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Bocconi

GENERAL UNIVERSITY RULES

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Issued with Rectoral Decree no. 15
of 29 February 2024.

Please note: this General University Rules was originally written in Italian and has been translated into English for easy reference only. The Italian version will be considered definitive for any questions of interpretation.

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PART ONE

GENERAL PROVISIONS

CHAPTER I

DEFINITIONS AND INTERNAL SOURCES

Article 1 (Definitions)

1. In the Statute and in these Rules:
 - a) "Bocconi University" refers to Università Commerciale "Luigi Bocconi", founded in Milan, by Ferdinando Bocconi, and established under the bylaws approved by Royal Decree on 29 September 1902;
 - b) "SDA Bocconi" refers to the Bocconi University School of Management;
 - c) "Staff" refers to administrative personnel at Bocconi.
2. In addition:
 - a) "Professors" refers to full and associate professors and to those who have entered into a permanent teaching contract as professors with Bocconi University;
 - b) "Assistant professors" refers to tenure track fixed-term researchers;
 - c) "Researchers" refers to tenured university researchers, assistant professors, and those who have entered into a fixed-term research contract with Bocconi University;
 - d) "Full professors" refers to first-level professors tenured under Italian administrative law; to whom, for the purposes of the Statute and these Rules, Bocconi Full Professors are considered equivalent, unless otherwise specified;
 - e) "Associate professors" refers to second-level professors tenured under Italian administrative law; to whom, for the purposes of the Statute and these Rules, Bocconi Associate Professors are considered equivalent, unless otherwise specified;
 - f) "Other professors" refers to Distinguished Professors and Professors of Practice, both permanent and fixed-term;
 - g) "Other permanent instructors" refers to permanent instructors;
 - h) "Other fixed-term instructors" refers to adjunct professors and those who have entered into another fixed-term teaching contract with Bocconi University;
 - i) "Other fixed-term researchers" refers to those who have entered into another fixed-term research contract with Bocconi University.
3. Moreover, "Educational programs" refers to:
 - a) "Degree programs", encompassing Bachelor, Master of Science, Integrated Master of Arts, specialization, and PhD degrees;
 - b) "Other educational programs", encompassing Specialized Master degrees (of first and second level), research specialization programs, and continuing and lifelong higher education.
4. Any masculine terms used in these Rules are to be considered gender-neutral, and they are therefore to be referred to all persons potentially included or interested.

Article 2 (Scope)

1. Unless otherwise settled, these Rules implement the Statute and ensure the function-

ing and organization of Bocconi University's bodies and units, whose responsibilities are further defined in the University Regulation on Teaching.

2. Except as provided in the following Article, these Rules shall not apply to the University Board, the Executive Committee, and the other governing bodies of the University, which shall remain subject to the Statute.

Article 3 (Regulations)

1. Regulatory powers generally rest with the University Board, unless otherwise settled by laws, the Statute, or these Rules.
2. The regulations approved by the University Board are issued through a decree by the Rector when concerning teaching, research, professors, or students; they are issued through a decree by the President when concerning other matters.
3. They are publicized using the most suitable means, including electronically, without prejudice to the provisions of Article 6, Paragraph 11, of Law no. 168 of 9 May 1989. They shall enter into force on the day following their enactment, unless otherwise provided by the law or by their own provisions.
4. Bocconi University's bodies and units have authority to adopt their own regulations, governing their operation and organization in more detail, on the proviso that such provisions do not conflict with those of the Statute, these Rules, or other University regulations. The approval and modification of these regulations necessitate the majority outlined in Article 10, Paragraph 2, of these Rules.

CHAPTER II

FUNCTIONING OF GOVERNING BODIES AND UNITS

ITEM I

MEMBERSHIP TERMS

Article 4 (Term of office)

1. The term of office of monocratic positions and of non-ex officio members of the governing bodies is subject to renewal, which specifically, for monocratic positions, must consider the results of the evaluation pursuant to Chapter III of Part One of these Rules. A limit is placed on holding the same office to two consecutive terms, extending to three consecutive terms for Directors of educational programs not leading to a degree. Nonetheless, exceptions for additional renewals are permissible if they are thoroughly rationalized within the respective resolution.
2. Partial terms, as outlined in the subsequent Paragraph of this Article, that, arising from an early termination of office, will be included in the count towards the maximum allowed number of renewals only if their length exceeds half of the full term designated for the office.
3. Terms are deemed consecutive if the interval between them is less than half the length of a full term of office.
4. Any appointment may be rescinded by the appointing authority through a decision that is thoroughly substantiated.

Article 5 (End of term and termination of office for other reasons)

1. At least fifteen days before the end of a term of office for a member of a governing body or a monocratic position, those responsible shall renew the term, or replace that member. In the case of elected offices, the procedure for the new election shall begin at least sixty days prior to the expiry of the term, unless otherwise provided for in the

regulation governing that body specifically; Article 11 of these Rules applies to such procedures.

