

## RULES FOR UTILIZING PHONE BOOTHS IN THE LIBRARY

The Phone Booths are located on the First Floor of the Library, in the rooms 109 and 110. These soundproof booths are designed to provide a private, quiet space for calls and online meetings.

Phone Booths can be booked via the yoU@B Pro app and are available during the Library's opening days and hours. Each booking has a maximum duration of one hour, with a limit of two slots per day per user. Reservations can be made up to seven days in advance and no later than 30 minutes before the desired time. Bookings can be modified or cancelled directly through the yoU@B Pro app.

In addition:

- the furniture inside the booths (stools and chairs) must not be moved, so it is always ready and available for everyone;
- the glass walls must not be written on;
- only one electronic device may be connected per booth;
- doors must remain closed during use.

Users are expected to speak in a low voice and refrain from playing audio through external speakers or making loud video calls that may disturb others. It is the user's responsibility to leave the booth clean and tidy after use.

For technical issues or support, please contact the Library team in the Library or write to [infobiblio@unibocconi.it](mailto:infobiblio@unibocconi.it).