

Bocconi

FREE-MOVER SEMESTER

GUIDE TO THE INITIATIVE for a.y. 2025-2026

GRADUATE STUDENTS



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MILANO

International Relations

April 2025

INTRODUCTION TO THE FREE-MOVER SEMESTER



WHAT IS IT?

Students interested in spending a semester abroad without participating in the Exchange program can enroll as **Free-Movers (Fee-paying Visiting Students or Independent Students or Contract Students or Study-Abroad Students)** at some foreign Universities where they can study for **a semester only** in the first or second semester of **their 2nd year** (Graduate programs).

The **main differences** between the Free-Mover and the Exchange are:

- the **admission process freely defined** by the host institutions and out of any Bocconi responsibility or involvement;
- the **university fees to be paid** both to Bocconi and to the host school;
- scholarships are not foreseen for Free-Mover students.



WHAT IS THE PURPOSE OF THIS GUIDE?

The aim is to provide all the **necessary information** to Bocconi students that are interested in this initiative in terms of:

- 01.** Academic requirements
- 02.** Language requirements
- 03.** Possible destinations
- 04.** Application procedure & timeline
- 05.** Academic recognition



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Destinations are updated according to **past-year experiences** and Bocconi application @ Punto Blu opens in **May**.



01. ACADEMIC REQUIREMENTS

WHO CAN APPLY FOR THIS PROGRAM?

Graduate students enrolled - in the a.y. 2024-2025 - in **their 1st year** of study if:

- ✓ they **satisfy** both **academic/language requirements** (see details below)
- ✓ they are **not selected** for the **exchange program** 2025-2026, Double Degree and CEMS 2025-2026



MINIMUM

Minimum **16 credits of 1st year** before semester of departure

ADDITIONAL REQUIREMENTS

- No Bocconi additional academic requirements
- Each hosting School has its own requirements which have to be investigated and fulfilled by the applicant.

Students who **withdrew from the exchange program cannot** apply for the Free-Mover Semester. Students who are in waiting list for the exchange program can apply for the Free-Mover Semester but, if they **apply** for this **initiative**, their name will be **removed** from the **waiting list** by the Study Abroad staff.



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02. LANGUAGE REQUIREMENTS



MINIMUM

- **English:** level **B2** (obtained with a minimum grade of 24/30) or higher
- Language of instruction of the Host, if different from English: level **B1**

The language of selection indicated by Università Bocconi in the Exchange Program destinations is to be considered **compulsory** also to Free-Movers.

Please refer to [this link](#) released for the exchange program for specific guidelines on how to satisfy the minimum language requirements.

ADDITIONAL REQUIREMENTS

- No Bocconi additional language requirements
- Each hosting School has its own requirements which have to be investigated and fulfilled by the applicant.



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03. POSSIBLE DESTINATIONS



The lists of destinations provided on this page are designed to assist current Bocconi students in finding a suitable partner university for the Free-Mover Semester since most of the partner schools do not accept free-movers if they have already an Exchange agreement with Bocconi.

The universities listed in the pdf document "**possible destinations**" are those **who have accepted** Bocconi Students **in the past**. This does not guarantee these schools will accept students in the future.

Schools which inform Bocconi that they do not accept Free-Mover students are listed in the pdf document "**destinations not available**".

[POSSIBLE DESTINATIONS](#)

[DESTINATIONS NOT AVAILABLE](#)

Any **other destination** must be endorsed ex-ante, on a case-by-case basis, by the Study Abroad Office. The request, accompanied by a letter of motivation and information material on the University selected (ranking, course offer, language of instruction), has to be presented **before enrolling in the foreign university** as a Free-Mover Semester student and sent to the Study Abroad Office through B in Touch.



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04. APPLICATION PROCEDURE & TIMELINE



ELIGIBILITY

- ✓ **Check** if you meet the Bocconi requirements
- ✓ **Check** if you meet the host school requirements
- ✓ **Ensure** you meet the host school application deadlines and procedures



RULES

Bocconi University will authorize maximum 10 students in each destination available, to recognize their courses taken abroad during their Free-Mover Semester. This number refers to the entire a.y. 2025-2026 (considering both first and second term).

Check the **application steps** available in the next slides to get the info on how to secure 1 of the 10 spots at Punto Blu. Places are assigned on a **first-come-first-served basis**.

By getting the slot at Punto Blu, Bocconi authorizes a student to **recognize** the experience, but this does **not guarantee** that the host University will accept the student' application as Free Mover. If the host University accepts a student' application, but he/she does not have the place at Punto Blu, Bocconi will **not authorize** the recognition of the experience.



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APPLICATION STEPS

STEP 1 – BOOK A SLOT ON PUNTOBLU

WHEN?



Application **Open**: **May 8th 2025** at **12 p.m.** (Italian time)

Application **Close**: **February 1st 2026** at **12 p.m.** (Italian time)

WHERE?



Punto Blu
(Details in **Appendix**).

At this phase of the application, students do **not** need to **upload any document**.
Students are strongly advised **NOT to take any binding financial commitment** without having secured their place for a specific destination at Punto Blu.



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APPLICATION STEPS

STEP 1 – BOOK A SLOT ON PUNTO BLU

Access Punto Blu at the following path:

- **ITA:** Mobilità Internazionale > Bandi Mobilità > Ambito Mobilità [Free Mover]
- **ENG:** International Mobility > Mobility Exam Notices > Mobility Area [Free Mover]

Click on **Apply**, read carefully and confirm the mandatory requirements and select your destination.

Please, be aware that **only 1 destination** can be selected at Punto Blu and **a maximum of 10 places** (for the entire Academic year 2025-2026) **for each destination are available**. The 10 places are assigned on a **first-come-first-served basis**.

Once applied at Punto Blu:

- **If successful**, you will be able to display/print the application receipt. **You can then proceed with the Partner application** as you are among the first 10 students.
- **If not successful**, the system will notify in real time if the destination has just reached the 10 students cap.

If a destination – among the ones listed at Punto Blu - is no more displayed, it means that the 10 students cap has already been reached. If a student cancels the application for that destination, his/her place will become available again.

