

BOCCONI ONLINE TEST Academic Year 2027/28

INSTRUCTIONS AND RULES OF CONDUCT

BACHELOR AND INTEGRATED MASTER OF ARTS IN LAW PROGRAMS

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1. REGISTERING FOR THE TEST

1.1 ITALIAN AND INTERNATIONAL APPLICANTS

For the purposes of this document and access to the selection procedures, applicants are required to **verify** in advance, on the Bocconi website, the **applicant category** applicable to them. The **time windows** for purchasing, booking and taking the test, the selection rounds and the relevant deadlines **differ** for Italian and international applicants.

ITALIAN APPLICANTS

Italian applicants are students who attend or have attended an upper secondary school in Italy following the Italian school system. They may book the Online Bocconi Test from **13 July 2026 to 20 April 2027**.

Based on this applicant category, applicants may participate in the following selection rounds:

- **Early Session** (2–29 September 2026, 3:00pm Italian time)
- **Winter Session** (25 November 2026–26 January 2027, 3:00pm Italian time)
- **Spring Session** (8–27 April 2027, 3:00pm Italian time)

INTERNATIONAL APPLICANTS

International applicants are students who attend or have attended a school outside Italy, or a school located in Italy that follows a non-Italian educational system, even where such schools may, under certain conditions, award **qualifications** recognized or considered equivalent within the Italian education system. They may book the Online Bocconi Test from **13 July 2026 to 19 January 2027**.

Based on this category, applicants may participate in the following selection rounds:

- **Early Session** (2–29 September 2026, 3:00pm Italian time)
- **Winter Session** (25 November 2026–26 January 2027, 3:00pm Italian time)

International applicants are subject to different booking windows and selection rounds from those applicable to Italian applicants. Therefore, if you are an international applicant and intend to participate in the 2027/28 selection process, the last available date to book the test is 19 January 2027.

The profile selected during registration on the webtesting platform automatically determines the booking window available to the applicant.

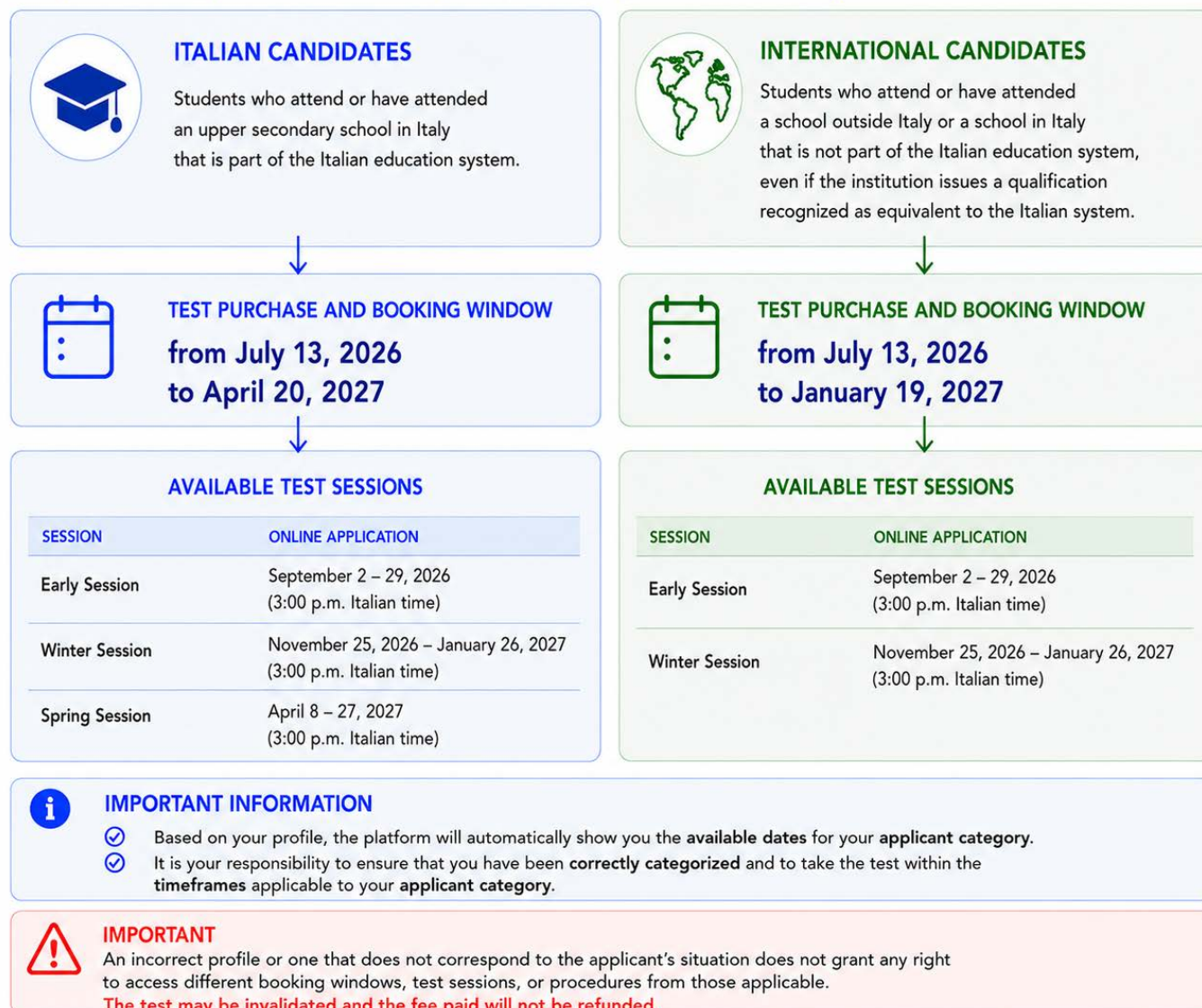
Applicants are responsible for ensuring that they have completed their profile correctly and for booking and taking the test within the deadlines applicable to their category. An incorrect profile does not entitle applicants to access booking windows, selection rounds or procedures that are not applicable to their applicant category. The time windows for purchasing, booking and taking the test, together with the relevant deadlines, form an integral part of the selection procedures. Applicants are responsible for purchasing, booking and taking the test within the deadlines applicable to their applicant category and to the selection round in which they intend to participate. The availability of booking windows or selection rounds intended for a different applicant category does not entitle applicants to take that test or use the related test result. Any test taken under such circumstances may be invalidated without entitlement to any refund of the fee paid.