2. If the new appointment does not occur before the expiry of the term of office of current members, their powers shall be extended for a period not exceeding sixty days. If the extension period elapses with no new appointment made, the tenure of those with extended powers shall lapse. The University's President or the Rector, in the case of offices belonging to teaching or research bodies, shall be authorized to adopt all necessary measures to obtain the appointment of new members.
3. When a member of a body terminates her or his office for any reason whatsoever before the end of term, those responsible shall replace that member. Where an elected member ceases to be a member, she or he shall be replaced by the first of the non-elected members.
4. Those who become elected members in this way shall hold their office for what remains of the term of office of their predecessor.
5. Should the bodies lapse pursuant to Paragraph 2 of this Article, the President of the University or the Rector, in the case of offices belonging to teaching or research units, can deal with urgent matters within the jurisdiction of the body, either directly or by express delegation for the purpose to a University faculty member or manager.
6. The provisions of this Article also hold, where applicable, for monocratic positions.

Article 6 (Eligibility)

1. The following rules apply:
 - a) School Deans must be full professors;
 - b) Heads of Department must be full professors tenured under Italian administrative law;
 - c) Program Directors must be full and associate professors;
 - d) Directors of other educational programs must be full and associate professors, other instructors and researchers.
2. The following positions cannot be held simultaneously: Rector, Dean, School Dean, Head of Department, Research Center Director, Program Director.
3. The positions of Rector, Dean, School Dean, Research Center Director are also incompatible with those of SDA Bocconi Area or Division Director. For School Deans, incompatibility extends to Director of other educational programs.
4. If, following an appointment or election, a situation of incompatibility arises, the faculty member concerned shall notify the Rector in writing within ten days as to which appointment she or he intends to opt for. Failure to exercise the right to choose within the period indicated shall be considered to be the choice of the first appointment conferred. Upon the authorization of the Rector, up to a maximum of three appointments pursuant to Paragraph 3 of this Article may be accumulated, with the exception of Rector.
5. Anyone who, during the course of her or his term, is disqualified for that appointment or election, shall forfeit the position to which they had been appointed or elected.

ITEM II

CONVENING AND MAKING RESOLUTIONS

Article 7 (Procedures for convening)

1. Meetings of a governing body are called by its Chair. The regulations of the individual bodies may provide for a Deputy Chair or other bodies to perform the Chair's functions when the Chair is unable to do so.
2. A request for a meeting of the body can be made by one fifth of members with

voting rights, setting out the matters to be considered, or by another higher proportion of members established by the organizational regulations of each body. If the request is not accepted, the Chair of the body shall so advise at the next meeting, giving reasons for the refusal.

3. Notice of the meeting shall be sent to each member by email to their address @unibocconi.it, at least five days before the date of the meeting. In urgent cases, the notice of meeting may be issued a minimum of 24 hours prior in whatever way is considered appropriate to reach those concerned.
4. The notice convening student representatives shall be sent by email to their addresses @studbocconi.it.
5. Notice of the meeting shall include the date, time and place of the meeting, as well as the agenda, which shall comprise a list of the issues to be considered. In urgent situations, additional topics may be included in the agenda, subject to notification in the form set out in Paragraph 3 of this Article on urgent meetings.
6. Before the meeting is called, and in any case in good time for notification to those concerned, all members of the body can request the Chair to include topics in the agenda. If the request is not accepted, the Chair shall so advise at the next meeting, giving reasons for the refusal.
7. The agenda can also contain an "Any Other Business" item, for issues that do not require extensive discussion. In this case, the issues shall be identified by the Chair during the meeting, but discussion of them shall be referred to the subsequent meeting if one fifth of those present so requests.
8. If all agenda items are not dealt with during the meeting, the Chair can adjourn the meeting and at the same time set the date and time to re-open the adjourned meeting, and provide for notification of absent members in accordance with the methods set down for calling urgent meetings.
9. The body's Chair can authorize participation in meetings of governing bodies through audio or audiovisual means, ensuring that it is possible for each of the members to speak and to express their opinion and vote. In this case, instructions for connecting to the meeting shall be indicated in the notice to call the meeting.

Article 8 (Attendance quorum)

1. In order to make resolutions, bodies shall have a quorum when a majority of members with voting rights are present. Members who have sent written apologies to the meeting, and those covered by Article 9 of these Rules, are not counted towards the quorum.
2. A body cannot constitute a valid quorum without the presence of the Chair, the Deputy Chair, or any member designated under Article 13 of these Rules. Furthermore, a valid quorum requires the attendance of at least one-fourth of the members who hold voting rights. Individual body regulations may allow for exceptions based on the unique composition of the body.
3. Should the body fail to achieve a quorum for two consecutive meetings, the University's President is authorized to address urgent matters falling within the body's purview, either personally or through specific delegation to a professor of the University or manager.
4. In cases where the body is part of the teaching or research bodies, the authority mentioned in Paragraph 3 is vested in the Rector, who may exercise it directly or delegate it to a designated Professor.
5. Under the circumstances outlined in Paragraphs 3 and 4 of this Article, the University's President and the Rector are empowered to enact any measures they deem necessary to ensure the swift resumption of the body's activities.

Article 9 (Conflict of interest)

1. Individuals are prohibited from participating in any portion of a meeting that discusses matters directly affecting themselves, their relatives, or their in-laws up to the fourth degree of kinship. Additional restrictions may be defined by the regulations specific to each body.
2. Those mentioned in Paragraph 1 are excluded from the attendee count for quorum calculations as outlined in Article 10, Paragraph 1.

