

# How to borrow and return your books

## Scene 1:

[Screen] An AI-generated avatar, a blonde woman with a shirt, is on the screen; in the background is visible a photo of the building of the Bocconi Library. The title of the video, "How to borrow and return your books" appears on a blue background.

**Avatar:** "Welcome to the Library! In this short video, we'll show you how to use the self-check station, a quick and easy way to borrow and return your books".

## Scene 2:

[Screen] On the left side of the screen, there is a video of one of the self-check machines located in Bocconi Library. A girl taps the word "Loan" that appears on the self-check machine. On the right side of the screen, there is a picture of the self-check machine screen, zoomed in, where the word "Loan" is clearly visible and framed in a yellow rectangle. On the right corner of the screen the avatar is speaking. After tapping the word "Loan", the girl places and leaves their Bocconi ID card on the card reader located on the right side of the self-check. The girl places now two books on the book scanner surface located on the left side of the self-check machine. On the screen of the machine the title of the books, not clearly readable, appear in green. The girl taps the button "Finished" on the bottom-right corner of the screen of the machine. On the right side of the screen, there is a picture of the self-check machine screen, zoomed in, where the word "Finished" is clearly visible and framed in a yellow rectangle. The girl taps the @ icon on the screen of the machine.

**Avatar:** "To start, click "Loan", the first option, on the screen. Then, scan your Bocconi ID card on the card reader on the right. If you entered the Library using the QR code, you can scan that on the left. Place your books on the self-check surface on the left: you can put more than one at a time. On the screen, you'll see the titles appear: make sure they have all been registered before confirming. When everything's ready, tap "Finished": your checkout is complete. If you'd like, you can send a confirmation receipt directly to your e-mail address."

## Scene 3:

[Screen] On the left side of the screen, there is a video of the same self-check machine. The girl taps the word "Return" that appears on the self-check machine. On the right side of the screen, there is a picture of the self-check machine screen, zoomed in, where the word "Return" is clearly visible and framed in a yellow rectangle. The girl places the books on the book scanner surface on the machine and on the screen the titles of the books appear in green. The girl taps again the button "Finished" on the screen of the machine and then the "No receipt" icon with prohibition sign. The girl takes back the books from the surface and brings them to a return box located on the left side of the machine, with the texts "Library / Biblioteca" and "Book return / Restituzione libri" written on: she inserts them inside the opening of the box. In the meantime, in the right corner of the video the avatar is speaking and explaining these passages.

**Avatar:** To return your books it's even easier: click "Return". Then, place the books on the station. Wait until the screen confirms that all items have been checked out. If you'd like, you can send the return confirmation receipt to your e-mail address. After that, put your books into the return box located next to the station.

**Scene 4:**

**[Screen]** The torso of the avatar appears full screen. On the background, there is a picture of the Information Desk of the Library and a blue banner on the bottom.

**Avatar:** "If a title doesn't appear, reposition the book and try again. And if you need any help, the Library team at the Information Desk is always there to assist you".

**Scene 5:**

**[Screen]** On the left side of the screen, the words "Thank you!" appear in blue on a white background, together with the text "Contact us: [infobiblio@unibocconi.it](mailto:infobiblio@unibocconi.it)". On the right side, the avatar appears. On the background, the picture of the Bocconi Library building.

**Avatar:** "Thank you for using the self-check! A fast and simple way to borrow and return your books".

**Scene 6:**

**[Screen]** The Bocconi University logo and motto "Knowledge that matters" appear in white text on blue background.