Applicants who have graduated or transferred (as already enrolled) from Italian or foreign universities and wish to request recognition of credits already earned during other academic paths for a career abbreviation, are required to check the Bocconi website for the dedicated admission session applicable to their applicant category (Italian or international) and to book and take the test within the relevant booking window in order to submit their application for admission.

Applicants interested in the HEC-Bocconi Double Degree are required to check the Bocconi website for the selection rounds applicable to that program. The booking and completion of the test remain subject to the booking windows applicable to their applicant category (Italian or international).

APPLICANT CATEGORY AND TEST AVAILABILITY

Your profile on the platform automatically determines the purchase and booking windows for the test.



1.2 ACCESSING THE WEBTESTING PLATFORM AND CREATING AN ACCOUNT

The webtesting platform is available at: <https://bocconiwebtesting.giuntipsy.com>

The first step in registering for a test session is to create a personal account:

- Enter your personal information (first name, last name, gender, date and place of birth, tax identification number and personal email address). All information entered must belong to the applicant and NOT to a parent, guardian or any other third party.
- Create a password.
- Complete your profile correctly according to your educational background. This profile determines your applicant category ("Italian" or "International") for the purposes of the Bocconi selection procedures, in accordance with Section 1.1 of these Regulations and the information published on the Bocconi website. It also determines the booking windows available for the Bocconi Online Test.
- Indicate the year in which you obtained, or will obtain, your secondary school diploma (2027 graduating students only). The test is not intended for students who will graduate after 2027. Any applicant who takes

the test without meeting the eligibility requirements will have their test invalidated without refund and will be excluded from future admission rounds.

Once your account has been created and verified, you may access the webtesting platform using your credentials (personal email address and chosen password).

Important: Creating multiple accounts for the same individual using different email addresses or personal information is strictly prohibited. Only test attempts taken through the first account created in chronological order will be considered valid.

1.3 PURCHASING A TEST ATTEMPT

Before purchasing a test attempt, verify that your profile has been completed correctly and that the testing windows and booking options displayed on the platform correspond to your applicant category (Undergraduate/Law, not Graduate; Italian-system applicant or international applicant).

When purchasing a test attempt, you will be asked to select:

1. TEST TYPE

- Online Bocconi Test
- Online Bocconi Test – Law

Depending on the degree program(s) in which you are interested (business/economics and/or law) Applicants may take a maximum of four (4) test attempts per test type per year.

2. TEST LANGUAGE

- Italian
- English

The language selected for the test is independent of the language of instruction of the degree program(s) of interest.

3. TEST DATE

The calendar will display available dates beginning on the second day following the current date. Availability is indicated as follows: "green" available, "yellow" limited availability, "orange" last remaining seats, "red" unavailable.

4. PAYMENT

- Checkout
- Payment of the online test registration fee (€60 per attempt) via PayPal or credit card.

The test may be taken between **12:00am and 11:59pm (Italian time)** on the date booked.

When deciding when to take the test, please note that technical support is available Mondays–Thursdays: 9:00am–6:00pm and Fridays: 9:00am–4:30pm (Italian time).

An additional test attempt may be purchased only after at least 24 hours have elapsed since the previous purchase. Multiple attempts may not be taken on the same day or on consecutive days.

In your personal area, under "Bookings," you may view purchased attempts, booking details and, if desired, reschedule the test date or change the test language within the applicable deadlines (see Section 6.1).

If assistance is required during the purchase process, applicants must contact support exclusively through the form available at: [Support Webtesting](https://support.giuntipsy.com) (support.giuntipsy.com)

1.4 APPLICANTS WITH DISABILITIES OR SPECIFIC LEARNING DISORDERS

Applicants with disabilities and/or specific learning disorders (SLDs) who wish to request accommodations for the Online Bocconi Test must follow the procedure outlined below.

1. SUBMIT THE ONLINE REQUEST FORM

The request form must be completed [HERE](#) at least **five (5) business days before the scheduled test date**.

To complete the form, applicants must provide:

- A copy of the disability or SLD certification issued by the National Health Service or another accredited authority, issued no more than three years prior;
- A valid identification document of the applicant and, if the applicant is a minor, of the parent or legal guardian.

2. REQUEST OUTCOME AND PURCHASE CODE

Any accommodations granted by the University following evaluation by the relevant Committee (including, but not limited to, assistive tools, additional testing time or workstation adjustments) will be communicated to the applicant as soon as possible and in sufficient time to participate in the online test.

Following review, the University will inform the applicant of any approved accommodations and, where additional testing time has been granted, provide the code to be entered during the purchase process so that the accommodation can be applied to the test attempt.