Article 10 (Decision-making quorum)

1. Decisions shall be made based on a majority of votes from present members with voting rights, unless laws, the Statute, these Rules, or specific regulations applicable to the body stipulate a different majority requirement. Members who abstain from voting are included in the count of those present for the purpose of determining the quorum. Members who exit the room at the time of voting are not counted as abstaining but are considered unexcused absences.
2. Decisions exercising regulatory authority as granted by laws, the Statute, or these Rules to any body within the teaching, research, and administrative sectors must be made with an absolute majority of the votes from members eligible to vote.
3. In the event of a tie, including votes in favor, votes against, and abstentions, the deciding vote will be cast by the Chair of the body.

Article 11 (Elections)

1. In the event of an election within a body, candidates achieving an absolute majority of votes from present members with voting rights are deemed elected, except where specific legislation or regulatory measures dictate otherwise. The treatment of abstentions in the vote count will be governed by Article 10 of these Rules.
2. Should no candidate secure the requisite majority, a subsequent vote will be conducted. Following the third ballot, candidates with the highest tally of valid votes will be declared elected.
3. Elections may be conducted through paper ballots deposited in a ballot box or by alternative methods (including remote voting), at the discretion of the body's Chair. These methods must be suitable for preserving the integrity of individual votes and the confidentiality of the ballots.

Article 12 (Minutes of meetings)

1. The Secretary of the body is responsible for accurately documenting the meeting minutes, which will include details of the decisions made, as well as a summary of the discussions and key points addressed.
2. Contributions from members that propose a motion for consideration or express a dissenting opinion, opposing vote, or abstention will be detailed in the minutes. Furthermore, any documents presented in written form during the meeting will be included in the minutes upon request of the presenting members, provided they are presented for reading during the meeting.
3. The minutes will comprehensively record all decisions made, along with the voting results. These decisions become immediately actionable, unless the body concerned decides to postpone their implementation until the minutes are formally approved.
4. The approval of the meeting minutes is to take place at the next scheduled meeting. Exceptionally, for valid reasons, the approval may be deferred but must occur by the third meeting at the latest. If necessary, specific sections of the minutes can be approved during the meeting itself.

Article 13 (Absence or incapacity of the Chair of a governing body)

1. In the absence or unavailability of the Chair, and where there is no Deputy Chair, the functions relating to the calling and chairing of meetings of the body are carried out by a delegated professor member, or where there is none, by the most senior tenured first-level professor member.
2. The same provision applies for the purposes of defining the attendance quorum, when the presence of the Chair is required for a valid meeting.

Article 14 (Delegations)

1. The delegation of powers to a governing body shall be formalized in a specific resolution passed following the standard procedure.
2. Throughout the period of the delegation, the body that has conferred the powers retains the authority to carry out its own actions.

Article 15 (Emergency provisions and ratifications)

1. Specific provisions may stipulate that, in cases of urgency, a higher body can exercise the powers of another body in the context of its teaching and administrative jurisdiction, even in the absence of a delegation. In the absence of specific regulations, these provisions shall be adopted by the Rector in the areas of teaching and research, and by the President of the University, or the President's delegate, in other areas.
2. The determinations adopted in the exercising of these extraordinary powers shall be immediately sent to the relevant body for ratification.
3. Ratification shall be decided upon in the next meeting of the relevant body.

Article 16 (Consultations)

1. If the adoption of a measure necessitates the mandatory consultation of another body, the consulted body is allotted a period of sixty days to provide its opinion, unless specific circumstances warrant a different timeframe. Should there be no response within the designated period, the requesting body may proceed with the measure's adoption, explicitly noting the absence of feedback.
2. This protocol also applies in cases where the decision-making body opts to seek a non-mandatory opinion prior to the measure's adoption or implementation.
3. In instances where a compulsory, yet non-binding, opinion is required, the decision-making body must justify its decision if it chooses to proceed with a measure contrary to the received opinion.

CHAPTER III

EVALUATION OF THE UNIVERSITY'S ACTIVITIES AND SERVICES

Article 17 (Evaluation of the University's activities and services)

1. The university's services, teaching, and research quality and accomplishments will undergo regular assessments, incorporating evaluations by external experts.
2. Assessment of the teaching, research, and service undertaken by individual faculty members shall be carried out periodically, on the basis of criteria formulated by the Rector, the Dean for Research, or the Dean of the Faculty, insofar as it is within their respective jurisdictions.
3. Management of the periodic assessment of professors for the purposes of determining the University's individual remuneration is governed by Article 51 of these Rules.
4. Assessment involves the process of examining, via analysis and comparative review, the attainment of goals and the quality, efficiency, and effectiveness of teaching and

research bodies and activities, as well as support services and initiatives aimed at upholding the right to education. This is carried out ensuring the autonomy of teaching and research is respected.

5. Student opinion, gathered by means of special questionnaires or other forms of consultation, shall form part of the assessment of teaching and services.

Article 18 (Evaluation findings)

The overall assessment findings shall be submitted to the bodies concerned and, for consequent actions according to their respective jurisdictions, to the University Evaluation Unit, the Academic Council, the Faculty Council and the University Board.