By getting the slot at Punto Blu, Bocconi authorizes a student to **recognize** the experience, but this does **not guarantee** that the host University will accept the student' application as Free Mover.

If the host University accepts a student' application, but he/she does not have the place at Punto Blu, Bocconi will **not authorize** the recognition of the experience.



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STEP 2 – APPLICATION WITH HOST UNIVERSITY



Once successfully completed Step 1, students can apply at the Host university for a Semester as fee-paying visiting students.

Students are advised that:

- the Study Abroad Office does **not** act as an intermediary between Free-Mover students and host universities;
- the Study Abroad Office does **not** provide any signed or stamped document for students' application.

Students can use the Free-Mover Semester **receipt** as a proof that they are authorized to apply at a host university for a semester only.

If students need a copy of their Transcript, is it possible to

- download an **unofficial** copy available for free at Punto Blu
- request an **official** copy subject to charges through Cert@B, accessible through the student's Diary (see [B in Touch > University career certificates and self-certifications](#))

Bocconi application will open each year in May. Students are strongly advised not to undertake any binding financial commitment before the release of the updated information and/or having secured their place at Punto Blu.



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STEP 3 - CONFIRMATION

When students have received a formal admission letter from the host University, they are required to

- **access** once again their application at **Punto Blu** to **upload the required documentation**
- **notify the Study Abroad Office** through [B in Touch > Free Mover](#)

REQUIRED DOCUMENTS



Formal acceptance letter from the host University with a specific indication of the **semester** for which you have been accepted
Proof of **Language proficiency** among the ones that are suitable to fulfill the minimum language requirement (**level B2** obtained with a min. grade of 24/30 or higher for **English, level B1** for **other languages**), if required

WHEN?



At least one working week before departure

The Study Abroad Office will check if students meet the minimum Bocconi academic and language requirements and will send a notification once the recognition platform is available in the yoU@B Diary.

The Study Abroad Office may (or may not) validate the request according to the eligibility criteria. **Only upon receipt of this validation through B in Touch the student is definitely allowed to take part to the Free-Mover Semester experience and register it into his/her career once back.**



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05. ACADEMIC RECOGNITION

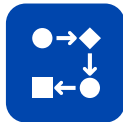
Study Abroad will provide eligible students with a **Recognition Platform** in their yoU@B Mobility sections once the process is finalized.



PRELIMINARY AUTHORIZATION

After evaluating the offer of the host university, students must verify or request **advance recognition authorization from Bocconi faculty members** by following the procedure described

Please refer to this [link](#) released for the exchange program for further info.



RECOGNITION PROCEDURE

Only at the end of the mobility, after receiving the **transcript**, students can start the recognition of the exams taken abroad by entering a request through the Recognition procedure available in the yoU@B Diary. Please remember that there is no deadline for the recognition procedure, but students need to pay attention to the Study Plan completion date depending on the graduation session they want to join.

Graduate Free-Mover Semester students can have **a maximum of 30 Bocconi credits** recognized once back from their experience abroad. Students must convert a **minimum of 1 exam** in order for the Free-Mover Semester initiative to be recognized in the academic career.



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Please note that **NO additional point for the graduation grade** is awarded by recognizing a Free-Mover Semester in the student's study plan.



APPENDIX. APPLICATION AT PUNTO BLU



*The screenshots displayed in the appendix refer to past academic years.
Please consider that **the procedure is the same for this year.***



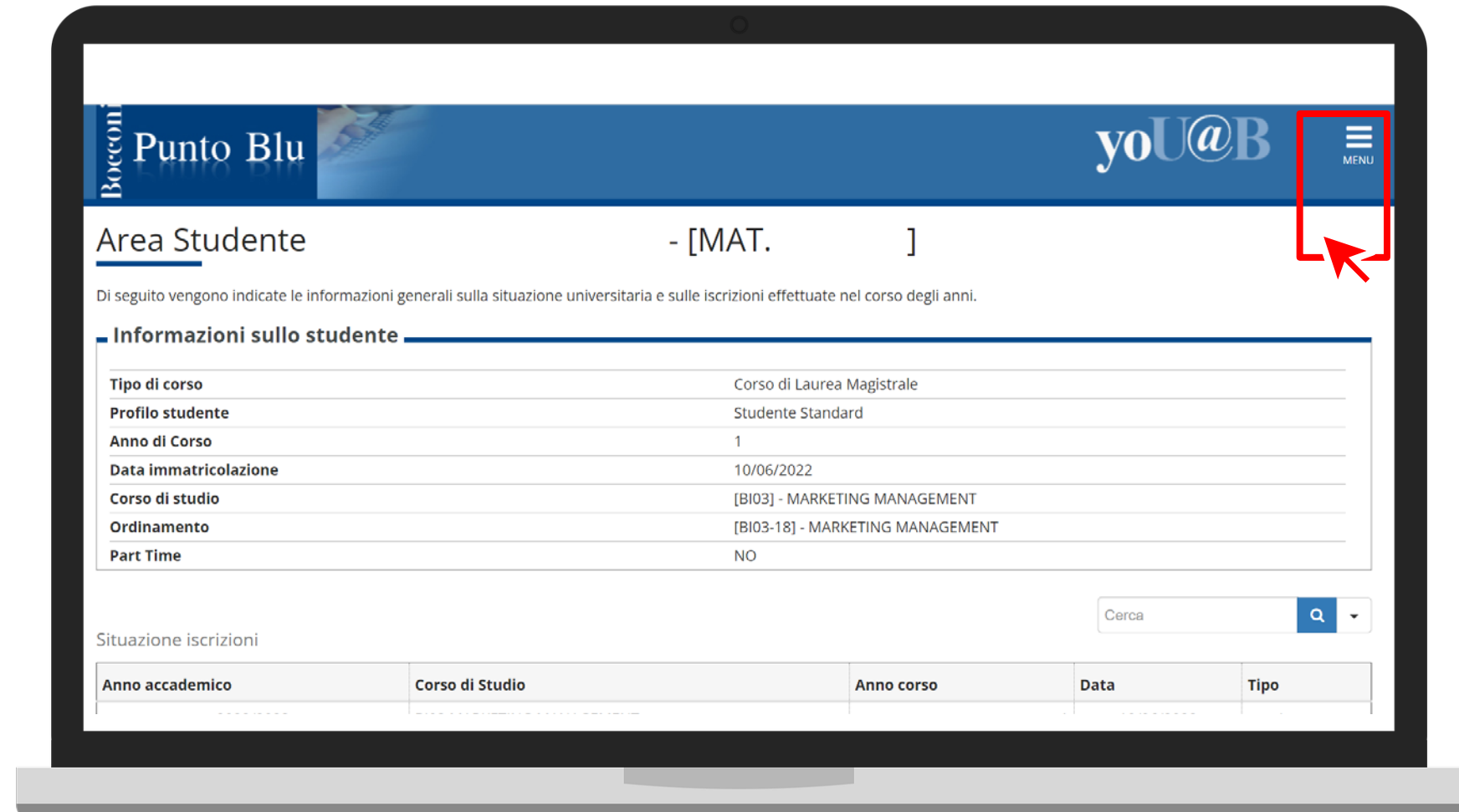
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APPENDIX. APPLICATION AT PUNTO BLU

