Dermot Costello - Michela Della Monica - Maurizio Ferrara -  
Judith Gorham - Jessica Jacobs - Kenneth Loyd - Dennis Marino - John Mc Hardy Clark - David Park -  
Anne Virginia Rees - James Tierney - Franca Zocche

**6022**

**INGLESE 2 (I lingua)**

ENGLISH 2 (first language)

ITALIANO

(cfu: CLEAM 3 - CLES 3 - CLEF 3 - BIEM 3 - CLEACC 3 - CLMG 2)

(I/II sem.) (CI)

Dermot Costello

Andrew Cannon - Francesco Caruso - Michela Della Monica - Giuliana Di Gregorio - Maurizio Ferrara -  
Judith Gorham - Jessica Jacobs - Bruce Laidlaw - Kenneth Loyd - Dennis Marino - John Mc Hardy  
Clark - David Park - Anne Virginia Rees - Helen Tooke - Franc

**6017**

**ISTITUZIONI DI DIRITTO PRIVATO**

PRINCIPLES OF PRIVATE LAW

ITALIANO

(cfu: CLMG 10)

(I sem.) (I.D.C.)

Giovanni Iudica

Emanuele Lucchini Guastalla - Giovanni Stella

**6016**

**ISTITUZIONI DI DIRITTO ROMANO**

INSTITUTIONS OF ROMAN LAW

ITALIANO

(cfu: CLMG 8)

(I sem.) (I.D.C.)

Federico Pergami

Eva Cantarella

**6036**

**ITALIANO (II lingua)**

ITALIAN (second language)

ITALIANO

(cfu: CLEAM 2 - CLES 2 - CLEF 2 - BIEM 2 - CLEACC 2 - CLMG 6)

(I/II sem.) (CI)

Elisa Turra

**6025**

**ITALIANO 1 (I lingua)**

ITALIAN 1 (first language)

ITALIANO

(cfu: CLEAM 3 - CLES 3 - CLEF 3 - BIEM 3 - CLEACC 3 - CLMG 1)

(I/II sem.) (CI)

Elisa Turra

**6026**

**ITALIANO 2 (I lingua)**

ITALIAN 2 (first language)

ITALIANO

(cfu: CLEAM 3 - CLES 3 - CLES 3 - BIEM 3 - CLEACC 3 - CLMG 2)

(I/II sem.) (CI)

Elisa Turra

**6015**

**METODI QUANTITATIVI**

QUANTITATIVE METHODS

ITALIANO

(cfu: CLMG 8)

(I sem.) (I.M.Q.)

Lorenzo Peccati

Mauro D'amico - Luigi Tava

**6037**

**PORTOGHESE (II lingua)**

PORTOGUESE (second language)

ITALIANO

(cfu: CLEAM 2 - CLES 2 - CLEF 2 - BIEM 2 - CLEACC 2 - CLMG 6)

(I/II sem.) (CI)

Helena Da Silva Neto

**6027**

**PORTOGHESE 1 (I lingua)**

PORTOGUESE 1 (first language)

ITALIANO

(cfu: CLEAM 3 - CLES 3 - CLEF 3 - BIEM 3 - CLEACC 3 - CLMG 1)

(I/II sem.) (CI)

Helena Da Silva Neto

**6028**

**PORTOGHESE 2 (I lingua)**

PORTOGUESE 2 (first language)

ITALIANO

(cfu: CLEAM 3 - CLES 3 - CLEF 3 - BIEM 3 - CLEACC 3 - CLMG 2)

(I/II sem.) (CI)

Helena Da Silva Neto

**6014**

**PRINCIPI DI ECONOMIA (MICRO E MACROECONOMIA)**

PRINCIPLES OF ECONOMICS

ITALIANO

(cfu: CLMG 6)  
(II sem.) (I.E.P.)  
Vincenzo Galasso  
Paola Profeta

**6061**

**SCIENZA DELLE FINANZE**

PUBLIC ECONOMICS

ITALIANO

(cfu: CLES 6 - CLMG 6)

(II sem. - I sem.) (I.E.P.)