PART TWO STRUCTURE AND ORGANIZATION

CHAPTER I ASSEMBLIES AND ADVISORY BODIES

Article 19 (Faculty Council)

1. The Faculty Council shall be chaired by the Rector.
2. The functions of secretary shall be performed by the Full Professor with the least seniority in an academic role at Bocconi University.
3. For resolutions relating to the appointment of full professors, the composition of the Faculty Council shall be limited to full professors.
4. For resolutions relating to the appointment of associate professors, the composition of the Faculty Council shall be limited to full and associate professors.
5. The composition of the Faculty Council outlined in Paragraphs 3 and 4 of this Article must be identified at the time the meeting is called through express reference in the agenda. Consistent criteria shall apply for the determination of the attendance and decision-making quorums.
6. Contract professors and other fixed-term instructors are permitted to participate in Faculty Council meetings by invitation from the Rector, specifically for discussions relevant to their interests and after consulting with the Faculty's Dean. However, they have no right to vote and will not be considered part of the body's composition or the quorum necessary for decision validation.
7. The Rector determines the agenda items that involve student representatives and invited faculty members for Faculty Council meetings. These topics are clearly outlined in the meeting agenda, which is distributed at the time the meeting is announced.

Article 20 (Student Representative Council)

The Student Representative Council will elect a chair from among its members to serve a two-year term.

Article 21 (Equal Opportunities Committee)

1. The Equal Opportunities Committee will be formed through a decree by the Rector, which will specify its membership and appoint its chairperson.
2. The Committee will consistently maintain an appropriate ratio of representatives from the university's faculty, as designated by the Faculty Council.

Article 22 (Faculty Committee)

1. The Faculty Committee shall be formed through a decree by the Rector, which will define its composition and identify its chair. The Committee will mandatorily include:
 - a) The Deans of each School;
 - b) A minimum of eight full professors appointed by the Faculty Council, at the proposal of the Dean for the Faculty;
 - c) A minimum of eight external members, proposed by the Rector and nominated by the Faculty Council, comprised of academics from other Italian or non-Italian universities, widely recognized for their research contributions.
2. To carry out its functions, the Committee shall be divided into boards as indicated by the Chair.
3. Other faculty members and senior management may be invited to Committee meetings depending on the issues to be discussed.
4. Further rules in relation to the Committee's functioning may be approved by the Academic Council and the University Board.

Article 23 (Research Committee and Committee of Research Center Directors)

1. In addition to the advisory and investigative activities provided for by the Statute, the Research Committee shall be responsible for taking decisions relating to programs supporting and incentivizing research activity, as well as to express opinions and formulate proposals with reference to Research Centers. It shall also be responsible for the areas identified by the Academic Council.
2. The Research Committee shall be established through a decree by the Rector, which shall define its composition and identify its chair. The Committee will mandatorily include one representative from each Department, indicated by the Head of Department from among the faculty in that Department, without prejudice to the provisions of Article 6 of these Rules.
3. Other faculty members and senior management may be invited to Committee meetings, depending on the items to be discussed.
4. The Committee of Research Center Directors shall be established through a decree by the Rector, which shall define its composition and identify its chair.

Article 24 (Fundraising Steering Committee)

1. The Fundraising Steering Committee may be established by resolution of the University Board, which shall define its composition and how it functions.
2. It shall oversee the introduction of the University's development programs and their implementation through fundraising activities.

Article 25 (Student Ombudsperson)

1. The Student Ombudsperson shall be nominated by the Faculty Council at instigation of the Rector and in consultation with student representatives in the Faculty Council. She or he shall remain in office for three years.
2. In the event a student believes that the rules of the Code of Ethics of the Bocconi University community have been violated by a faculty member, a written request for action may be submitted to the Student Ombudsperson who, if necessary, shall commence a confidential process without prejudice to due process in ensuring both parties are heard.
3. Detailed provisions relating to the functioning and procedure shall be set out in special regulations approved by the Academic Council and the University Board.

CHAPTER II TEACHING AND RESEARCH BODIES

ITEM I SCHOOLS, DEGREE PROGRAMS AND OTHER EDUCATIONAL PROGRAMS

SECTION I ORGANIZATION OF SCHOOLS

Article 26 (Establishment and affiliation)

1. At the time of the coming into effect of these Rules, the following Schools have been established and commenced operation:
 - a) Bocconi Undergraduate School;
 - b) Bocconi Graduate School;
 - c) Bocconi School of Law;
 - d) Bocconi PhD School;
 - e) SDA Bocconi School of Management (SDA Bocconi).
2. For the purposes of determining the University's staffing levels, including setting the minimum Faculty requirements for activating degree programs, all Departments are part of the Bocconi Undergraduate School, the Bocconi Graduate School, and the Bocconi School of Law.

Article 27 (Purpose and responsibilities)

Amendments to the number or name of the Schools and their degree programs and other educational programs shall be made by University Board resolution, pursuant to the Statute, and shall not constitute an amendment to the same nor to these Rules.

Article 28 (School Deans)

1. School Deans shall be periodically evaluated in accordance with Chapter III of Part One of these Rules, on the basis of specific objective criteria relating to the standard of students and graduates, the standard of teaching programs, and the School's financial results, to the extent that these matters are within the Dean's jurisdiction.
2. School Deans shall have the right to build up consultative commissions and committees and to identify, with the agreement of the Rector, their members (including from outside the University) and the scope of their responsibilities.

Article 29 (School Councils)

1. School Councils may be divided into Sections to carry out its determined functions.
2. The following can attend School Council meetings, limited to topics of pre-eminent interest to them:
 - a) Three student representatives for the Schools: Undergraduate, Graduate – Master of Science section, Law;
 - b) One student representative for the PhD School.
3. They are elected according to specific regulations approved by the University Board.
4. The agenda items for which student representatives can attend School Council meetings shall be determined by the School Dean at the time of calling the meeting through express reference in the agenda.
5. At the invitation of the School Dean, managers of the functions or services involved may attend School Council meetings.