HOW TO APPLY?

STEP #1

Access your **Punto Blu** and select the **menu** in the top right corner.

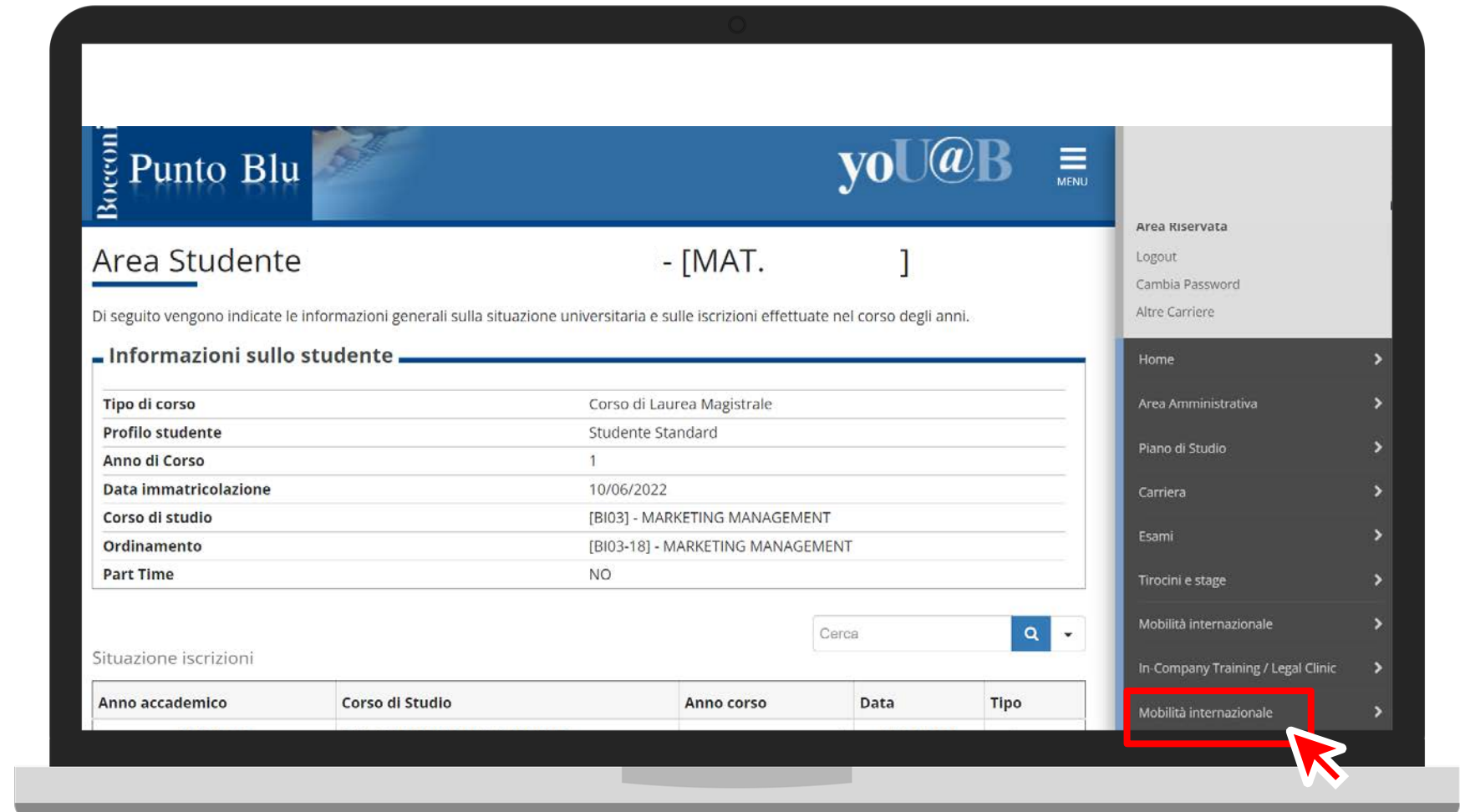


APPENDIX. APPLICATION AT PUNTO BLU

HOW TO APPLY?

STEP #2

Select the last point of the menu:
Mobilità internazionale
(ENG: International Mobility)