For additional information, applicants may contact: selection.support@unibocconi.it

Applicants who mistakenly purchase a test attempt before submitting the accommodation request may still request accommodations, provided that the request form is submitted at least five business days before the scheduled test date. In such cases, the University will provide a response in due time and, where additional testing time is approved, will communicate the code to be entered in the dedicated section of the applicant's account on the webtesting platform at least 24 hours before the test attempt.

Any accommodations granted remain valid for all subsequent test attempts during the 2027–2028 admission cycle. The same accommodation code will remain valid where additional time has been granted.

3. FAILURE TO APPLY ADDITIONAL TESTING TIME

At the start of the test, applicants must verify that any approved additional testing time has been correctly applied.

If the accommodation has not been applied, the applicant must:

- Immediately **stop** the test;
- **Contact** technical support according to the procedures described in Section 6.4;
- **Wait** for further instructions. Once the accommodation has been correctly applied, technical support will provide instructions regarding the next available testing opportunity.

Important: If an applicant reports the failure to apply additional testing time after beginning the test, after navigating through test pages or after viewing questions (even without answering them), the attempt will be considered used. The applicant will not be entitled to a refund and may not request that the attempt be excluded from the maximum number of available attempts, as provided in Section 3.3.

Please note that accommodations granted during the admission test process may differ from those that may subsequently be granted during the academic career in the event of admission and enrollment.

2. PREPARING TO TAKE THE TEST

2.1 TECHNICAL REQUIREMENTS

Before taking the test, carefully verify the availability, compatibility and correct configuration of the technical requirements listed below.

REQUIRED EQUIPMENT

To take the Online Bocconi Test, you will need:

- a desktop or laptop computer for which you have administrator rights;
- a smartphone or tablet for the side recording;
- an integrated or external webcam;
- a working integrated or external microphone;
- a stable Internet connection (Ethernet or Wi-Fi; hotspots are not permitted).

COMPATIBILITY

Compatible operating systems/browsers:

- Windows 10 and Windows 11 (updated to the latest version);
- macOS 11 or later (updated to the latest version);
- Google Chrome set as your default browser.

The following mobile devices are not compatible:

- Huawei P30;
- Samsung Galaxy A3 (2016), A13 and A23;
- Google Pixel 3 and later models;
- Alcatel Lucent.

REQUIRED SOFTWARE

On your computer:

- Chrome extension (plug-in) for screen-sharing;
- Safe Exam Browser, using the version available on the webtesting platform.

On your mobile device: ProctorExam application.

All required software must be downloaded exclusively from the webtesting platform.

Before each test attempt, uninstall any software previously installed for earlier test attempts and download it again from the webtesting platform, ensuring that you always use the version available at the time you take the test.

Using different or outdated software versions may compromise the correct functioning of the platform and make it impossible to monitor the test properly.

Missing technical requirements or non-compliant configurations may prevent you from taking the test or may result in the invalidation of the test.

To take the Bocconi **online test** you must have:

REQUIRED EQUIPMENT



COMPUTER

Desktop or laptop managed by the administrator.



MOBILE DEVICE

Smartphone or tablet for side recording.



WEBCAM

Integrated in the computer. If not available, external webcam.



MICROPHONE

Integrated in the computer and working, or external.



INTERNET CONNECTION

Stable and reliable internet connection: Ethernet or Wi-Fi. Hotspot not allowed.

COMPATIBILITY



COMPATIBLE OPERATING SYSTEMS

- Windows 10, 11 (updated to the latest version)
- macOS 11 or later (updated to the latest version)



COMPATIBLE BROWSER

Google Chrome only, set as the default browser.



NON-COMPATIBLE MOBILE DEVICES

- Huawei P30
- Samsung Galaxy A3 (2016), A13 and A23
- Google Pixel 3 and later versions
- Alcatel Lucent

SOFTWARE TO DOWNLOAD AND INSTALL



- 1 Chrome Extension (plug-in) for screen sharing.
- 2 Safe Exam Browser – the version available on the [webtesting](#) platform at the time of taking the test.



ON THE MOBILE DEVICE

- 1 ProctorExam application.

ATTENTION



- ✓ All links to download software or the above-mentioned applications are available in your personal area on the [webtesting](#) platform.
- ✓ Using different or previous versions of the required software may compromise the correct operation of the platform and interrupt registrations, resulting in the invalidation of the test due to the impossibility of monitoring its completion.
- ✓ Before each attempt, make sure you have uninstalled any previously installed software during past attempts and reinstall it, downloading the version in use and correct from the testing platform.



Missing requirements or non-compliant configurations may prevent you from taking the test or result in its invalidation.

2.2 ROOM SETUP AND DEVICE CONFIGURATION REQUIREMENTS

The room setup and device configuration requirements set forth below must be strictly complied with.

Failure to do so may result in test invalidation.

Due to the high volume of tests administered each year, the University is unable to provide advance assessments of individual room setups. The information contained in this document is intended to allow applicants to prepare adequately and in advance.

If the location chosen for the test does not satisfy all required conditions, the applicant must identify an alternative suitable location before the scheduled test date.

Room requirements

- The room must have **only one access point**, which must remain closed and visible throughout the entire test session. Examples of access points include: Interior doors, exterior doors, French doors or patio doors.

The following configurations are considered non-compliant:

- More than one access point within the room (e.g. an additional interior door, en-suite bathroom door, walk-in closet door, patio door, etc.);
- An access point left open;
- The absence of a door;
- An access point that is not visible through at least one of the devices used during the test;
- Access to an upper or lower level (e.g. stairs leading to a loft, mezzanine, bunk bed area or another floor of the building).
- The room may not be: an open-plan space, an area enclosed by glass/transparent walls, a public location, an office, a test center.
- Applicants must select a room that is quiet and adequately illuminated (lighting must illuminate the entire room, not only the workstation).
- To protect your privacy, Bocconi recommends removing from both the computer and the room any files, objects or materials that may reveal personal information or sensitive data.