Article 30 (Organizational structure)

1. School Deans are entitled to utilize the School's academic support staff in the execution of their duties.
2. Schools will leverage the University's administrative framework for their operations.

SECTION II

DEGREE PROGRAMS

Article 31 (Structure of degree programs)

1. Degree programs shall formally comprise:
 - a) The Program Director;
 - b) The Study Program Committee.Their responsibilities are established by the University Regulation on Teaching.
2. PhD programs shall formally comprise:
 - a) The PhD Coordinator;
 - b) The Faculty Board.Their responsibilities are established by the relevant regulations.

Article 32 (Program Director - PhD Coordinator)

Program Directors and PhD Coordinators shall be appointed for three years. Any renewals or revocations of the appointment shall be regulated by these Rules.

Article 33 (Study Program Committees – PhD Faculty Boards)

1. A Study Program Committee shall be established for each degree program.
2. The composition of each Study Program Committee shall be updated at the beginning of each academic year by resolution of the relevant School Council.
3. Before the beginning of each academic year, the Program Director shall send the list of members of the Committee to each relevant School Dean, for the purposes of the resolution referred to in Paragraph 2 of this Article.
4. Study Program Committees shall comprise:
 - a) The Program Director, who shall act as Chair;
 - b) A maximum of six faculty members from among the Course Directors of the compulsory courses, selected by the Course Directors;
 - c) A maximum of three faculty members from among the Course Directors of the elective courses, selected by the Program Director;
 - d) Four students for Undergraduate School programs, two students for the Master of Science programs in the Graduate School, one student for the Bachelor program and one student for the Integrated Master of Arts in the School of Law. They are elected in accordance with the relevant regulations.
5. Meetings of the Study Program Committees shall be called by the Director, in her capacity or his as Chair of the Committee.
6. Study Program Committee meetings shall be held at least three times during the academic year. They shall also be held whenever the Director considers it appropriate, or at the request, providing reasons, of at least one fifth of the members of the Committee.
7. Insofar as the regulations provided for in Item II of Chapter II of Part One of these Rules are compatible, they shall apply to the running of the Study Program Committee. The School Dean and the relevant administrative offices shall always be notified of Study Program Committee meetings.
8. The composition of the PhD Faculty Boards (including student representation in these bodies) shall be governed by the relevant regulations.

SECTION III

OTHER EDUCATIONAL PROGRAMS

Article 34 (Director)

1. Other educational programs shall be coordinated by a Director, who shall be appointed by the Academic Council at the proposal of the Dean of the School that provides the program.
2. The Director shall be appointed for the duration of the relevant program. Any renewals or revocations of the appointment shall be regulated by these Rules.
3. The responsibilities of the Director and any bodies involved with these programs shall be established in the regulations that govern the running of the programs. In the absence of any regulations, the provisions of Item II of Chapter II of Part One of these Rules shall apply, insofar as they are compatible.

Article 35 (Organization)

The organization of the educational programs shall be governed by special regulations.

ITEM II

DEPARTMENTS

SECTION I

ORGANIZATION OF DEPARTMENTS

Article 36 (Establishment and closure)

1. Departments will be formed by clustering areas that are either similar or complementary within specific disciplinary fields and will encompass the corresponding subject courses.
2. The establishment and closure of Departments and their names shall be decided by the University Board at the proposal of the Academic Council, having consulted the Faculty Council.
3. The following are the requirements for setting up new Departments:
 - a) The minimum number of faculty members mandated by law. This calculation should take account of positions in the process of being covered, recruitment for which was decided by the Academic Council;
 - b) Authoritative and widespread international references that show consistency and solidity in the new Department's disciplinary area, such as the existence of international associations or academies.
4. The proposal to set up a new Department shall come from the Academic Council by way of a simple majority if the number of relevant faculty members is at least one quarter of the minimum established above, and otherwise by a two-thirds majority.
5. If a Department falls below the minimum number of thirty-five faculty members, the Rector can propose its reorganization or closure. The closure procedure is set out in this article.
6. The Rector can, through a provision setting out reasons, derogate from the minimum number of faculty members required by the Paragraphs 3 and 5 of this Article.

Article 37 (Responsibilities)

1. Departments shall be responsible for:
 - a) Participating in the selection and recruitment of professors, other faculty, and researchers in the disciplines that directly associated with the Department. This includes facilitating the training and development of the academic resources in these disciplinary areas;
 - b) Allocating professors, faculty, and researchers for teaching, research, and Universi-

- ty services, considering the individual skills and ensuring an efficient and equitable distribution of available resources;
- c) Fostering research development of research development, guiding, and monitoring the work undertaken by the individual professors, other faculty, and researchers of the Department. This is done within the context of the autonomy of each of them and her or his right to access research funding directly;
 - d) Ensuring representation in the University's governing bodies, and in particular the Academic Council;
 - e) Collaborating with the Schools' educational programs and the Research Centers' activities;
 - f) Engaging in or supporting in support of University initiatives, including fundraising, in accordance with the general policies established by the University with regard to defined roles and responsibilities;
 - g) Creating a resources utilization plan that comprises two elements: a strategy for promotion and recruitment plans for the upcoming year and an assessment of Department's performance, based on internationally recognized criteria.
2. Departments shall also carry out the functions assigned to them in the Italian university laws.