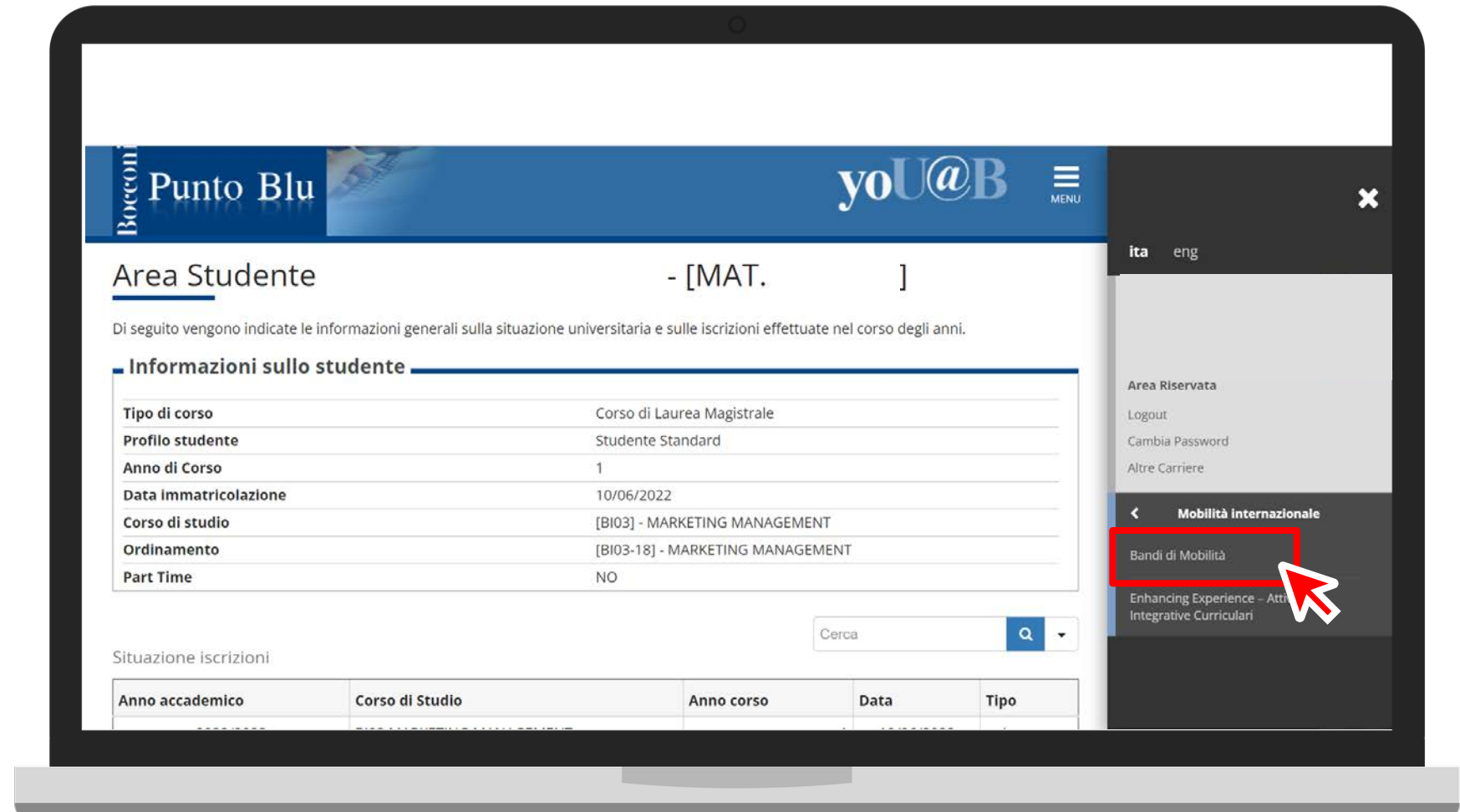
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APPENDIX. APPLICATION AT PUNTO BLU

HOW TO APPLY?

STEP #3

Select the first point of the menu:
Bandi di mobilità
 (ENG: Mobility Exam Notices)



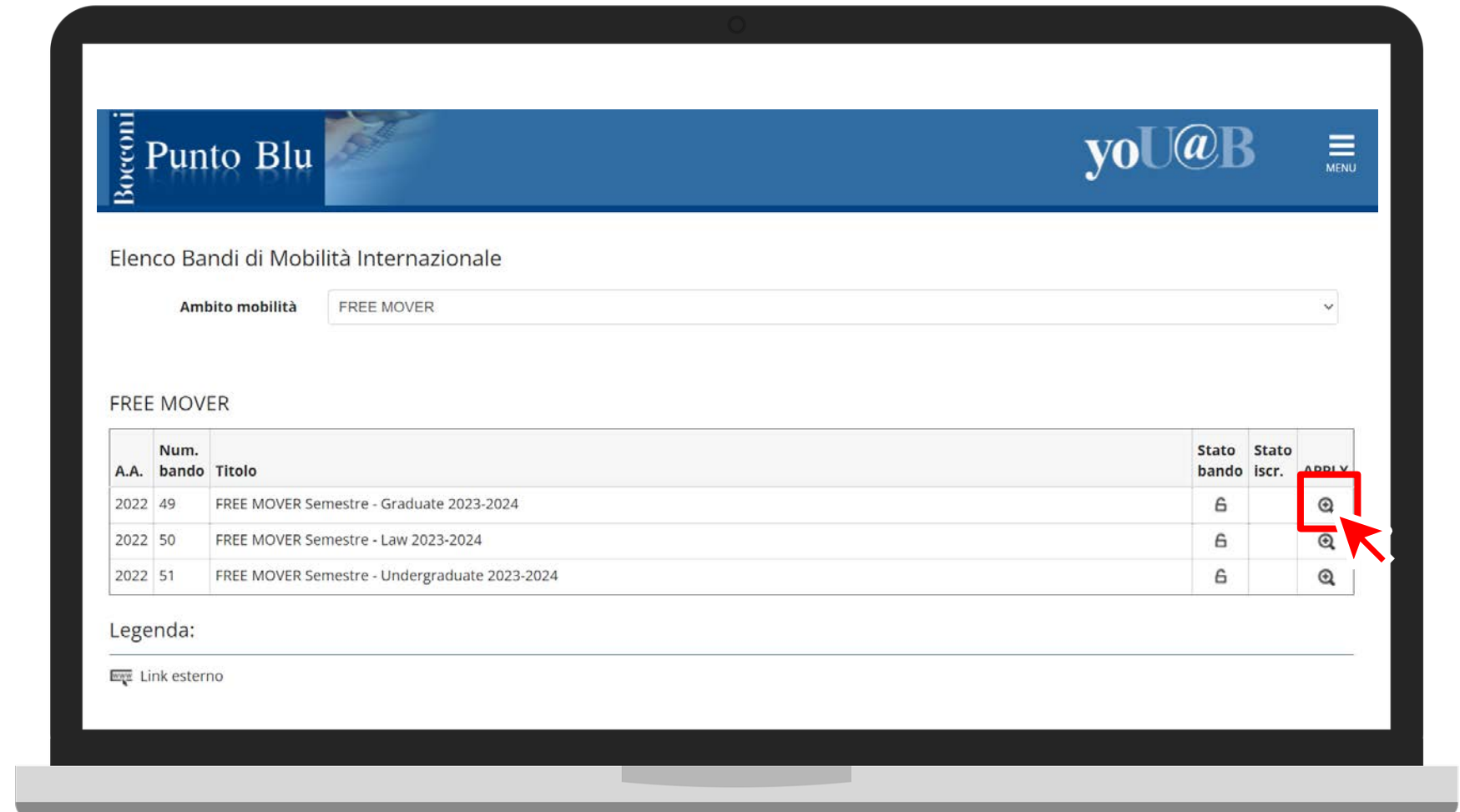
APPENDIX. APPLICATION AT PUNTO BLU

HOW TO APPLY?

