

## Adobe Connect Quick Guide

ICT Learning Technologies Competence Centre

## ACCESSING A MEETING

Access the meeting by the invitation link

<http://bconnect.unibocconi.it/opencampus/>

### BEWARE

If the browser in use asks permissions for installing or allowing plugins, please accept those requests.

Choose **Enter as Guest and**  
enter your name and click

### Enter Room

**NB** Before accessing the meeting,  
close all software that may use the  
audio and video channels (for example  
Skype, etc.)



Enter as a Guest

Name

Enter with your login and password(Required for hosts, recommended for registered users)

# HOW TO ENABLE YOUR AUDIO AND VIDEO

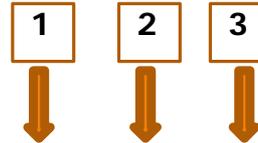
When you access the meeting your speaker is already ON (1). Now you need to enable your **microphone** (2) and **webcam** (3) that are disabled (OFF). Click on the white icons (2 and 3); they will get green.

When you start webcam you need to choose Allow in the pop-up that will automatically appear.

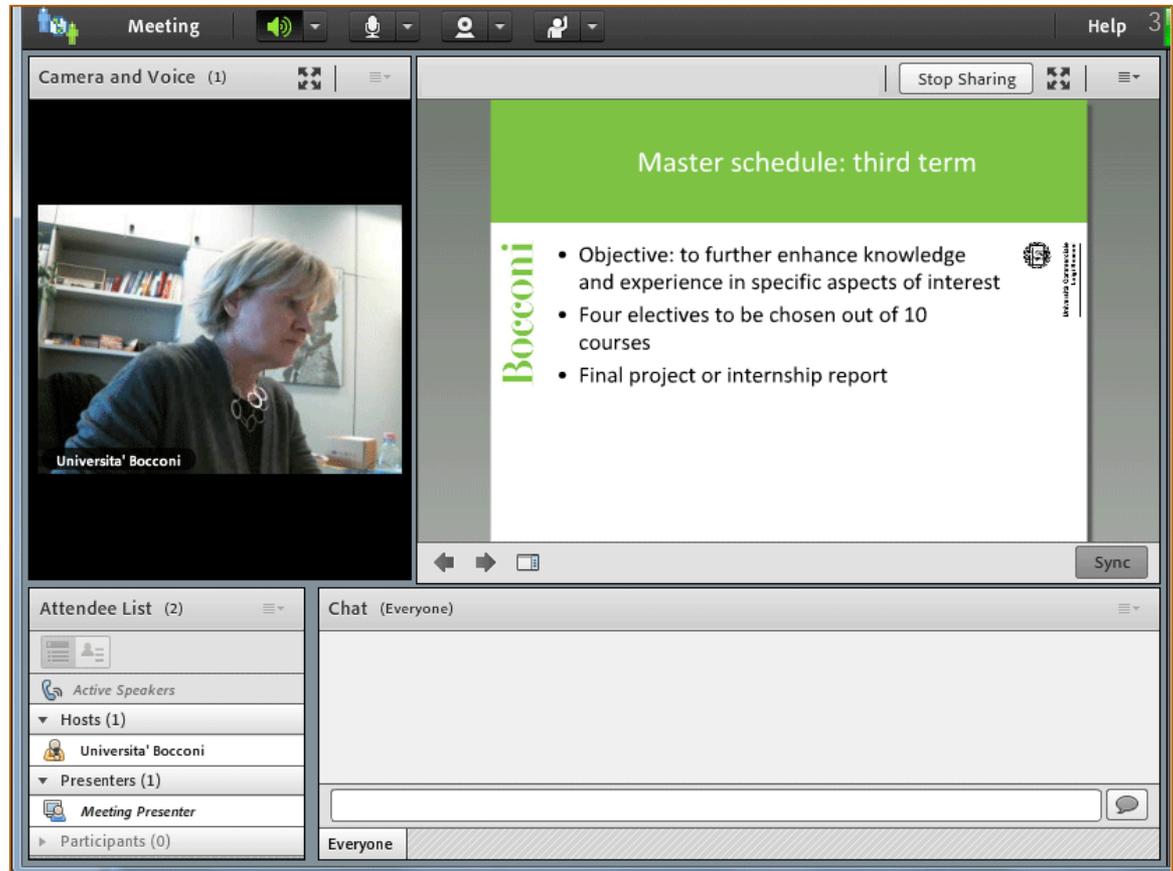


After closing the pop-up, please note that you are in preview mode: click on Start Sharing.

**IMPORTANT:** external webcam or microphone have to be connected before access the meeting. If you are already inside the meeting you have to close it and re-enter.

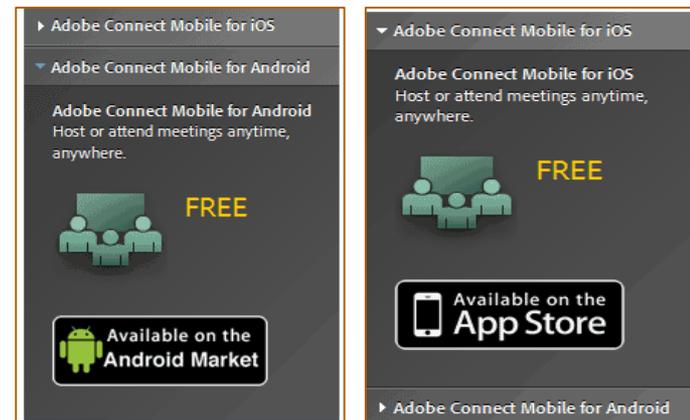


Please note that:  
 - GREEN icon means ON  
 - WHITE icon means OFF



## ACCESSING A MEETING BY MOBILE

Download the app ADOBE CONNECT to participate by mobile device (iPhone, iPad, Android)



Enter the link below and your credentials to attend the DL SESSION

<http://bconnect.unibocconi.it/opencampus/>

# CONNECTION TEST

**ADOBE ACROBAT CONNECT PRO**

Adobe® Acrobat® Connect™ Pro  
Connection Test

Testing connection speed  