Article 38 (Faculty affiliation)

1. Professors, other academic staff, and researchers officially affiliate themselves with a specific Department. They may subsequently apply to move from one Department to another, subject to the agreement of the other members belonging to that Department. However, a secondary affiliation shall be allowed, as provided for in Paragraph 3 of this Article.
2. Should there be a lack of consensus among the members of the concerned Department, the Academic Council will make a determination based on evaluating how well the faculty member's expertise aligns with the academic disciplines encompassed by that Department. If the Academic Council deems the faculty member's area of specialization to be incongruent with the disciplines of the selected Department, the faculty member will be required to submit a new declaration for consideration, as previously described. This process will continue until the faculty member's affiliation with a Department is conclusively established.
3. Secondary affiliation does not confer the right to vote, nor the right to stand for election. It also does not affect the number of Department faculty as per Article 36 of these Rules.
4. At the time a course is introduced, its Department affiliation shall be decided by the Academic Council, based on the description of the relevant disciplinary field or the scientific method applied. Even if related by their description to more than one disciplinary field, each course shall be affiliated to one Department only.

Article 39 (Heads of Department)

1. Heads of Department shall be appointed by the Rector at the proposal of the Department Council concerned and subject to the University Board being informed.
2. Heads of Department shall be appointed for three years. Renewal and revocation of the appointment shall be regulated by Article 4 of these Rules.
3. Heads of Department are tasked with executing the functions the national university regulations devolve to the role, unless the Statute and the University regulations provide otherwise. In particular, Heads of Department shall be responsible for:
 - a) Representing the Department's faculty at Academic Council meetings and conveying relevant decisions to the Department Council.

- b) Serving on behalf of the Department in other governing, assembly, and advisory bodies of the University where their participation is expected or requested.
 - c) Organizing and chairing meetings of the Department Council and the Department Executive Committee.
 - d) Proposing the annual resource utilization plan to the Department Council, which consists solely of Full Professors, and providing insights on the Department's achievements in teaching, research, and faculty composition.
 - e) Managing the assignment of professors and faculty to the Schools' degree and other educational programs, making recommendations to their Directors.
 - f) Leading the initiation, promotion, and oversight of research activities within the Department.
 - g) Generating a report on the Department's teaching, research, and institutional service activities for the implementation of the professorial awards system, in line with University regulations.
 - h) Initiating the promotion assessment process for associate professors aiming for full professorship, upon their request, by convening the Department Executive Committee to develop a proposal for the Department Council.
 - i) Facilitating the assessment process for assistant professors who have received the National Scientific Qualification, upon their request, by organizing a Department Executive Committee meeting to prepare a proposal for the Department Council.
 - l) Starting the recruitment process for professors, faculty, and researchers as determined during the University's periodic planning, based on teaching, research, and overall activity needs.
 - m) Drafting the Department's three-year activity program and the annual implementation report in line with University guidelines, including proposing any corrective measures, for the Department Executive Committee's approval.
 - n) Ensuring the skill assessment of teaching candidates is conducted to verify their suitability for inclusion in the Register of Bocconi Faculty, a key step for the appointment of academic personnel.
4. Heads of Department shall report the results achieved within the Department to the Rector annually, submitting to the Rector the final results of the work carried out, including the appropriate comparisons to the program's objectives and annual budget.

Article 40 (Department Councils – Composition, convening and establishment)

1. Department Councils shall be made up of all the Department's full and associate professors and tenured researchers.
2. The Department's other professors, permanent instructors, and assistant professors can also participate in the Department Council, without the right to vote.
3. With regard to topics of primary interest to students, one representative from Bachelor programs or Master of Science programs and one representative from PhD programs, elected according to specific regulations, shall also participate in the Department Council, without the right to vote. The items for which student representatives for the various levels of degree programs can attend Department Council meetings shall be identified by the Head of Department at the time of calling the meeting through express reference in the agenda.
4. Heads of Department shall call Council meetings at least twice during the academic year.
5. Meetings shall have a quorum when the majority of its members are present. Only members of the Council as set out in Paragraph 1 of this Article shall be counted in the attendance and decision-making quorums.
6. When it is required to provide an opinion on the recruitment of full professors, only full

professors shall participate in the meetings. When it is required to provide an opinion on the recruitment of associate professors, only full and associate professors shall participate in the meetings.

7. Council resolutions shall be passed by a majority of those present, unless current legislation, the Statute, these Rules or the regulations relating to the individual body establish a qualified majority.
8. Heads of Department can invite other faculty and academics to Council meetings to discuss particular topics. They shall not, however, be counted in the attendance and decision-making quorums.

Article 41 (Department Councils – Responsibilities)

1. Department Councils shall guide, plan, and coordinate the work of the Department.
2. Councils shall be responsible for setting the planning criteria and guidelines, consistent with the pursuit of its research and teaching objectives and in collaboration with the School Deans, the Dean for Research and the Dean of the Faculty, as well as the general criteria for the allocation of research funds to the Department. Councils shall also approve the Department Regulations, which are issued through a decree by the Rector, subject to an assessment that they are consistent with overarching rules.
3. Councils shall be responsible for all matters referred for its consideration by the Head of the Department or by the Department Executive Committee.
4. Councils shall also exercise all the powers relating to teaching and research that the national university regulations devolve to the Departments, insofar as they are compatible with the Statute and with these Rules, and which have not been named as responsibilities of the Department Executive Committee, the Schools, or the Research Centers.