THE ROOM

The room in which you take the test must ensure quiet, adequate lighting and continuous visibility.

SUITABLE ROOM



ONE ACCESS POINT ONLY

The door is closed and always visible on at least one of your devices.



QUIET AND WELL-LIT ROOM

The light illuminates the entire room, not just your workstation.



PRIVATE AND NOT OPEN-PLAN SPACE

Not a public place, an office or a test center.

EXAMPLES OF UNSUITABLE ROOMS

1

MORE THAN ONE ACCESS POINT



2

OPEN DOOR



3

DOOR ABSENT



4

ACCESS TO ANOTHER LEVEL



5

PUBLIC PLACES OR OFFICES



6

GLASS WALLS OR TRANSPARENT ENVIRONMENTS



Devices:

- **Position the mobile device to the side of your workstation, at a distance of 1.5 meters.**

The rear camera must face the workstation where you will take the test and must fully capture you (**see the sample images below**). The recording must clearly show:

- your entire body;
- both hands (without any part of your body obstructing the overall view);
- the computer screen and the content displayed on it;
- the workstation and desk where you are taking the test.

A recording made from too far away or too close, from below upwards (or vice versa), from behind, at a diagonal angle or one that does not allow full visibility of the hands, desk, computer screen or displayed content, may result in the invalidation of the test, as it prevents proper monitoring of the applicant's behavior.

Important: During the steps prior to the start of the test, once the mobile device has been positioned, you must check the image displayed by your device. Make sure it is suitable, complies with the instructions provided here, and that any settings in use (e.g. wide-angle mode) do not alter the image by providing a different framing. At this stage, **you will be responsible to confirm** that the device has been positioned correctly, in accordance with the requirements set out in this document. This responsibility continues throughout the entire duration of the test. Any movement, fall, obstruction, interruption or change in the camera view that limits the required visibility, even if only temporary, may result in the invalidation of the test.

- The presence of **cables running out of the room** (e.g. through a door, window, etc.) **is not permitted**, as it prevents verification of the nature and destination of the connections present during the test.
- Position the mobile device and computer in such a way as to avoid reflections and glare.
- Ensure that you **remain centered in the frame** (of both devices) and **clearly visible** at all times. Your face must always remain clearly visible and must not be covered, even partially, by hands, hair, clothing or any other objects.
- Position the mobile device or computer as required and in such a way that access to the room is always visible in the frame of at least one of the two devices for the entire duration of the test.
- The cameras of the devices in use must never be obstructed at any stage, including during the steps prior to the start of the test (e.g. do not place the mobile device on the desk with the rear camera facing the work surface and do not cover the camera with your hands, sheets of paper or other objects).
- Ensure that the mobile device is placed securely and in a vertical position to prevent it from moving or falling during the test.
- Enable **automatic screen rotation** on your mobile phone.
- During the test, the mobile device must remain **connected to a power outlet** at all times to avoid disconnections.
- Enable Wi-Fi and configure the device to prevent incoming calls and notifications (e.g. Do Not Disturb mode, Airplane Mode).
- If you are using a laptop, the **battery must be charged** and the **device must remain connected to a power outlet** for the entire duration of the test using a charger capable of maintaining the battery charge.

• If an **external mouse or keyboards** are used, they **must be wired** devices only. The **use of wireless peripherals is not permitted**. Furthermore, connecting, pairing or synchronizing any additional devices with the computer used for the test is not allowed, whether through physical connections or wireless connections.

CORRECT POSITIONING OF THE MOBILE DEVICE

THE MOBILE DEVICE MUST BE POSITIONED TO THE SIDE OF THE WORKSTATION,
AT A DISTANCE OF 1.5 METRES.

1. CORRECT SIDE POSITIONING – TOP VIEW



THE MOBILE DEVICE MUST BE POSITIONED TO THE SIDE,
AT THE SAME HEIGHT AS THE WORKSTATION,
IN A STABLE VERTICAL POSITION.

2. WHAT THE MOBILE DEVICE MUST CAPTURE



THE RECORDING MUST
CLEARLY SHOW:

- THE ENTIRE BODY
- BOTH HANDS
- THE COMPUTER SCREEN
- THE ENTIRE WORKSTATION
- ACCESS TO THE ROOM VISIBLE
FROM AT LEAST ONE OF THE DEVICES



ENTIRE
BODY



HANDS
VISIBLE



COMPUTER SCREEN
VISIBLE



WORKSTATION
FULLY VISIBLE



ACCESS TO THE ROOM
VISIBLE FROM AT LEAST
ONE OF THE DEVICES

EXAMPLES OF INCORRECT POSITIONING



1. DEVICE BEHIND
THE CANDIDATE



THE RECORDING FROM
BEHIND DOES NOT ALLOW
YOU TO SEE THE FACE,
HANDS OR COMPUTER
SCREEN.



2. DEVICE IN A
DIAGONAL POSITION



THE DIAGONAL ANGLE DOES
NOT ALLOW YOU TO SEE THE
COMPUTER SCREEN AND DOES
NOT MONITOR THE WORKSTATION
AND MOVEMENTS PROPERLY.



3. DEVICE IN FRONT
OF THE CANDIDATE



THE FRONT VIEW DOES
NOT ALLOW YOU TO SEE
THE COMPUTER SCREEN.



4. DISTANCE
NOT APPROPRIATE -
TOO CLOSE



THE RECORDING DOES
NOT ALLOW YOU TO SEE
THE FULL BODY OR THE
COMPUTER SCREEN
CLEARLY.