This should take less than 30 seconds.

✓ 1. Your version of Flash Player is supported.  
Your version of Flash Player is supported.

✓ 2. Connect Pro Connection Test  
Connected.

3. Connection Speed Test

4. Acrobat Connect Add-in Test

**Meeting Connection Diagnostic**

This diagnostic test will ensure your computer and network connections are properly configured to provide you with the best possible Connect Pro meeting experience. The diagnostic test checks for the following:

1. Supported version of Flash Player
2. Clear connection to Adobe Connect Pro
3. Bandwidth availability
4. Latest Acrobat Connect Add-in

If all tests pass successfully, you are ready to log in to your meeting. However, if you continue to experience problems, please refer to below [troubleshooting tips](#).

**Additional Information**  
If this is your first Connect Pro meeting, you might want to take a few minutes to learn more.

- Visit the [Connect Pro Resource Center](#) for self-paced tutorials, best practices and help documentation.
- View a self-running [Connect Pro meeting simulation](#) to familiarize yourself with the Connect Pro meeting experience.
- Learn how to [purchase Connect Pro for your organization](#).

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**Connect Pro Meeting Troubleshooting Tips**

[Meeting login issues](#)  
[Problems running a meeting](#)

[Account Login](#)

[Resource Center](#)

[Support Center](#)

[Developer Center](#)

[Downloads](#)

Before participating in an Adobe Connect meeting, we suggest verifying that your connection is working properly by completing the online test:

[http://bconnect.unibocconi.it/commo n/help/it/support/meeting\\_test.htm](http://bconnect.unibocconi.it/commo n/help/it/support/meeting_test.htm)



The online test is always available.