Roberto Artoni

Carlo Devillanova - Paola Profeta - Alessandro Sommacal

**6038**

**SPAGNOLO (II lingua)**

SPANISH (second language)

ITALIANO

(cfu: CLEAM 2 - CLES 2 - CLEF 2 - BIEM 2 - CLEACC 2 - CLMG 6)

(I/II sem.) (CI)

Marta Martinez Perez

**6029**

**SPAGNOLO 1 (I lingua)**

SPANISH 1 (first language)

ITALIANO

(cfu: CLEAM 3 - CLES 3 - CLEF 3 - BIEM 3 - CLEACC 3 - CLMG 1)

(I/II sem.) (CI)

Marta Martinez Perez

**6030**

**SPAGNOLO 2 (I lingua)**

SPANISH 2 (first language)

ITALIANO

(cfu: CLEAM 3 - CLES 3 - CLEF 3 - BIEM 3 - CLEACC 3 - CLMG 2)

(I/II sem.) (CI)

Marta Martinez Perez

**6073**

**STORIA DELLA CODIFICAZIONE**

HISTORY OF CODIFICATION

ITALIANO

(cfu: CLMG 8)

(I sem.) (I.D.C.)

Annamaria Monti

**6074**

**STORIA GIURIDICA DELLE ISTITUZIONI ECONOMICHE**

LEGAL HISTORY OF ECONOMIC INSTITUTIONS

ITALIANO

(cfu: CLMG 6)

(II sem.) (I.D.C.)

Annamaria Monti

**6039**

**TEDESCO (II lingua)**

GERMAN (second language)

ITALIANO

(cfu: CLEAM 2 - CLES 2 - CLEF 2 - BIEM 2 - CLEACC 2 - CLMG 6)

(I/II sem.) (CI)

Anna Dal Collo

**6031**

**TEDESCO 1 (I lingua)**

GERMAN 1 (first language)

ITALIANO

(cfu: CLEAM 3 - CLES 3 - CLEF 3 - BIEM 3 - CLEACC 3 - CLMG 1)

(I/II sem.) (CI)

Anna Dal Collo

**6032**

**TEDESCO 2 (I lingua)**

GERMAN 2 (first language)

ITALIANO

(cfu: CLEAM 3 - CLES 3 - CLEF 3 - BIEM 3 - CLEACC 3 - CLMG 2)

(I/II sem.) (CI)

Anna Dal Collo

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**9.2.**

**List of courses in numerical order by code**

Courses are listed in numerical order by code with indication of the graduate program, credit points, semester when offered, Institute, Course Director and other teaching stuff.

Below is a list of Institutes with their abbreviation:

Centro di servizi didattici per l'informatica	IT Education Services Centre	SEDIN
Centro linguistico	Language Centre	C. LINGUISTICO
Istituto di Diritto comparato "A. Sraffa"	Institute of Comparative Law "A. Sraffa"	IDC
Istituto di Economia politica "E. Bocconi"	Institute of Economics "E. Bocconi"	IEP
Istituto di Metodi quantitativi	Institute of Quantitative Methods	IMQ

The course profiles can be consulted at [http://didattica.unibocconi.it/ts/home\\_insegnamenti.php](http://didattica.unibocconi.it/ts/home_insegnamenti.php).

**6001**

**ECONOMIA AZIENDALE**

MANAGEMENT

ITALIANO

(cfu: CLEACC 9 - CLMG 6)

(I sem.) (I.S.E.A.)

Paola Dubini - Giuseppe Airoldi

Giovanni Comboni - Irene Dagnino - Mario Minoja - Davide Ravasi

**6003**

**BILANCIO / ACCOUNTING AND FINANCIAL STATEMENT ANALYSIS**

BILINGUE

(cfu: CLEAM 10 - CLES 10 - CLEF 10 - BIEM 10 - CLEACC 10 - CLMG 6)

(II sem. - I sem.) (I.A.F.C.)