5. DISTANCE
NOT APPROPRIATE -
TOO FAR AWAY



THE RECORDING DOES
NOT ALLOW YOU TO SEE
THE DETAILS OF THE
WORKSTATION AND THE
SCREEN.

Desk:

You may keep **ONLY** the following items on your desk: a computer, an identity document (the same one that will be used for your Bocconi application), 1 pencil/pen, 2 blank A4 sheets of paper, a beverage (in a glass, an unlabeled bottle or a reusable water bottle) and the credentials required to access the test (printed or written down).

Any other object/tool/device present (whether switched on, switched off or disconnected) must be removed before starting the test.

The workspace must not include any areas that are not visible in the recordings from the devices in use (e.g. alcoves, built-in shelves or similar spaces that could contain unauthorized items within close reach).

EXAMPLE OF A COMPLIANT WORKSTATION



3. TAKING THE TEST

3.1. ACCESSING THE TEST AREA

1. Select "**Online Test Access**" from your personal area of the webtesting platform;
2. View your **username and password**;
3. **Print or write down your credentials**, as they will be required to access the test session.



Once the procedure has begun, the system will guide you through the following steps:

1. **Verification of technical requirements** (microphone, audio, internet connection, screen sharing);
2. **Applicant identification** (photograph of the applicant and photograph of a valid identification document);

3. **Preliminary room scans** and environmental recordings performed using the mobile device;
4. **Launch of the lockdown browser** (Safe Exam Browser);
5. **Start of the test.**

3.2. SEQUENTIAL NAVIGATION DURING THE TEST

The test presents 3 questions on each screen and you must proceed by following the order in which the questions are presented. By clicking the “Next” button, you will move to the next screen and will not be able to return to previous screens. If you choose to proceed through all the questions in the test despite not being able to go back, you will not be entitled to any refund of the test attempt, nor may you request that the attempt not be counted among the four attempts available to you. The “Test Navigation” panel is available on every page of the test and will serve as a guide throughout the assessment.



3.3. COMPLETING THE TEST

To complete the test, click the “**Finish**” button. A summary page will appear showing all questions, including both answered and omitted questions. After reviewing the summary, click “Submit All and Finish” to submit the test.

Important:

- In any case, the test will automatically close when the allotted time expires. Your answers will be saved and the data will be submitted to the system.
- At the end of the test, your **total score** will be displayed immediately, together with simple instructions on how to exit the session and stop the recording.

3.4. TEST RESULTS AND SCORE REPORT

Once you have completed the test, **within the following 48 hours** you will be able to access your “**Test Score Report**” through the personal area of the webtesting platform. The report provides a summary of your total score, the scores achieved in each subject area, the number of correct/omitted/incorrect answers, and includes the “Reference Number” identifying your test attempt. If the report is not available after 48 hours, you must contact support using the dedicated form available at [Support Webtesting support.giuntipsy.com](mailto:support.giuntipsy.com). The generation of the Test Score Report is solely for informational purposes with regard to the score obtained and does not certify the regularity or validity of the test attempt, which will be verified subsequently. Accordingly, the Test Score Report shall not create any expectation that the test has been definitively validated.

4. RULES OF CONDUCT

Bocconi University considers ethics, integrity and personal responsibility among its core institutional values.

Accordingly, applicants taking the admission test **are required to comply with the Regulations and the following Rules of Conduct under a principle of personal accountability. Failure to comply may result in test invalidation.**

1. INDEPENDENCE – You must complete the test independently, with integrity and without using any external means or assistance of any kind that could facilitate its completion.

2. OTHER PEOPLE – You must be alone in the room and no one may enter or interact with you throughout the entire duration of the test, including during the environmental recording phase preceding the test. Ensure that no one can enter the room, even unintentionally (e.g. place a notice on the outside of the door requesting that no one enter while the test and audio/video recording are in progress).

3. LEAVING THE WORKSTATION – During the preliminary procedures, applicants must follow the system instructions for identification and environmental recordings. Once this phase has been completed and until the end of the test, leaving the workstation or the room used for the test is not permitted for any reason.

4. ARTIFICIAL INTELLIGENCE – The use of generative artificial intelligence systems, chatbots, virtual assistants or similar tools, regardless of how they are described or named, capable of providing suggestions, answers or support during the test is strictly prohibited.

5. DEVICES

The presence and/or use of the following is not permitted:

- devices with internet connectivity (TVs/smart TVs, tablets, additional smartphones, computers, smartwatches, smart glasses, voice assistants, etc.), other than those strictly necessary for taking the test;
- audio transmission or reception devices (headphones, earphones, earpieces or similar devices);
- secondary monitors/screens or other devices (even if switched off) connected to the computer used for the test;
- notebooks, notes, formula sheets, calculators or any sources/resources available online;
- privacy filters, screen protectors or similar devices that limit the visibility of the computer screen;
- hidden cameras, concealed video cameras, microphones, receivers or any other devices capable of transmitting, receiving or registering information.

If an external mouse or keyboards are used, they must be wired devices only. The use of wireless peripherals is not permitted. Furthermore, connecting, pairing or synchronizing any additional devices with the computer used for the test is not allowed, whether through physical connections or wireless connections.

