

Bocconi

UPDATE OF MEASURES TO PREVENT THE TRANSMISSION OF SARS-COV-2



Università
Bocconi
MILANO

Infrastructures, Sustainability & General Services
Health, Safety & Sustainability

05/09/2023

1. Introduction

1.1 Scope and Objectives

This Protocol represents an update of the Protocols issued by Università Commerciale Luigi Bocconi (hereinafter, Bocconi) containing the measures required to contrast and contain the spread of the SARS-CoV-2/Covid-19 virus in work and study environments.

Such Protocols had been implemented in accordance with the following national documents:

- Memorandum of Understanding between the Government and Social Partners dated 24 April 2020, as amended by the update of the Shared Protocol for the updating of the measures to contrast and contain the spread of the SARS-CoV-2/Covid-19 virus in workplaces dated 6 April 2021, as regards to the areas of Bocconi University defined as "workplaces" (offices, meeting rooms, supplier entrance, etc.)
- Guidelines concerning the full resumption of ordinary activities in institutions of higher education, in the academic year 2020-2021, contained in Annex 18 of the DPCM dated 07/08/2020
- Protocol for the management of confirmed and suspected Covid-19 cases in university classrooms, contained in ANNEX E of the DPCM dated 07/09/2020
- Shared protocol for the updating of the measures to contrast and contain the spread of the SARS-CoV-2/Covid-19 virus in workplaces, signed on 30 June 2022 between the Government, at the invitation of the Minister of Labor and Social Policy and the Minister of Health, and the Social Partners.

The Protocol in its current version, i.e. in the new 4th edition, revision 01, has been implemented on the basis of the following national document, **since SARS-CoV-2 was declared over as a global health emergency by World Health Organization (WHO) on 05/05/2023:**

- Ministry of Health Circular, published on 11/08/2023, concerning the "Update of measures to prevent the transmission of SARS-CoV-2"



1.Introduzione

1.2 Interested Parties, Governance and Roles

This Protocol applies to all activities carried out by internal Bocconi personnel (Staff and Faculty) and, as applicable, to personnel of third-party companies, students, visitors, etc., in all the Campus areas falling under the definition of "workplace" pursuant to Leg. D. 81/2008 and also in the teaching areas and in the spaces intended for conferences and events.

1.3 Specific Reference Principles

Past historical information is still available in the versions of previous Protocol editions and in the Regulatory Register implemented as part of the Biosafety Trust Certification Management System, certified by RINA Services in November 2020.

The main reference for this version of the Protocol is the Ministry of Health Circular, published on 11/08/2023, concerning the "Update of measures to prevent the transmission of SARS-CoV-2"

1.4 References and Contacts

- **Process Owner:** Infrastructures, Sustainability & Facility Management
- **Author:** Health, Safety & Sustainability
- **Endorser:** Managing Director



2. Risk Assessment

This Protocol represents an addendum to Bocconi's Risk Assessment Document (DVR), for the part pertaining to biological risk, since the SARS-CoV-2 virus is a biological agent that could unintentionally enter the Bocconi workplaces.

3. Measures taken

3.1 Management of Confirmed Positive Cases

In accordance with the recommendations of the Ministry of Health Circular, published on 11/08/2023, individuals who are found positive following a SARS-CoV-2 diagnostic test (molecular or antigen) are no longer subjected to the measure of isolation.

Therefore, all people accessing Bocconi Campus are asked to observe the same precautions valid to prevent the transmission of most respiratory infections. In particular, it is highly recommended:

- To wear respiratory protection equipment (surgical mask or FFP2) in case of contact with other people.
- If you are symptomatic, stay home until symptoms end.
- To keep a proper hand hygiene.
- To avoid crowded environments.
- To avoid contact with frail people, immunosuppressed people, pregnant women, and avoid attending hospitals or nursing homes.
- To inform people with whom you have been in contact in the days immediately preceding the diagnosis, if they are elderly, frail or immunosuppressed.
- To contact your doctor if symptoms do not resolve after 3 days or if your medical condition worsens, in particular if you are a frail person or if you are immunosuppressed.



3. Measures taken

3.2 Management of contacts with individuals confirmed positive for SARS-CoV-2

Those who have come in close contact with individuals confirmed positive for SARS-CoV-2 are subject to no restrictive measures.

However, it is recommended for them to:

- Pay attention to the possible appearance of symptoms suggestive of Covid-19 (fever, cough, sore throat, fatigue) in the days immediately following contact;
- During these days, the person should avoid contact with frail or immunosuppressed people and pregnant women;
- If symptoms suggestive of Covid-19 occur during this period, an antigenic, even self-administered, or molecular test for SARS-CoV-2 is recommended.