STEP #4

From the drop-down menu select **FREE MOVER** and then "Free-Mover Semester – Graduate 2025-2026" **Clicking** on the **magnifying glass**.

The screenshots refers to the academic year 2023-2024, please consider that the procedure is the same for this year.

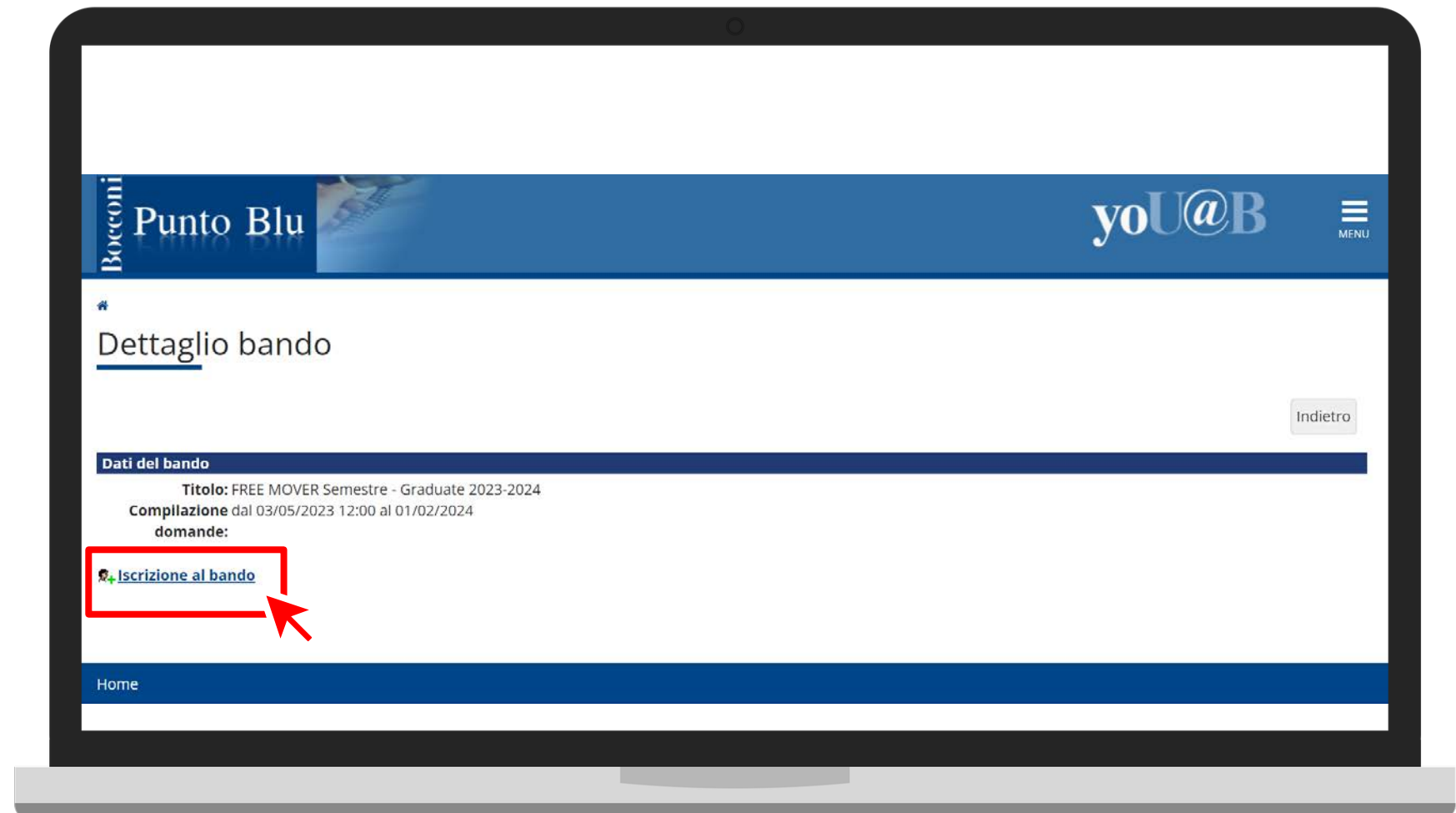


APPENDIX. APPLICATION AT PUNTO BLU

HOW TO APPLY?

STEP #5

Select “**Iscrizione al bando**”
(**ENG: Click here to apply**) in
the lower part of the page.



APPENDIX. APPLICATION AT PUNTO BLU

HOW TO APPLY?

STEP #6

Read carefully the **text** of the "declaration of responsibility of the student" and then **accept** the **conditions** by ticking the **following square** and the **all the mandatory requirements**.

The screenshot shows a web application form for Bocconi University. It is divided into several sections:

- Dichiarazioni e Responsabilità dello Studente**: This section contains a text box for a declaration. The text inside reads: "This is to declare that: - I am fully aware that the University can guarantee neither the security nor solvency and duties and obligations of the Host Institutions or Countries hosting the Program outside Italy." This entire section is highlighted with a red rectangle.
- Prima di procedere con l'iscrizione è obbligatorio prendere visione e accettare le "Dichiarazioni e Responsabilità dello Studente"**: This section contains a checkbox. A red arrow points to this checkbox, which is also highlighted with a red rectangle.
- Requisiti obbligatori**: This section contains a table of mandatory requirements. The first row is highlighted with a red rectangle, and a red arrow points to its checkbox.