Alfredo Vigano'

Elisabetta Barone - Riccardo Bauer - Alessandro Belluzzo - Alberto Bertoni - Alessandro Cavallaro -

Paolo Andrea Pio Colombo - Francesco Cometa - Ida D'alessio - Roberto De Cicco - Paolo De Luca -

Bernardo Draghetti - Bionesi Ferrari - Romina

**6014**

**PRINCIPI DI ECONOMIA (MICRO E MACROECONOMIA)**

PRINCIPLES OF ECONOMICS

ITALIANO

(cfu: CLMG 6)

(II sem.) (I.E.P.)

Vincenzo Galasso

Paola Profeta

**6015**

**METODI QUANTITATIVI**

QUANTITATIVE METHODS

ITALIANO

(cfu: CLMG 8)

(I sem.) (I.M.Q.)

Lorenzo Peccati

Mauro D'amico - Luigi Tava

**6016**

**ISTITUZIONI DI DIRITTO ROMANO**

INSTITUTIONS OF ROMAN LAW

ITALIANO

(cfu: CLMG 8)

(I sem.) (I.D.C.)

Federico Pergami

Eva Cantarella

**6017**

**ISTITUZIONI DI DIRITTO PRIVATO**

PRINCIPLES OF PRIVATE LAW

ITALIANO



(cfu: CLMG 10)  
(I sem.) (I.D.C.)  
Giovanni Iudica  
Emanuele Lucchini Guastalla - Giovanni Stella

**6018**

**DIRITTO COSTITUZIONALE ITALIANO ED EUROPEO**

ITALIAN AND EUROPEAN CONSTITUTIONAL LAW

ITALIANO

(cfu: CLMG 10)

(II sem.) (I.D.C.)

Giuseppe Franco Ferrari

Lorenzo Cuocolo - Arianna Vendaschi

**6019**

**FILOSOFIA DEL DIRITTO**

PHILOSOPHY OF LAW

ITALIANO

(cfu: CLMG 9)

(II sem.) (I.D.C.)

Damiano Canale

Giovanni Tuzet

**6020**

**DIRITTO ROMANO - FONDAMENTI DI DIRITTO EUROPEO**

ROMAN LAW - PRINCIPLES OF EUROPEAN LAW

ITALIANO

(cfu: CLMG 6)

(II sem.) (I.D.C.)

Federico Pergami

**6021**

**INGLESE 1 (I lingua) / ENGLISH 1 (first language)**

BILINGUE

(cfu: CLEAM 3 - CLES 3 - CLEF 3 - BIEM 3 - CLEACC 3 - CLMG 1)

(I/II sem.) (CI)

Helen Tooke

Andrew Cannon - Francesco Caruso - Dermot Costello - Michela Della Monica - Maurizio Ferrara -  
Judith Gorham - Jessica Jacobs - Kenneth Loyd - Dennis Marino - John Mc Hardy Clark - David Park -  
Anne Virginia Rees - James Tierney - Franca Zocche

**6022**

**INGLESE 2 (I lingua)**

ENGLISH 2 (first language)

ITALIANO

(cfu: CLEAM 3 - CLES 3 - CLEF 3 - BIEM 3 - CLEACC 3 - CLMG 2)

(I/II sem.) (CI)

Dermot Costello

Andrew Cannon - Francesco Caruso - Michela Della Monica - Giuliana Di Gregorio - Maurizio Ferrara -  
Judith Gorham - Jessica Jacobs - Bruce Laidlaw - Kenneth Loyd - Dennis Marino - John Mc Hardy  
Clark - David Park - Anne Virginia Rees - Helen Tooke - Franc

**6023**

**FRANCESE 1 (I lingua)**

FRENCH 1 (first language)

ITALIANO

(cfu: CLEAM 3 - CLES 3 - CLEF 3 - BIEM 3 - CLEACC 3 - CLMG 1)

(I/II sem.) (CI)

Bianca Maria San Pietro

**6024****FRANCESE 2 (I lingua)**

FRENCH 2 (first language)