6. ENVIRONMENTAL RECORDINGS – **Environmental recordings must be carried out by standing up from the workstation and moving slowly throughout the entire room, including along its perimeter, ensuring that no part of the room is omitted from the recording.** In particular, you must carefully frame and record the following: the workstation from which you will take the test, showing the area above and below the desk and around the computer; the floor and ceiling of the room; the chair or seat (lifting any cushions or padding), as well as every part of the room, including any hidden areas, blind spots or areas with limited visibility (e.g. behind an armchair or curtain, on or underneath a bunk bed, underneath a bed, inside wardrobes, walk-in wardrobes or any other open or partially open spaces within the room). You may not remain stationary while carrying out the environmental recording. The purpose of the recording is to enable the University to verify that no other person is present and that the room is suitable for taking the test and complies with the requirements set out in this document.

7. WARDROBES AND WALK-IN CLOSETS – If the room used for the test contains wardrobes or walk-in closets, the applicant must ensure that these elements do not compromise the ability to adequately monitor the test environment.

To this end, before the test begins, the applicant must adopt one of the following solutions:

- keep wardrobe or walk-in wardrobe doors completely closed throughout the test, ensuring that they remain clearly visible from at least one of the devices used for monitoring;
- or
- show the entire interior of any wardrobe or walk-in wardrobe during the preliminary environmental recording and close the doors completely before the test begins.

If, due to the characteristics of the room or furnishings, it is not possible to ensure compliance with the above

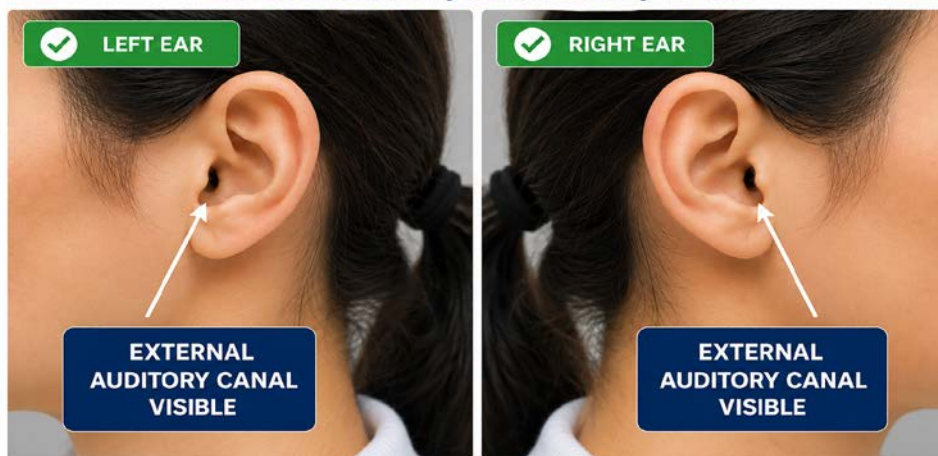
conditions or to adequately monitor the relevant area, the applicant must identify another room that is suitable for taking the test.

8. CAMERA FRAMING – You must remain correctly visible in both the front-facing webcam view and the side-view recording from the mobile device throughout the entire duration of the test.

9. EARS – Your ears must be shown clearly, slowly and at close range during the procedures preceding the test so that the external auditory canal is clearly visible, allowing verification that no earphones or other unauthorized devices are being used. To this end, hair must be tied back if necessary and accessories that cover the ears must not be worn. **An example of a correct recording is shown below.**

CORRECT EAR RECORDING

External auditory canal clearly visible



10. OTHER APPLICATIONS – Before accessing the test, you must close any window, application, program, file, browser extension or process that is not necessary for taking the test. The presence, opening or execution, including in the background or on the taskbar, of tools that are not permitted or not necessary for taking the test is prohibited. Such tools include, by way of example and without limitation, remote access applications, virtual machines, instant messaging applications, video conferencing software, browsers other than the one required, cloud services, file-sharing tools, virtual assistants and artificial intelligence systems. A breach of this provision exists even where such tools are not actively used by the applicant, if their presence, execution or availability is capable of compromising, or preventing the verification of, the regularity of the test, and may result in the invalidation of the test.

11. VERBALIZING – Speaking, reading aloud or reasoning out loud, whether in a loud or low voice, is not permitted at any stage of the test.

12. ADDITIONAL RECORDINGS – During the test, the platform may require the applicant to carry out supplementary checks aimed at verifying compliance with these regulations. Such checks may include, by way of example and without limitation: additional recordings of the room, workstation or desk using the mobile device; displaying via webcam any sheets of paper used for calculations; and any further checks deemed necessary to verify the regularity of the test. The University may subsequently verify the consistency between the content of the sheets used by the applicant and the activities carried out during the test. In the event that supplementary checks are requested, applicants must comply with the instructions provided and, once the requested checks have been completed, restore the original setup of the workstation and devices. The time required to carry out the requested checks will not be counted as part of the test duration. The full examination duration will therefore be guaranteed.

13. BEHAVIOR – Behavior during the test must be appropriate and consistent with the concentration and attention required to an applicant taking an admissions test. **Repeated anomalous behavior** may constitute

grounds for invalidation of the test. For the purposes of these regulations, anomalous behavior includes, by way of example and without limitation, repeatedly directing one's gaze towards areas not visible in the recordings, movements inconsistent with the exclusive use of authorized materials, interactions with persons present, whether visible or not, the use or apparent consultation of unauthorized devices, as well as any other conduct that may reasonably compromise the reliability, regularity or independent completion of the test. **The University will assess such conduct as a whole and within the overall context of the recording.**

14. ROOM SETUP – The applicant must **strictly** comply with the room setup and device configuration requirements set out in Section 2.2. Any setup that does not comply with these requirements will result in the invalidation of the test.

15. MONITORING – Under no circumstances may the room setup and/or the applicant's behavior partially or completely prevent the proper monitoring of the test in all its phases, including those preceding the start of the test. The test may also be invalidated where, as a result of a breach of these Regulations or deficiencies in the audio/video recordings, camera framing, device configuration, or the visibility of the room or workstation, it is not possible to verify, with an adequate degree of certainty, the regularity and independent completion of the test.