Requisito
<input type="checkbox"/> By applying at Punto Blu, I authorize the Study Abroad office to automatically remove me from the Exchange Program 23-24 waiting list for all the destinations I applied for. (requisito obbligatorio)
<input type="checkbox"/> I am fully aware that maximum 10 students - for the entire 23-24 - will be allowed to apply for the Free-mover semester in each destination available.(requisito obbligatorio)
<input type="checkbox"/> I am fully aware that if the host University accepts my application, but I do not have the place at Punto Blu, Bocconi will NOT authorize me to recognize the experience. (requisito obbligatorio)
<input type="checkbox"/> I am fully aware that by getting the place at Punto Blu, Bocconi authorizes me to recognize the experience, but this does not guarantee that the host University will select me the freemover. (requisito obbligatorio)



APPENDIX. APPLICATION AT PUNTO BLU

HOW TO APPLY?

STEP #7

Scrolling down the page, you will view the destinations listed in the pdf document.

Remember that you can **apply for** one single host school among the available ones listed.

NB: it is not necessary to specify the desired semester in this phase of the application.

If a destination – among the ones listed in the pdf - is no more displayed, it means that **the 10 students cap has already been reached**.

If a student cancels the application for that destination, his/her place will become available again.



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Selezionare la destinazione e l'opzione necessaria per soddisfare il requisito minimo richiesto. In caso il requisito minimo richiesto risulti soddisfatto tramite la carriera, procedere con l'iscrizione senza selezionare alcuna opzione dal menu a tendina.

Cod.	Sede di destinazione	Sottoarea	Pref.	Lingua	Certificazioni Linguistiche	Voto	Data (dd/mm/aaaa)
178	University of New South Wales Faculty of Commerce & Economic - Graduate Courses		▼	INGLESE	▼		gg/mm/aaaa
220	Tel Aviv University - The Leon Recanati Graduate School of Business Administration		▼	INGLESE	▼		gg/mm/aaaa
748	The University of Western Australia Graduate School of Management		▼	INGLESE	▼		gg/mm/aaaa
839	Warsaw School of Economics - _Graduate Courses		▼	INGLESE	▼		gg/mm/aaaa
855	Universidad de Belgrano - Cursos de Posgrado		▼	SPAGNOLO	▼		gg/mm/aaaa
857	Pontificia Universidad Catolica de Chile - MBA		▼	SPAGNOLO	▼		gg/mm/aaaa
860	University of Melbourne - Faculty of Commerce and Administration - Graduate Courses		▼	INGLESE	▼		gg/mm/aaaa
862	Victoria University of Wellington Faculty of Commerce		▼	INGLESE	▼		gg/mm/aaaa

APPENDIX. APPLICATION AT PUNTO BLU

HOW TO APPLY?

STEP #8

Leave **blank** the box “**Certificazioni linguistiche**” (ENG: **Language Certificates**) if you already meet the minimum language requirement by having the English/second language exam registered in your Bocconi Undergraduate career *or* you are enrolled in a MSc taught in English.

Select the general certification (**163/166/169/172**) for each choice if you do NOT have the English/other second language exam registered in career and you are not enrolled in a MSc taught in English in order to **declare** that you have an alternative supporting document to apply for Free-Mover Semester. It is **not necessary to upload the document in this phase** of the application.

Selezionare la destinazione e l'opzione necessaria per soddisfare il requisito minimo richiesto. In caso il requisito minimo richiesto risulti soddisfatto tramite la carriera, procedere con l'iscrizione senza selezionare alcuna opzione dal menu a tendina.

Cod.	Sede di destinazione	Sottoarea	Pref.	Lingua	Certificazioni Linguistiche	Foto	Data (dd/mm/aaaa)
178	University of New South Wales Faculty of Commerce & Economic - Graduate Courses		▼	INGLESE	[163] International Certificate to satisfy the minimum English le ▼		gg/mm/aaaa
220	Tel Aviv University - The Leon Recanati Graduate School of Business Administration		▼	INGLESE	▼		gg/mm/aaaa
748	The University of Western Australia Graduate School of Management		▼	INGLESE	▼		gg/mm/aaaa
839	Warsaw School of Economics - _Graduate Courses		▼	INGLESE	▼		gg/mm/aaaa
855	Universidad de Belgrano - Cursos de Posgrado		▼	SPAGNOLO	▼		gg/mm/aaaa
857	Pontificia Universidad Catolica de Chile - MBA		▼	SPAGNOLO	▼		gg/mm/aaaa
860	University of Melbourne - Faculty of Commerce and Administration - Graduate Courses		▼	INGLESE	▼		gg/mm/aaaa
862	Victoria University of Wellington		▼	INGLESE	▼		gg/mm/aaaa

APPENDIX. APPLICATION AT PUNTO BLU

HOW TO APPLY?

STEP #9

Once you select the desired destination, in order to submit your application, you have to click on **"Iscrivi"** (ENG: **Apply**)



NB: In case you do not meet the requirements and you do not declare that you have a supporting document when you click on "Iscrivi", the system reports an error → see the next slide

2101	Erasmus Universiteit - Rotterdam School of Management - Macroeconomics	▼	INGLESE	▼	gg/mm/ε	📅
2102	Universitaet St. Gallen - Global Water Governance	▼	INGLESE	▼	gg/mm/ε	📅
2102	Universitaet St. Gallen - International Management	▼	INGLESE	▼	gg/mm/ε	📅
2102	Universitaet St. Gallen - Management in the Digital Economy	▼	INGLESE	▼	gg/mm/ε	📅
2102	Universitaet St. Gallen - Poverty Aleviation	▼	INGLESE	▼	gg/mm/ε	📅
2102	Universitaet St. Gallen - Strategic Foresight	▼	INGLESE	▼	gg/mm/ε	📅
2103	ESADE, Universitat Ramon Llull Business School - Fundaments of Sustainability and Circular Economy in a Holistic Context	▼	INGLESE	▼	gg/mm/ε	📅