Article 42 (Department Executive Committees - Composition, convening and establishment)

1. Department Executive Committees, chaired by the Head of Department, shall be made up of at least four of the Department's full professors, associate professors or tenured researchers. Members of the Council are appointed by the Department Council at the proposal of the Head of Department, who is an ex officio member. The number of associate professors and tenured researchers may not exceed the number of full professors.
2. Department Executive Committee resolutions shall be passed by a majority of members. The Department Regulations can provide that certain subjects require a specific majority. In any case associate professors may not take part in decisions relating to the recruitment procedures of full professors and researchers and assistant professors may not take part in decisions relating to the recruitment procedures of full or associate professors.
3. In specific cases and to discuss particular topics, other faculty and academics may be invited to Department Executive Committee meetings, without the right to vote.

Article 43 (Department Executive Committees – Responsibilities and Functioning)

1. Department Executive Committees shall be responsible for:
 - a) Approving annually the programming proposal in relation to teaching, to be submitted for the approval of the Deans of the Schools concerned;
 - b) Approving annually the programming proposal in relation to research, to be submitted for the approval of the Directors of the Centers concerned;
 - c) Defining the criteria and guidelines for allocation of professors and other faculty to the various courses and research areas, in collaboration with the School Deans, the Dean for Research and the Dean of the Faculty;

- d) On the proposal of the Head of Department, deciding the Department's three-year program of activities, as well as the annual report on its implementation and proposal for any corrective actions, in addition to the use of related funds;
 - e) Considering the results of the assessment processes aimed at the promotion of associate and assistant professors;
 - f) Comprising full professors only, putting proposals to the Department Council on requests for new positions for full and associate professor, other permanent instructors, and assistant professors, as well as the allocation of already approved positions;
 - g) Comprising full professors only, putting proposals to the Department Council on the following recruitment procedures:
 - call for full and associate Professors and, based on the outcome of the related assessment procedure, for assistant professors;
 - direct call of distinguished Italian or non-Italian academics to full or associate professor positions;
 - h) Formulating proposals on the selection procedures for contracts concerning the performance of fixed-term teaching and research activities.
2. Department Executive Committees may, at the proposal of the Head of Department, remit the responsibilities outlined in letters a), b), c), d), e) of Paragraph 1 of this Article to the Department Council.

ITEM III

RESEARCH CENTERS

Article 44 (Purpose)

1. The promotion and carrying out of research is the sole purpose of the Research Centers, which may not promote or carry out training or teaching if not closely linked to the dissemination of the results of research undertaken. They may not undertake any consultancy, meaning any activity whose results do not contain more generally applicable elements that could lead to publication. Any exceptions in this regard must be justified and adopted with the Rector's agreement.
2. Research initiatives, including fundraising activities undertaken by Research Centers, shall be meticulously aligned with the University's overarching policies as centrally established, and in compliance with the directives provided by the pertinent central-level governing bodies.

Article 45 (Establishment)

1. The establishment and renewal of the Research Centers shall be through resolution by the University Board, having consulted the Faculty Council and at the proposal of the Academic Council.
2. The establishing provisions shall set out the composition, organizational structure, functioning and duration (maximum of five years, renewable). The period may be extended for a further year for assessment purposes only. The organization of the Centers is governed by their respective regulations, approved by the University Board.
3. From their inception and throughout their existence, the Centers must secure funding, including external sources, to maintain financial stability. This effort should be guided by the University's overarching policies and carried out in alignment with their specified roles and responsibilities.

Article 46 (Research Center Directors)

1. Research Center Directors shall be proposed by the Dean for Research and appointed

- by the Rector, in consultation with the Heads of the Departments concerned.
2. Research Center Directors shall be appointed for three years. Renewal and revocation of the term shall be regulated by Article 4 of these Rules.
 3. Research Center Directors shall prepare, on an annual basis, a three-year plan and activity program for the Center, to be submitted for consideration and discussion to the Dean for Research, to whom the Center's annual research productivity results, and, for information, the financial results prepared by the administration, are reported.
 4. Research Center Directors shall report to the Dean for Research concerning adherence to the Research Center's stated mission.

Article 47 (Coordination between Research Centers)

Coordination between Research Centers shall be undertaken by the Rector and the Dean for Research, if appointed, making use of the Research Committee and Research Centers Committee.

CHAPTER III
EVALUATION AND MONITORING BODIES

ITEM I
UNIVERSITY EVALUATION UNIT AND OTHER QUALITY ASSURANCE BODIES

Article 48 (Establishment)

1. The University Evaluation Unit shall be established through resolution by the University Board, in consultation with the Faculty Council with regard to members who are Bocconi University professors and faculty.
2. The University Board shall appoint the President, as proposed by the Rector.
3. The following figures may not be part of the University Evaluation Unit: the Rector, Deans, Schools Deans, Heads of Department, Research Center Directors, Directors of degree programs or other educational programs, or members of the Research Committee or the Faculty Committee.
4. Members shall be appointed for three academic years and may not be appointed for more than two consecutive terms.
5. The organization and operation of the Evaluation Unit are governed by the appropriate regulations.

