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INTERNSHIP AGREEMENT

N. XXXXX/XXXXX date XXXXX

This agreement defines the relationship between **Universita Commerciale "Luigi Bocconi", Via Sarfatti, 25, 2013 6 Milano - Italy, Tax Identification Number 80024610158**, referred to herein as "University", and represented by Mrs Aida Riolo, Internship Office Coordinator, Markets and External Affairs Division and the Company/Organization, **XXXXXXXXXXXXXXXXXXXXXXX**, Tax Identification Number **XXXXXXXXXXXXXXXXXX**, represented by Dottor **XXXXXXXXXXXXXX**, referred to herein as "the Company",

on benefit of

the graduate up to 12 months after graduation date
of the aforementioned University, referred to herein as "the Intern":

XXXXXXXXXXXXXXXXXX

Registration Number: XXXXXX

Degree course: XXXXXXXX

Graduation date: XXXXXX

Date and Place of Birth: XXXXXXXX on XXXXX

Tax Code: XXXXXX

Home Address: XXXXXXXXX- XXX

Phone Number: XXXXX

Educational Qualification: 'Laurea Magistrale

E-mail: 1XXXX

PROVIDED THAT:

- Internships provide students with the opportunity of enriching their academic preparation through complementary experiential education and therefore Universita Bocconi promotes internships within public and private employers;
- In no way whatsoever can the relationship between the Intern and the Company be considered as professional employment. Internships have a maximum duration of six months and are conceived as training periods aimed at facilitating career choices through a deeper knowledge of the market and field testing a working environment;
- Internships can be curricular or extracurricular and both are to be guaranteed in terms of quality and according to current regulations.

IT IS STIPULATED AND AGREED AS FOLLOWS:

ART. 1: GENERAL TERMS AND CONDITIONS

1. The conditions set out above are an integral and essential part of this agreement;
2. The Company agrees to welcome the Intern with educational purposes only and in particular to achieve individual educational goals agreed with the University and set out in art. 2 of this agreement;

3. The total length of the internship can be prolonged to the maximum extent of 6 months, upon agreement among the parties and the Intern. Any change in status (extension, temporary interruption and interruption) must be motivated and communicated to the University by the Company.

ART. 2: INTERNSHIP DESCRIPTION

This Agreement refers to the following internship on benefit of the aforementioned Intern:

Internship Location: XXXXXXXXX

Number of Employees: XXXX

Number of hosted interns (apart from this one): X

University Supervisor: XXXXXXXX Tel: XXXXXE-mail: XXXXX

Company Supervisor: XXXXX Tel: XXXXXE-mail: XXXXX

Duration of Internship: XXXX days starting from XXXXXXX to XXXXX

Temporary interruption: to be communicated

Access to company premises: At distance/In presence Full-time/In presence Part-time/Blended(presence-distance)

FINANCIAL AID

Compensation: XXXXX € (monthly amount)

Unpaid internships may be eligible for receiving a grant disbursed by University. By indicating that there is no compensation, the Company hereby declares that no reimbursement will be given for this internship. This does not apply to non-cash benefits and business/travel expenses reimbursements.

Nature of the internship: EXTRACURRICULAR INTERNSHIP

TRAINING OBJECTIVES AND CONTENTS OF THE INTERNSHIP

DEPARTMENT:

DETAILED PROGRAM OF THE TRAINING PERIOD:

XXXXXXXXXXXXXXXXXXXX

KNOWLEDGE, SKILLS AND COMPETENCES TO BE ACQUIRED

XXXXXXXXXXXXXXXXXXXX

ART. 3: HOSTING AND SUPERVISION OF THE INTERN

1. The Host Company has to make sure they give the intern all the necessary information and any documentation needed in order for him/her to be trained legally in the hosting country. The parties specifically agree that all visa-related formalities and any other relevant documentation depend upon the intern and the Host Company. Any activity and responsibility of the University on this matter is specifically excluded.
2. It is expected that the host Company will endeavour to provide a safe environment for the Intern in accordance with prevailing health and safety legislation in the host country and that the Intern will be informed about health and safety policies (codes of practice, etc.).
3. The intern's training activities during his/her time at the Host Company will be followed and monitored by a professional expert in the role of a supervisor, as well as by a University supervisor. All parties may carry out justified substitutions of the supervisor, upon communication to the parties.
4. The University supervisor is appointed by the University and is in charge of coordination and organizational learning, retaining and providing ongoing relationship between the University, the Intern and Company, ensuring the monitoring of the training objectives and contents. In addition, if provided for, he/she will prepare the final validation of the skills acquired in collaboration with the Company supervisor.
5. The Company supervisor is appointed by the Company and is in charge of guiding the Intern in the workplace and in collaboration with the University. Regarding completing the internship in various company sectors, the function of the company supervisor may be entrusted to more than one person, in order to guarantee the fullest congruence with the objectives of the individual internship document.
6. The University supervisor will make controls during the internship activities carried out by the Intern, in order to verify the actual performance and compliance with the agreements between the parties. In cases of repeated absences of the intern, the internship will be considered

canceled and such communication will be sent to the Intern and the Company supervisor in a timely manner. The Company supervisor and the Intern are encouraged to maintain constant dialogue with the university supervisor in any case and to report any difficulties encountered during the internship in a timely manner.