Iscrivi Annulla

Home

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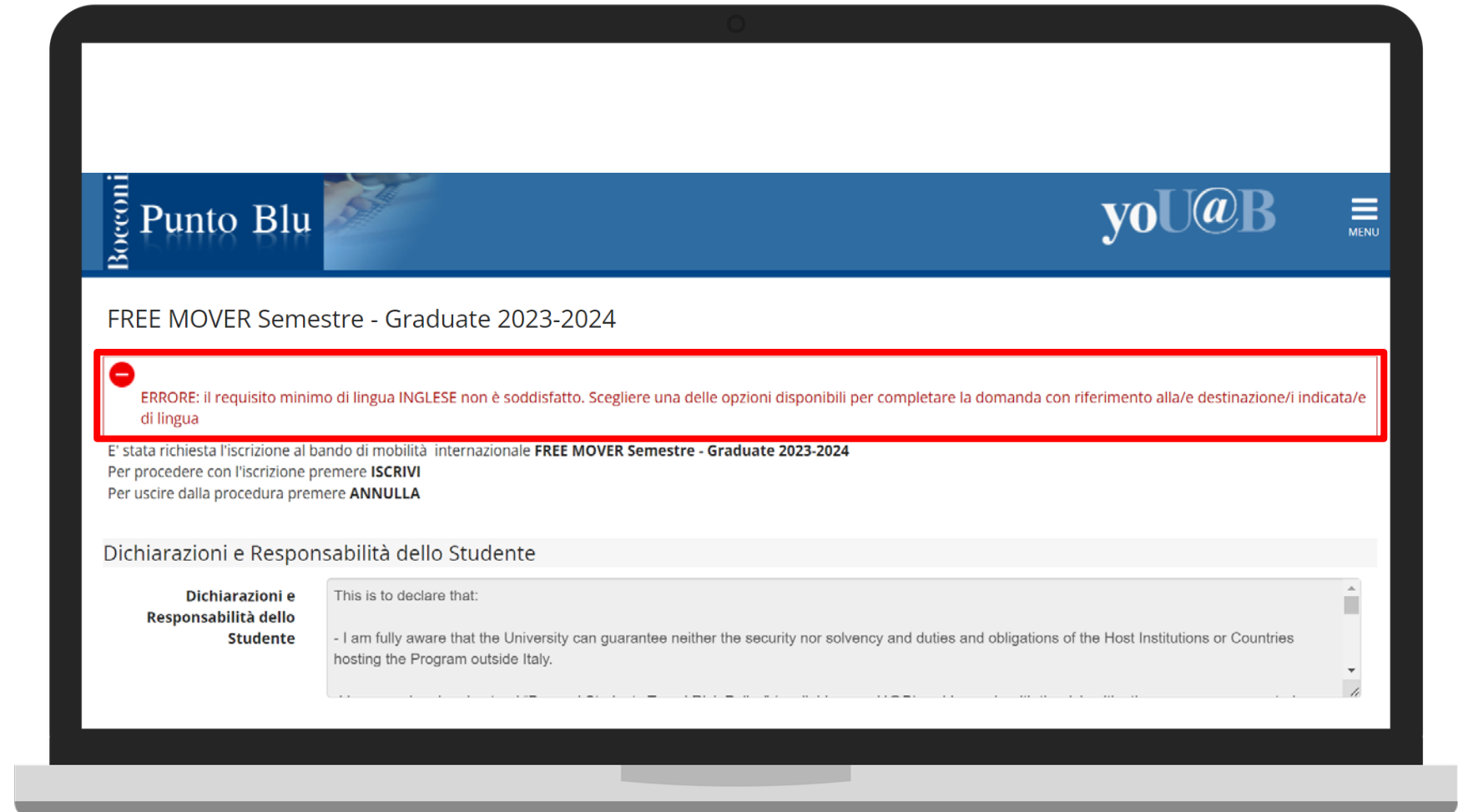


APPENDIX. APPLICATION AT PUNTO BLU

HOW TO APPLY?

WARNING

If you do not meet the requirements and you do not declare that you have a supporting document, the system gives an **error** as displayed in the **following screen**.



The screenshot shows the 'Punto Blu' application interface for Bocconi University. The header includes the Bocconi logo, 'Punto Blu', and 'yoU@B' with a menu icon. The main heading is 'FREE MOVER Semestre - Graduate 2023-2024'. A red-bordered box highlights an error message: 'ERRORE: il requisito minimo di lingua INGLESE non è soddisfatto. Scegliere una delle opzioni disponibili per completare la domanda con riferimento alla/e destinazione/i indicata/e di lingua'. Below the error, it states: 'E' stata richiesta l'iscrizione al bando di mobilità internazionale FREE MOVER Semestre - Graduate 2023-2024', 'Per procedere con l'iscrizione premere **ISCRIVI**', and 'Per uscire dalla procedura premere **ANNULLA**'. The section 'Dichiarazioni e Responsabilità dello Studente' contains a declaration box with the text: 'This is to declare that: - I am fully aware that the University can guarantee neither the security nor solvency and duties and obligations of the Host Institutions or Countries hosting the Program outside Italy.'



APPENDIX. APPLICATION AT PUNTO BLU

HOW TO APPLY?