Article 49 (Functions)

1. The University Evaluation Unit is a body with powers to propose, verify and consult regarding:
 - a) Assessment and quality assurance activities for the teaching, research, and the third mission carried out by the University's various bodies, in accordance with their respective responsibilities;
 - b) Assessment activities for support and administrative services provided by the University.
2. The Evaluation Unit's shall be responsible for:
 - a) Ascertaining the correct application and effectiveness of the Quality Assurance system developed by the University, possibly through direct interviews;
 - b) Acquiring, analyzing and assessing results from evaluation and quality assurance initiatives, providing their indications to the University Board, the Rector and the Managing Director in order to improve levels of efficiency, effectiveness and quality of university activities;

- c) Supporting the academic governing bodies in conducting the review of the Quality Assurance system;
- d) Supporting academic governing bodies in monitoring the results achieved with respect to the indicators for periodic evaluation, as well as in the development of additional indicators for the achievement of their strategic programming objectives;
- e) Providing the University Board, the Rector and the Managing Director with opinions as requested regarding Quality Assurance and assessment;
- f) Preparing relevant documentation relating to its responsibilities, with particular reference to the annual report;
- g) Undertaking all the further functions assigned to it by law and current regulations, if and insofar as they are relevant to and compatible with private universities.

Article 50 (Quality Assurance Committee)

1. The University Quality Assurance Committee shall be established through a decree by the Rector and is governed by specific regulations.
2. It shall implement the University's quality policies approved by the University Board at the proposal of the Academic Council, monitor quality processes related to teaching, research and third mission, and operate within the directives and indications that are defined by the University's central governing bodies, completing the tasks assigned by current provisions, insofar as they are compatible.

Article 51 (Other quality assurance bodies)

1. The Planning and Liaison Committee shall be responsible for:
 - a) Facilitating coordination and synergy among different sectors within the strategic framework, operational management guidelines, and the Quality Assurance mechanisms and procedures;
 - b) Offering a holistic perspective and, using insights from continuous monitoring, evaluating the progress and effectiveness of implemented strategies and actions, as well as the potential influence of both external and internal environments;
 - c) Collaborating with pertinent entities to identify and implement necessary adjustments or modifications.
2. The composition of the Committee, its operating procedures and duration shall be established by resolution of the University Board.
3. The Student-Faculty Joint Teaching Committees (CPDSs) shall be set up to monitor the educational offer and, in particular, the quality and conditions of the teaching activities for degree programs as well as the student services and support performed by faculty. Their operation and composition are governed by specific regulations.

ITEM II
OTHER EVALUATION AND MONITORING BODIES

Article 52 (Faculty evaluation system)

1. For the purposes of applying the evaluation system for university professors, individual assessments shall be carried out at least every three years, as determined by the University Board.
2. Assessment of Deans and School Deans shall be carried out at the end of their term of office, in order of termination of office.
3. The assessment and consequent determination of individual remuneration shall be carried out by the Evaluation Commission and the Compensation Committee. Their

organization and operation are defined in the appropriate regulations, approved by the Academic Board and the University Board.

Article 53 (Evaluation Commission)

1. The Evaluation Commission considers the relevant dossier, which shall include the report from the Head of Department, applying the criteria established for assessment in the research, teaching and institutional service profiles.
2. It shall comprise:
 - a) The Dean of the Faculty;
 - b) The Dean for Research;
 - c) A full professor, selected from a shortlist of three faculty members involved in the incentives program, appointed by the Rector after consulting with the Department Heads.
3. The appointment as elected member is incompatible with the positions of Rector or Head of Department.
4. Elected members shall remain in office for the duration of the assessment period decided on by the University Board; appointed members shall remain in office for the duration of the term of office of the Rector who appointed them.
5. At the discretion of the Rector, the Commission may be supplemented by a fourth ad hoc member taken from the full professors, having regard to similarity to the disciplinary field of the faculty member being assessed.

Article 54 (Compensation Committee)

1. The Compensation Committee shall place faculty members in a remuneration level, based on the assessment of the Evaluation Commission.
2. It shall be made up of:
 - a) The Rector;
 - b) The Dean of the Faculty;
 - c) The Managing Director.
3. Unless the University Board decides otherwise, the Compensation Committee shall establish:
 - a) The salary level;
 - b) The teaching load;
 - c) The amount of individual research funds.

CHAPTER IV **SERVICE AND ADMINISTRATIVE UNITS**

Article 55 (University Sport Committee)

1. The University Sport Committee shall be established through a decree by the Rector, and its members shall be appointed for two academic years.
2. It shall comprise:
 - a) The Rector or the Rector's delegate, who shall chair the Committee;
 - b) Two student representatives elected according to specific regulations, approved by the University Board;
 - c) The Managing Director, or her or his delegate;
 - d) Two designated members from the formally-recognized university sporting organizations that coordinate student sports on a national basis.
3. The Committee shall meet at least twice during the academic year whenever the chair considers it appropriate, or at the request, giving reasons, of at least three members.

Article 56 (Service centers)

Service Centers shall be governed by the regulations resolved upon by the University Board and, with regard to administration and accounting, by the Administration, Finance and Accounting Regulation.

PART THREE TEMPORARY AND FINAL PROVISIONS

Article 57 (Coming into effect)

The coming into effect of these Rules shall be regulated in the Promulgating Decree.