7. At the end of the internship, the company supervisor will commit to: 1) issuing a certificate regarding the duration and nature of the internship to the intern; 2) completing the end of internship evaluation form. For non-curricular internships, the company supervisor will provide on the evaluation form indications regarding the skills acquired by the intern consistent with the internship document created by the University for the purposes of skills validation.
8. Upon the request of the intern, the University will pledge to issue a certificate of participation to the intern.

ART. 4 DUTIES AND RIGHTS OF THE INTERN

The intern shall:

1. carry out activities specified on the internship description, respect working hours and environment, company rules and regulations;
2. follow the Company supervisor's instructions and refer to him/her should any problems arise;
3. respect in regard to workplace hygiene, security and health;
4. maintain secrecy on all matters coming to his/her knowledge in the exercise of his/her duties, such as data and/or information or knowledge regarding production process and products;
5. fill in the final internship evaluation form and, if requested by the University, write an internship report about the activities carried out;
6. request in advance the pre-authorization for the curricular internship as prescribed in the Guide to the University only in case of curricular internships. In case the intern does not ask for the pre-authorization or obtains a negative answer, the internship will not be recognized in his/her study plan.
7. personally verify with the company and competent authorities the requirements to obtain the most appropriate visa and other documentation needed in order to complete the internship/work legally in the country. Any responsibility of the University on this matter is specifically excluded.
8. read and understand "Bocconi Students Travel Risk Policy" (available on yoU@B) and comply with the risk mitigation measures suggested.

During the whole period of the traineeship, the intern:

- a) can be absent from his/her internship, prior agreement with the Company supervisor, in order to carry out impelling academic duties;
- b) has the right to be supervised by a professional and has the right to be provided with an individual internship document consistent with his/her academic profile.

Unpaid internships may be eligible to receive grants from University. In case funds are granted to Università Bocconi by third parties, disbursement of funds is placed under their sole responsibility. Therefore, Università Bocconi will be able to pay grants only upon availability.

ART. 5 SOCIAL WELFARE AND CIVIL LIABILITY

1. For internships taking place in Italy and abroad, the intern will be insured by the University through INAIL insurance against accidents at work (INAIL position number 6477566/51). The intern will also be covered for Civil Liability through the University insurance Generali Italia SpA (Policy RC 360160976) for the entire period of the internship. The insurance policies also cover activities performed by the intern outside the workplace of the Host Institution but which are

- considered part of the internship program;
2. Should an accident occur to the intern while he/she is on the job, he/she undertakes to promptly notify both the University and the Company with the necessary documentation.
 3. In addition to his/her personal health insurance, the intern (only if still enrolled as a student) may refer to International SOS to receive assistance in case of medical, travel and security problems that may arise during the internship.

ART. 6 REGULATIONS IN FORCE

The parties mutually declare to be aware (and expressly agree) that the personal data gathered as a result of and throughout the execution of the present agreement may be used in accordance with General Data Protection Regulation (GDPR (UE)2016/679).

All that is not agreed upon between the parties, or any future controversies which arise from the present agreement shall be governed in accordance with the applicable law according to principles of international law.

ART. 7 DURATION AND TERMINATION OF THE AGREEMENT

The validity of this agreement takes effect from the internship starting date to the last day of internship, including temporary interruptions and extensions as well.

Cause for termination:

1. if the behavior of the intern is such as to call into question the aims of the educational project;
2. if the company does not respect the content of the educational project or does not allow the actual conduct of the internship.

Termination must be communicated to the other parties in a timely manner and takes effect from the date of interruption agreed upon.

ART. 8 COVID-19 EPIDEMIOLOGICAL EMERGENCY – PREVENTION AND SECURITY

During the Covid-19 health emergency, preference is given to internships that occur remotely where possible or at least in a mixed manner (remotely and in presence). However, in case an internship is to be carried out even only in part in person in site, the host company must:

- Apply to the trainee the security protocol that has been implemented for workers in the specific sector, activity and place of work where the internship takes place.

It is also necessary that the host company:

1. Notifies Bocconi University if the internship is done at a distance, and related activities, in the internship agreement, and adopts, if applicable, the mixed structure (remote/in-presence) internship as established by the host institution.
2. Guarantees that the intern will be tutored and that all other mandatory elements that characterize the internship experience are guaranteed, both for remote and remote/in-presence internships.

The trainee must comply with the security protocol as well.

The University
(Signature and Stamp)

Date

The Company
(Signature and Stamp)

Date

The Intern
(Signature)

Date

ART. 9 TEMPORARY INTERRUPTION AND EXTENSION OF THE INTERSHIP

The parties agree that any periods of temporary interruption and extension will be formalized through the online form by adding a "flag" as means for showing consent.

Temporary interruptions and extensions will be regulated by the same terms stated in this Agreement.

DRAFT

The University
(Signature and Stamp)

Date

The Company
(Signature and Stamp)

Date

The Intern
(Signature)

Date

DRAFT