3. Measures taken

3.3 Personal Hygiene Precautions

Individuals accessing the Bocconi Campus are asked to respect the following personal hygiene precautions:

- Sneeze or cough into a tissue or against a bent elbow and dispose of used tissues in a closed trash bin or in the toilet immediately after use; wash hands often using soap and water and/or alcohol solutions;
- Do not touch your nose, eyes and mouth with unwashed hands;
- Wash your hands frequently and properly (for at least 60 seconds);
- Follow the instructions displayed in restrooms about the correct way to wash hands and affixed on hand-washing gel dispensers about the use of the alcohol solution.



3. Measures taken

3.4 Indications for proper hand washing and sanitizing

At the entrance of each building of the Campus and near the classrooms, there are hand-washing gel dispensers for sanitizing hands. Informative notes showing how to wash hands properly are displayed in all restrooms of the Campus.

Hand Hygiene Technique with Soap and Water

Bocconi

⌚ Duration of the entire procedure: 40-60 seconds

0



Wet hands with water

1



Apply enough soap to cover all hand surfaces

2



Rub hands palm to palm

3



Right palm over left dorsum with interlaced fingers and vice versa

4



Palm to palm with fingers interlaced

5



Backs of fingers to opposing palms with fingers interlocked

6



Rotational rubbing of left thumb clasped in right palm and vice versa

7



Rotational rubbing, backwards and forwards with clasped fingers of right hand in left palm and vice versa

8



Rinse hands with water

9



Your hands are now safe

SANITIZE YOUR HANDS WITH ALCOHOL GEL!

⌚ Duration of the entire procedure: 20-30 seconds

1 Place your hand below the automatic dispenser and wait for it to distribute the gel;

2



Rub hands palm to palm;

3



Right palm over left dorsum with interlaced fingers and vice versa;

4




Palm to palm with fingers interlaced;

5



Backs of fingers to opposing palms with fingers interlocked;

6



Rotational rubbing of left thumb clasped in right palm and vice versa;

7




Rotational rubbing, backwards and forwards with clasped fingers of right hand in left palm and vice versa;

8



Once dry, your hands are safe.



H225 – Flammable liquids and gases



H319 – Eye Irritation

3. Measures taken

3.5 Personal Protective Equipment

- Respiratory protection masks are the most important PPE as regards the coronavirus biohazard. The use of FFP2 or surgical mask is not mandatory for accessing Campus for people who do not test positive for SARS-CoV-2.
- For people who have tested positive for SARS-CoV-2, respiratory protection equipment (surgical mask or FFP2) is recommended in case of contact with other people.
- As of May 2021, a vending machine for Health materials, including masks, packs of sanitizing gel, and sanitizing tissues, has been installed at the Via Sarfatti 25 building, floor -1 and is available to the whole Bocconi Community.



3. Measures taken

3.6 Management of Common and Specific Areas

It is recommended to:

- Avoid gatherings.
- Consent a regular air circulation through the opening of windows.
- Sanitize your hands before entering classrooms and offices.
- Sanitize your hands before using lift buttons, vending machines and other common equipment.



3. Measures taken

3.7 On-Campus Doctor

As an additional protection measure available to Staff and Faculty personnel and to Students, Bocconi has implemented an On-Campus Doctor service: starting from 23/11/2020 an on-campus clinic with a medical facility is available in the Piazza Sraffa 11 building (mezzanine floor) and is active on several days of the week. From the beginning of the 2021-2022 academic year, the On-Campus Doctor is available on Monday, Wednesday and Friday from 9:00am to 2:00pm.

The On-Campus service is accessible upon prior reservation:

- By calling the telephone number +39 02 0300 9152 (Organizational Office, open from 9:00am to 5:00pm from Monday to Friday).

Or

- Through the email address: ambulatorio.bocconi@mc.humanitas.it

The medical facility is primarily aimed at meeting the needs of students who are not Milan residents or who are having trouble accessing the services of their family doctor; it is provided on a rotating basis by physicians from the Istituto Clinico Humanitas in Milan, all of whom are professionals whose experience also includes first aid procedures and who have knowledge of the English language. This is a first-level, internal medicine service for carrying out medical examinations with a report, dressings and prescriptions (it CANNOT provide prescriptions covered by the National Health Service, for which patients must refer to their Family Doctor).

The medical facility is not an emergency service; in case of a medical emergency on campus always call +39 02 5836 2121, which will activate the ambulance service if required.