ITALIANO

(cfu: CLEAM 3 - CLES 3 - CLEF 3 - BIEM 3 - CLEACC 3 - CLMG 2)

(I/II sem.) (CI)

Bianca Maria San Pietro

**6025****ITALIANO 1 (I lingua)**

ITALIAN 1 (first language)

ITALIANO

(cfu: CLEAM 3 - CLES 3 - CLEF 3 - BIEM 3 - CLEACC 3 - CLMG 1)

(I/II sem.) (CI)

Elisa Turra

**6026****ITALIANO 2 (I lingua)**

ITALIAN 2 (first language)

ITALIANO

(cfu: CLEAM 3 - CLES 3 - CLES 3 - BIEM 3 - CLEACC 3 - CLMG 2)

(I/II sem.) (CI)

Elisa Turra

**6027****PORTOGHESE 1 (I lingua)**

PORTOGUESE 1 (first language)

ITALIANO

(cfu: CLEAM 3 - CLES 3 - CLEF 3 - BIEM 3 - CLEACC 3 - CLMG 1)

(I/II sem.) (CI)

Helena Da Silva Neto

**6028****PORTOGHESE 2 (I lingua)**

PORTOGUESE 2 (first language)

ITALIANO

(cfu: CLEAM 3 - CLES 3 - CLEF 3 - BIEM 3 - CLEACC 3 - CLMG 2)

(I/II sem.) (CI)

Helena Da Silva Neto

**6029****SPAGNOLO 1 (I lingua)**

SPANISH 1 (first language)

ITALIANO

(cfu: CLEAM 3 - CLES 3 - CLEF 3 - BIEM 3 - CLEACC 3 - CLMG 1)

(I/II sem.) (CI)

Marta Martinez Perez

**6030**

**SPAGNOLO 2 (I lingua)**

SPANISH 2 (first language)

ITALIANO

(cfu: CLEAM 3 - CLES 3 - CLEF 3 - BIEM 3 - CLEACC 3 - CLMG 2)

(I/II sem.) (CI)

Marta Martinez Perez

**6031**

**TEDESCO 1 (I lingua)**

GERMAN 1 (first language)

ITALIANO

(cfu: CLEAM 3 - CLES 3 - CLEF 3 - BIEM 3 - CLEACC 3 - CLMG 1)

(I/II sem.) (CI)

Anna Dal Collo

**6032**

**TEDESCO 2 (I lingua)**

GERMAN 2 (first language)

ITALIANO

(cfu: CLEAM 3 - CLES 3 - CLEF 3 - BIEM 3 - CLEACC 3 - CLMG 2)

(I/II sem.) (CI)

Anna Dal Collo

**6034**

**INFORMATICA PER GIURISPRUDENZA**

COMPUTER SKILLS FOR LAW

ITALIANO

(cfu: CLMG 3)

(I sem.) (SEDIN)

Andrea Covini

Sebastiano Garufi

**6035**

**FRANCESE (II lingua)**

FRENCH (second language)

ITALIANO

(cfu: CLEAM 2 - CLES 2 - CLEF 2 - BIEM 2 - CLEACC 2 - CLMG 6)

(I/II sem.) (CI)

Bianca Maria San Pietro

**6036**

**ITALIANO (II lingua)**

ITALIAN (second language)

ITALIANO

(cfu: CLEAM 2 - CLES 2 - CLEF 2 - BIEM 2 - CLEACC 2 - CLMG 6)

(I/II sem.) (CI)

Elisa Turra

**6037****PORTOGHESE (II lingua)**

PORTOGUESE (second language)

ITALIANO

(cfu: CLEAM 2 - CLES 2 - CLEF 2 - BIEM 2 - CLEACC 2 - CLMG 6)

(I/II sem.) (CI)

Helena Da Silva Neto

**6038****SPAGNOLO (II lingua)**

SPANISH (second language)

ITALIANO

(cfu: CLEAM 2 - CLES 2 - CLEF 2 - BIEM 2 - CLEACC 2 - CLMG 6)

(I/II sem.) (CI)

Marta Martinez Perez

**6039****TEDESCO (II lingua)**

GERMAN (second language)

ITALIANO

(cfu: CLEAM 2 - CLES 2 - CLEF 2 - BIEM 2 - CLEACC 2 - CLMG 6)

(I/II sem.) (CI)

Anna Dal Collo

**6061****SCIENZA DELLE FINANZE**

PUBLIC ECONOMICS

ITALIANO

(cfu: CLES 6 - CLMG 6)

(II sem. - I sem.) (I.E.P.)