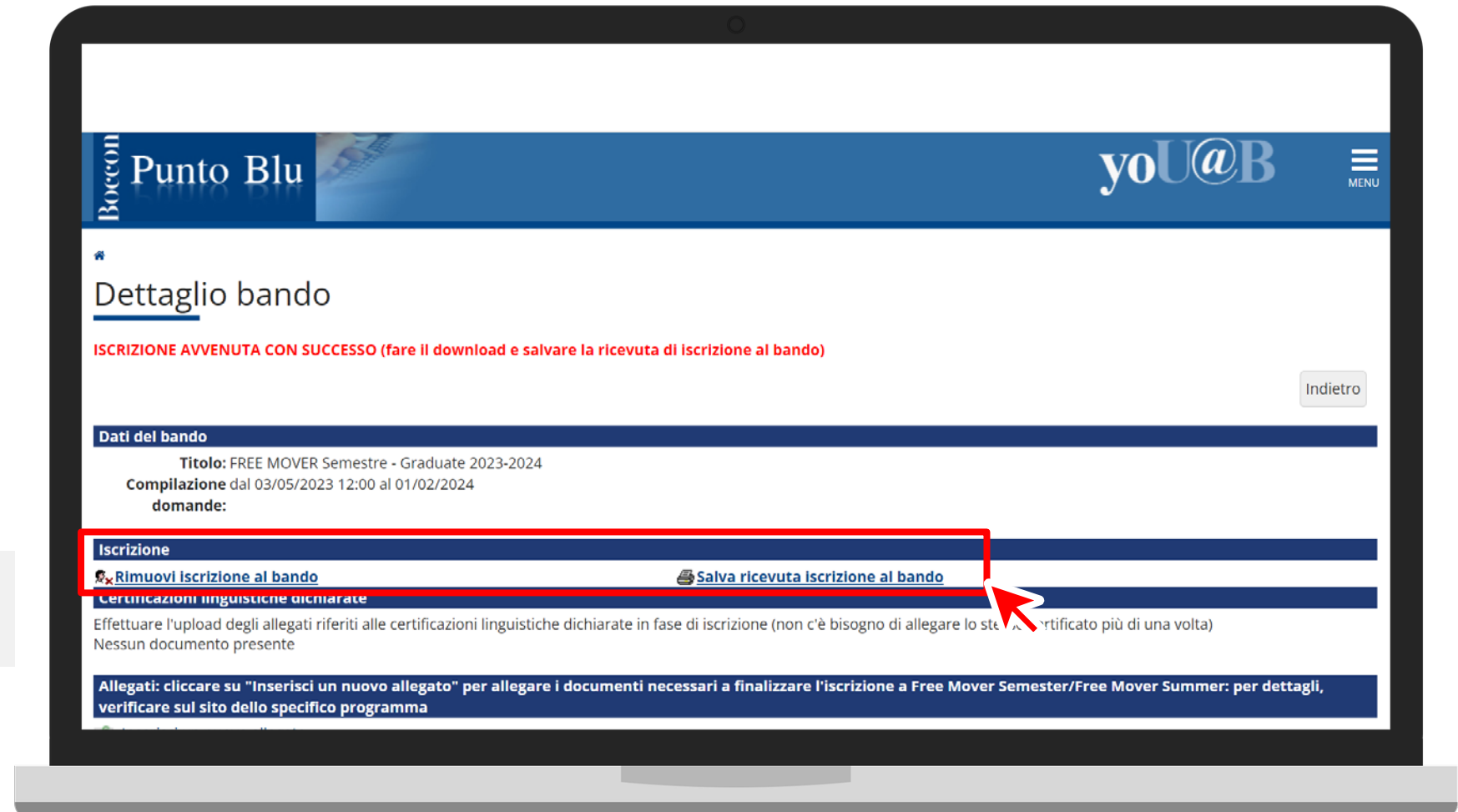
STEP #10

The following screenshot gives the **confirmation** of your **reservation** for the slot.

Here you can **save** the **receipt** of registration (it is important that all students do so) or **cancel** your reservation.



NB: If not successful, the system will notify in real time if the destination has just reached the 10 students cap.



APPENDIX. APPLICATION AT PUNTO BLU

WHAT'S NEXT?

BEFORE DEPARTURE

For those who declared that they need a supporting document in order to meet the minimum language requirements, it is **mandatory** to **upload** the **PDF** with the scanned **document** (**international certificate/secondary school diploma or bachelor's degree/passport**) by **clicking** on the appropriate **icon**.

IMPORTANT: If you **forget** to **upload** your supporting document **at least one working week before departure** and do not meet the minimum language requirements, your **application** will be considered **invalid**.

Punto Blu you@B MENU

Dettaglio bando

RIATTIVAZIONE AVVENUTA CON SUCCESSO (ricorda di salvare la ricevuta di iscrizione al bando)

[Indietro](#)

Dati del bando


Titolo: FREE MOVER Semestre - Graduate 2023-2024
Compilazione dal 03/05/2023 12:00 al 01/02/2024
domande:

Iscrizione

[Rimuovi iscrizione al bando](#) [Salva ricevuta iscrizione al bando](#)

Certificazioni linguistiche dichiarate

Effettuare l'upload degli allegati riferiti alle certificazioni linguistiche dichiarate in fase di iscrizione (non c'è bisogno di allegare lo stesso certificato più di una volta)

Certificazione	Lingua	Azioni
[163] - International Certificate to satisfy the minimum English language requirement	INGLESE	

Allegati: cliccare su "Inserisci un nuovo allegato" per allegare i documenti necessari a finalizzare l'iscrizione a Free Mover Semester/Free Mover Summer [Dettagli](#).

APPENDIX. APPLICATION AT PUNTO BLU

WHAT'S NEXT?

BEFORE DEPARTURE

After receiving the **official admission letter from the host university**, it is **mandatory** to **upload** the **PDF** with the scanned **document** by **clicking** on the appropriate **icon**.

IMPORTANT: If you **forget** to **upload** your supporting document and to **notify** the Study Abroad Office **at least one working week before departure**, your **application** will be considered **invalid**.



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Dettaglio bando

RIATTIVAZIONE AVVENUTA CON SUCCESSO (ricorda di salvare la ricevuta di iscrizione al bando)

[Indietro](#)

Dati del bando

Titolo: FREE MOVER Semestre - Graduate 2023-2024
Compilazione dal 03/05/2023 12:00 al 01/02/2024
domande:

Iscrizione

[Rimuovi iscrizione al bando](#) [Salva ricevuta iscrizione al bando](#)

Certificazioni linguistiche dichiarate

Effettuare l'upload degli allegati riferiti alle certificazioni linguistiche dichiarate in fase di iscrizione (non c'è bisogno di allegare lo stesso certificato più di una volta)

Certificazione	Lingua	Azioni
[163] - International Certificate to satisfy the minimum English language requirement	INGLESE	+

Allegati: cliccare su "Inserisci un nuovo allegato" per allegare i documenti necessari a finalizzare l'iscrizione a Free Mover Semester/Free Mover Summer: per dettagli, verificare sul sito dello specifico programma

[Inserisci un nuovo allegato.](#)
Non è presente alcun allegato.



CONTACTS

- [*B in Touch > Free Mover*](#)
- *Appointments*

available on the yoU@B Diary



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