16. CLOTHING AND DECORUM – During the test, applicants are required to maintain appropriate standards of dress (e.g. no nudity or revealing clothing) and appropriate behavior (e.g. no exhibitionist or suggestive conduct) and language (e.g. no profanity), consistent with the academic context.

17. CLOTHING AND ACCESSORIES – The use of clothing, accessories or other items that, by virtue of their design or manner of use, may conceal electronic devices, communication tools or other unauthorized materials or prevent verification of their absence, is not permitted. By way of example and without limitation, particular attention must be paid to garments or accessories featuring pockets, zips, buttons, buttonholes, hoods, head coverings or any other elements capable of concealing electronic devices or unauthorized materials.

18. TECHNICAL ISSUES

If you encounter technical difficulties, request assistance as described in Section 6.4 of these Regulations and make sure that you do not navigate through the test pages.

The same rules apply to students with specific learning disorders (SLDs) or disabilities, without prejudice to any compensatory or support measures previously agreed with the University in accordance with the procedures and deadlines set out in Section 1.3.

5. TEST INVALIDATION

5.1. IRREGULAR TEST DUE TO MISSING OR INCOMPLETE AUDIO/VIDEO RECORDINGS

Following completion of the test, the audio and video recordings generated during the testing session will be reviewed to verify compliance with these Regulations.

The review of test validity and recording completeness may be conducted after the test has been completed and may also occur after the closure of testing windows or admission rounds. Any consequences arising from such reviews shall be governed exclusively by these Regulations.

No preliminary review or advance verification of recordings will be performed upon request of the applicant. If, due to technical problems not attributable to the applicant (e.g. a power outage) or Internet connectivity issues, the audio/video recordings are missing or incomplete to such an extent that the regular conduct of the test cannot be verified, the University will notify the applicant that the test has been deemed irregular and consequently invalidated. In such cases, the test must be retaken within the timeframe specified by the University. The invalidated test will not be counted as a test attempt, and the applicant will be given the opportunity to retake the test at no additional cost.

5.2. TEST INVALIDATION DUE TO BREACH OF THE REGULATIONS

Applicants, in accordance with the **principle of personal responsibility**, are required to comply strictly with the rules of conduct and, by accessing the test, declare that they have read, understood, and fully accepted the provisions of these regulations.

PROCTORING AND TEST REVIEW

Please note that the system used is **not a "live proctoring"** system, i.e. a system in which an operator monitors the applicant in real time and reports any anomalies or irregularities during the test. Instead, the system records audio/video files of the test session, which are subsequently reviewed **by the University** in order to verify the regularity of the test.

The recordings are reviewed by the University, and any decisions regarding the validity of the test are never made through automated decision-making processes.

Applicants are solely responsible for ensuring that the test environment, workstation, devices used and their own conduct comply with the provisions of these regulations. This document contains the information necessary for applicants to set up their workstation and complete the test correctly and independently.

The absence of warnings, alerts, blocks or interruptions generated by the platform, at any stage of the procedure, including before the test begins, **shall in no way be construed** as confirmation that the test has been conducted **regularly**, nor shall it prevent the subsequent invalidation of the test where the review of the recordings identifies irregularities or elements incompatible with these Regulations.

Audio/video recordings of completed tests (whether used or not used for selection purposes) may be reviewed at any time until 31 July 2027.

NOTIFICATION OF INVALIDATION AND CONSEQUENT MEASURES

Should the review of the recordings reveal breaches of these regulations and/or elements incompatible with the correct, regular, and independent completion of the test, the University may invalidate the test and apply the additional measures provided for in these regulations.

The invalidation of a test does not necessarily require evidence that the applicant obtained a concrete advantage. It is sufficient that the breach identified has compromised, limited or made it impossible to verify the regular, independent and properly monitored conduct of the test.

Notification of the invalidation of a test will be issued at the same time as the publication of the results for the selection round in which the applicant participated, even if the invalidated test was taken months earlier.

The University nevertheless reserves the right to notify the invalidation of a test and/or the consequent measures, in cases of serious irregularities, at an earlier stage of the application process or after the publication of results (e.g. during enrolment procedures). In such cases, any enrolment already completed will be cancelled ex officio, with no possibility of reimbursement of the first instalment/deposit paid.

Audio/video recordings may also be reviewed by the University:

- where test attempts were not used by the applicant for participation in a selection round;
- in the case of applications including multiple accepted admission tests, even where the Bocconi Online Test is the lowest-scoring test for ranking purposes.

Depending on the nature, seriousness and circumstances of the irregularity identified, the University may invalidate one or more test attempts taken by the applicant, including with effect on the applicant's application, admission or, where applicable, enrolment, irrespective of whether the test(s) affected by the irregularity were used for ranking or selection purposes.

The invalidation of one or more tests does not entitle the applicant to be assessed through other tests (Bocconi Online Test and/or other types of admission tests).

Invalidation therefore applies to the application submitted by the applicant, results in the relevant attempt

being counted among those available to the applicant, and does not give rise to any right to reimbursement or to the granting of an additional free test attempt.

SERIOUS SANCTIONS

In the event of particularly **serious breaches** and/or breaches involving copyright infringement, the University reserves the right to **exclude the applicant**:

- from any further test attempts and from selection procedures for the entire 2027/28 academic year;
- from future selection procedures.