Roberto Artoni

Carlo Devillanova - Paola Profeta - Alessandro Sommacal

**6068****DIRITTO COMMERCIALE**

COMPANY AND BUSINESS LAW

ITALIANO

(cfu: CLES 6 - CLMG 8)

(II sem.) (I.D.C.)

Piergaetano Marchetti

Luigi Arturo Bianchi - Federico Ghezzi - Giovanni Strampelli - Marco Ventoruzzo

**6073**

**STORIA DELLA CODIFICAZIONE**

HISTORY OF CODIFICATION

ITALIANO

(cfu: CLMG 8)

(I sem.) (I.D.C.)

Annamaria Monti

**6074**

**STORIA GIURIDICA DELLE ISTITUZIONI ECONOMICHE**

LEGAL HISTORY OF ECONOMIC INSTITUTIONS

ITALIANO

(cfu: CLMG 6)

(II sem.) (I.D.C.)

Annamaria Monti

Edoardo Borruso - Gian Luca Podesta'

**6075**

**DIRITTO PROCESSUALE CIVILE**

CIVIL PROCEDURE LAW

ITALIANO

(cfu: CLMG 8)

(I sem.) (I.D.C.)

Cesare Cavallini

Michelle Vanzetti

**6076**

**DIRITTO TRIBUTARIO**

TAX LAW

ITALIANO

(cfu: CLMG 6)

(II sem.) (I.D.C.)

Carlo Garbarino

Stefania Boffano - Angelo Contrino

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**9.3.**

**List of courses by instructor in alphabetical order**

The course profiles can be consulted at [http://didattica.unibocconi.it/ts/home\\_insegnamenti.php](http://didattica.unibocconi.it/ts/home_insegnamenti.php).

**AIROLDI GIUSEPPE**

6001 - ECONOMIA AZIENDALE

**ARTONI ROBERTO**

6061 - SCIENZA DELLE FINANZE

**BARONE ELISABETTA**

6003 - BILANCIO

**BAUER RICCARDO**

6003 - BILANCIO

**BELLUZZO ALESSANDRO**

6003 - BILANCIO

**BERTONI ALBERTO**

6003 - BILANCIO

**BIANCHI LUIGI ARTURO**

6068 - DIRITTO COMMERCIALE

**BOFFANO STEFANIA**

6076 - DIRITTO TRIBUTARIO

**BORRUSO EDOARDO**

6074 - STORIA GIURIDICA DELLE ISTITUZIONI ECONOMICHE

**CANALE DAMIANO**

6019 - FILOSOFIA DEL DIRITTO

**CANNON ANDREW**

6021 - INGLESE 1 (I lingua)

6022 - INGLESE 2 (I lingua)

**CANTARELLA EVA**

6016 - ISTITUZIONI DI DIRITTO ROMANO

**CARUSO FRANCESCO**

6021 - INGLESE 1 (I lingua)

6022 - INGLESE 2 (I lingua)

**CAVALLARO ALESSANDRO**

6003 - BILANCIO

**CAVALLINI CESARE**

6075 - DIRITTO PROCESSUALE CIVILE

**COLOMBO PAOLO ANDREA PIO**

6003 - BILANCIO

**COMBONI GIOVANNI**

6001 - ECONOMIA AZIENDALE

**COMETA FRANCESCO**

6003 - BILANCIO

**CONTRINO ANGELO**

6076 - DIRITTO TRIBUTARIO

**COSTELLO DERMOT**

6021 - INGLESE 1 (I lingua)  
6022 - INGLESE 2 (I lingua)

**CUOCOLO LORENZO**

6018 - DIRITTO COSTITUZIONALE ITALIANO ED EUROPEO

**D'ALESSIO IDA**

6003 - BILANCIO

**D'AMICO MAURO**

6015 - METODI QUANTITATIVI

**DA SILVA NETO HELENA**

6037 - PORTOGHESE (II lingua)  
6027 - PORTOGHESE 1 (I lingua)  
6028 - PORTOGHESE 2 (I lingua)

**DAGNINO IRENE**

6001 - ECONOMIA AZIENDALE

**DAL COLLO ANNA**

6039 - TEDESCO (II lingua)  
6031 - TEDESCO 1 (I lingua)  
6032 - TEDESCO 2 (I lingua)

**DE CICCIO ROBERTO**

6003 - BILANCIO

**DE LUCA PAOLO**

6003 - BILANCIO

**DELLA MONICA MICHELA**

6021 - INGLESE 1 (I lingua)  
6022 - INGLESE 2 (I lingua)

**DEVILLANOVA CARLO**

6061 - SCIENZA DELLE FINANZE

**DI GREGORIO GIULIANA**

6022 - INGLESE 2 (I lingua)

**DRAGHETTI BERNARDO**

6003 - BILANCIO

**DUBINI PAOLA**

6001 - ECONOMIA AZIENDALE

**FERRARA MAURIZIO**

6021 - INGLESE 1 (I lingua)  
6022 - INGLESE 2 (I lingua)

**FERRARI BIONES**

6003 - BILANCIO

**FERRARI GIUSEPPE FRANCO**

6018 - DIRITTO COSTITUZIONALE ITALIANO ED EUROPEO

**FRANCESCHET ROMINA**

6003 - BILANCIO

**FRATTINI GIOVANNI**

6003 - BILANCIO

**GALASSO VINCENZO**

6014 - PRINCIPI DI ECONOMIA (MICRO E MACROECONOMIA)

**GARBARINO CARLO**

6076 - DIRITTO TRIBUTARIO

**GARUFI SEBASTIANO**

6034 - INFORMATICA PER GIURISPRUDENZA

**GHEZZI FEDERICO**

6068 - DIRITTO COMMERCIALE

**GORHAM JUDITH**

6021 - INGLESE 1 (I lingua)

6022 - INGLESE 2 (I lingua)

**IUDICA GIOVANNI**

6017 - ISTITUZIONI DI DIRITTO PRIVATO

**JACOBS JESSICA**

6021 - INGLESE 1 (I lingua)

6022 - INGLESE 2 (I lingua)

**LIDLAW BRUCE**

6022 - INGLESE 2 (I lingua)

**LOMBARDI STOCCHETTI GIANLUCA**

6003 - BILANCIO

**LOYD KENNETH**

6021 - INGLESE 1 (I lingua)

6022 - INGLESE 2 (I lingua)

**MANCINI CHIARA**

6003 - BILANCIO

**MARCHETTI PIERGAETANO**

6068 - DIRITTO COMMERCIALE

**MARINO DENNIS**

6021 - INGLESE 1 (I lingua)

6022 - INGLESE 2 (I lingua)



**MARTELOSIO DANIELA**

6003 - BILANCIO

**MARTINEZ PEREZ MARTA**

6038 - SPAGNOLO (II lingua)  
6029 - SPAGNOLO 1 (I lingua)  
6030 - SPAGNOLO 2 (I lingua)

**MAZZOLA PIETRO**

6003 - BILANCIO

**MERLOTTI EMILIA PIERA**

6003 - BILANCIO

**MINOJA MARIO**

6001 - ECONOMIA AZIENDALE

**MONARCA DANIELE**

6003 - BILANCIO

**MONTI ANNAMARIA**

6073 - STORIA DELLA CODIFICAZIONE  
6074 - STORIA GIURIDICA DELLE ISTITUZIONI ECONOMICHE

**MOSCONI MARCO**

6003 - BILANCIO

**Mc HARDY CLARK JOHN**

6021 - INGLESE 1 (I lingua)  
6022 - INGLESE 2 (I lingua)