By way of example and without limitation, serious violations include the presence of third parties during the test, the capture or sharing of test images or questions by any means, as well as a combination of behaviours which - when assessed as a whole including in relation to previous test attempts - may give rise to a particularly serious situation

5.3. TEST INVALIDATION DUE TO INCORRECT OR FAILED ACTIVATION OF PROCTORING SYSTEMS

If the applicant intentionally closes, interrupts, disables or otherwise interferes with one or more proctoring systems (such as ProctorExam, Safe Exam Browser or similar systems) before or during the test, that test attempt will be invalidated. The applicant may take the test again using one of any remaining tests attempts available.

6. SUPPORT

6.1. CHANGING THE TEST DATE AND/OR LANGUAGE

You may change the scheduled test date or the test language (Italian/English) **within 24 hours before the scheduled test date** by accessing the platform and logging into your personal area. For example, if you have booked a test for Wednesday, you may change the date and/or language until 11:59 p.m. on the preceding Monday. With regard to the test date, if you do not modify your booking in time and/or do not notify your absence within the deadlines indicated, you will be considered absent from the test (see the following section).

6.2. ABSENCE FROM THE TEST

Justified Absence: if there are documented reasons that prevented you from independently changing the date within the deadlines indicated above (Section 6.1), or from taking the test on the scheduled date, these reasons must be communicated in writing no later than 24 hours after the scheduled date (i.e. by 11:59 p.m. on the day following the test date), **exclusively** through the form available at [Support Webtesting](https://support.giuntipsy.com) (support.giuntipsy.com). The notification will be reviewed by the University, which, at its sole discretion, may authorize the test to be taken on a later date, where available, without requiring payment of an additional test participation fee. The University will notify the student of its decision in writing.

If you do not report your absence within the indicated deadline but only at a later stage, the test registration fee will not be refunded; however, the test attempt will not be lost. You may then proceed with a new purchase and book a new test date, where available.

Unjustified Absence: if you do not take the test on the scheduled date, do not change the scheduled date within the 24 hours preceding that date, or do not fall within the circumstances described under point 1 (Justified Absence), you will be considered unjustifiably absent.

In this case, the test registration fee will not be refundable; however, the test attempt will not be lost. An unjustified absence does not result in the attempt being counted among those available to the applicant. You may therefore proceed with a new purchase and book a new test date, where available.

6.3. WITHDRAWAL AND REFUND POLICY

A refund of the fee paid for access to the test is available where the purchaser exercises the right of withdrawal within 14 calendar days of purchase, in accordance with Article 52 and subsequent provisions of

Italian Legislative Decree No. 206/2005. Notice of withdrawal must be submitted through the form available at [Support Webtesting](https://support.giuntipsy.com) (support.giuntipsy.com).

The right of withdrawal may only be exercised before the scheduled test date. After that deadline, the provisions relating to absence from the test shall apply.

EXAMPLES

- If, on Day 1, the applicant purchases a test attempt and books a test session for Day 20, they may exercise the right of withdrawal until 11:59 p.m. on Day 14.
- If, on Day 1, the applicant purchases a test attempt and books a test session for Day 8, they may exercise the right of withdrawal only until 11:59 p.m. on Day 7.

In the event that a test is invalidated due to a breach of these regulations or due to the incorrect or failed activation of the proctoring systems, no refund of the online test registration fee or of the selection round participation fee will be granted.

6.4. TECHNICAL SUPPORT AND CONTACTS

Technical support requests must be submitted **within 24 hours** from the time the problem occurred or was identified. Requests must be submitted exclusively **through the form [Support Webtesting](https://support.giuntipsy.com)** (support.giuntipsy.com) and must include a detailed description of the issue and, where possible, screenshots or other supporting documentation.

Technical support is available: Monday to Thursday: 9:00 am – 6:00 pm (Italian time) and Friday: 9:00 am – 4:30 pm (Italian time). Requests submitted outside support hours will be taken into consideration as soon as possible, starting from the next working day.

The above-mentioned form is the only valid channel for requesting technical assistance and reporting issues before, during or after the test. Requests submitted more than 24 hours after the problem occurred or was identified, or sent to Bocconi e-mail addresses, or sent through certified e-mail (PEC), telephone calls, chats or any other contact channels, will not be taken into consideration. **Technical assistance is provided exclusively by the dedicated support service of the webtesting platform provider.**

 WITHIN 24 HOURS REPORT THE PROBLEM WITHIN 24 HOURS FROM THE TIME IT OCCURRED OR WAS VERIFIED, OR WHEN IT WAS ENCOUNTERED.	 ONLY CHANNEL support.giuntipsy.com	 ATTACH EVIDENCE PROVIDE A DETAILED DESCRIPTION OF THE PROBLEM AND ATTACH, WHERE POSSIBLE, A SCREENSHOT OR OTHER USEFUL DOCUMENTATION.	 SUPPORT HOURS MON – THU 9:00 AM – 6:00 PM FRI 9:00 AM – 4:30 PM REQUESTS SENT OUTSIDE OF BUSINESS HOURS WILL BE PROCESSED ON THE NEXT BUSINESS DAY. (ITALIAN TIME)
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ATTENTION

THE FORM ABOVE IS THE ONLY VALID CHANNEL TO REQUEST TECHNICAL ASSISTANCE AND REPORT PROBLEMS BEFORE, DURING OR AFTER TAKING THE TEST.

REQUESTS SENT VIA E-MAIL TO BOCCONI, PEC, TELEPHONE, CHAT OR OTHER CONTACT CHANNELS WILL NOT BE TAKEN INTO CONSIDERATION.

TECHNICAL ASSISTANCE IS PROVIDED EXCLUSIVELY BY THE SUPPORT SERVICE OF THE WEBTESTING PLATFORM PROVIDER.