**PARK DAVID**

6021 - INGLESE 1 (I lingua)  
6022 - INGLESE 2 (I lingua)

**PECCATI LORENZO**

6015 - METODI QUANTITATIVI

**PERGAMI FEDERICO**

6020 - DIRITTO ROMANO - FONDAMENTI DI DIRITTO EUROPEO  
6016 - ISTITUZIONI DI DIRITTO ROMANO

**PETTINICCHIO ANGELA**

6003 - BILANCIO

**PINI MAURIZIO MARIA**

6003 - BILANCIO

**PODESTA' GIAN LUCA**

6074 - STORIA GIURIDICA DELLE ISTITUZIONI ECONOMICHE

**POGLIANI GIUSEPPE**

6003 - BILANCIO

**POZZA LORENZO**

6003 - BILANCIO

**PROFETA PAOLA**

6014 - PRINCIPI DI ECONOMIA (MICRO E MACROECONOMIA)

6061 - SCIENZA DELLE FINANZE

**RANDAZZO SALVATORE**

6003 - BILANCIO

**RAVASI DAVIDE**

6001 - ECONOMIA AZIENDALE

**REES ANNE VIRGINIA**

6021 - INGLESE 1 (I lingua)

6022 - INGLESE 2 (I lingua)

**RIVA PATRIZIA**

6003 - BILANCIO

**SAA' MARZIO**

6003 - BILANCIO

**SAN PIETRO BIANCA MARIA**

6035 - FRANCESE (II lingua)

6023 - FRANCESE 1 (I lingua)

6024 - FRANCESE 2 (I lingua)

**SEMPRINI MASSIMILIANO**

6003 - BILANCIO

**SOMMACAL ALESSANDRO**

6061 - SCIENZA DELLE FINANZE

**STECCOLINI ILEANA**

6003 - BILANCIO

**STELLA GIOVANNI**

6017 - ISTITUZIONI DI DIRITTO PRIVATO

**STRAMPELLI GIOVANNI**

6068 - DIRITTO COMMERCIALE

**TAVA LUIGI**

6015 - METODI QUANTITATIVI

**TETTAMANZI PATRIZIA**

6003 - BILANCIO

**TIERNEY JAMES**

6021 - INGLESE 1 (I lingua)

**TOOKE HELEN**

6021 - INGLESE 1 (I lingua)

6022 - INGLESE 2 (I lingua)

**TURRA ELISA**

6036 - ITALIANO (II lingua)

6025 - ITALIANO 1 (I lingua)

6026 - ITALIANO 2 (I lingua)

**TUZET GIOVANNI**

6019 - FILOSOFIA DEL DIRITTO

**VANZETTI MICHELLE**

6075 - DIRITTO PROCESSUALE CIVILE

**VEDASCHI ARIANNA**

6018 - DIRITTO COSTITUZIONALE ITALIANO ED EUROPEO

**VENTORUZZO MARCO**

6068 - DIRITTO COMMERCIALE

**VENTURINI GIORGIO**

6003 - BILANCIO

**VIGANO' ALFREDO**

6003 - BILANCIO

**ZOCHE FRANCA**

6021 - INGLESE 1 (I lingua)

6022 - INGLESE 2 (I lingua)

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## **10. APPENDIX**

### **10.1. OTHER COSTS**

Fees for administrative services

Starting with August 1, fees for administrative services are defined as follows:

- for each university transfer application: € 26

- for each duplicate or replacement of Bocconi ID card: € 26 (service is free if card has demagnetized)
- for each duplicate of original degree diploma: € 100
- for each additional copy of the diploma supplement (3-year undergraduate/bachelor degrees): € 20

It should be noted that for each certificate and/or authenticated copy on legal paper, the excise tax due (imposta di bollo) is to be paid by the student in the full amount due at the time of the certificate's request.

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